

PEWAUKEE PUBLIC LIBRARY
MEETING OF THE BOARD OF TRUSTEES
Wednesday, January 21, 2009 MEETING MINUTES

The meeting of the Pewaukee Public Library Board was called to order at 6:35 PM by President Sally Ruf.

Members Present: President Sally Ruf, Dennis Sampson, Laura Muchowski, Lisa Jansen, Dale Noll and Tom Calder.

Also Present: Library Director, Jennifer Stoltz

Members Absent: Dawn Jones

Agenda Item #2: Citizen Comments – none

Agenda Item #3: Approval of Consent Agenda. Dennis Sampson moved to approve the consent Agenda. Dale Noll seconded the motion. Discussion.

- a. Approval of Minutes of December 17, 2008 meeting
- b. Financial Reports
 1. Year to date Financial Report
 2. Current Accounts Payable & Accounts Receivable
 3. Treasurer's Report
- c. Library Monthly Statistics Report, Resident/Non-resident Circulation Report, 2008 Circulation by Item Category Report
- d. Director's Report

OLD BUSINESS:

Agenda Item #4: Discussion and possible action on Privacy of Library Records & Library Use Policy. Tom Calder made a motion to table this item. Laura Muchowski seconded the motion. Motion Carried.

Agenda Item #5: Discussion and possible action on the role of the Library's Fiscal Agent. Dennis Sampson made a motion to authorize Director Stoltz to pursue the possibility of using the City of Pewaukee as our fiscal agent. Dale Noll seconded the motion. Motion carried.

Agenda Item #6: Discussion and possible action on the reimbursement of credit card charges to library staff. Laura Muchowski made a motion to table this issue until future meeting. Tom Calder seconded the motion. Motion carried.

NEW BUSINESS:

Agenda Item #7: Discussion and possible action of donation of art print by the North Shore Bank. Tom Calder made a motion to accept the print, artist Scott Heffti. Dale Noll seconded the motion. Motion carried.

Agenda Item #8: Discussion and possible action on current status on Library Policy Revisions. Three policies will be the focus for the next two months. No action taken.

Agenda Item #9: Discussion and possible action on director's Goals for 2009. Two new goals were added; Review and monitor progress of Strategic Plan, and Create a regular schedule & procedure for staff evaluations. Dennis Sampson made a motion to approve. Laura Muchowski seconded the motion. Motion carried.

Agenda Item #10: Discussion and possible action on acoustic, sound & video project. Director Stoltz is working on this issue. No action taken.

Agenda Item #11: ADJOURNMENT. Tom Calder made a motion to adjourn at 7:53 PM. Dale Noll seconded motion. Motion carried.

Our next meeting is scheduled for Wednesday, February 18, 2009 at 6:30 PM at the Pewaukee Public Library.

Respectfully Submitted,

Lisa Jansen
Library Board Secretary