

**PEWAUKEE PUBLIC LIBRARY BOARD MEETING  
BOARD OF TRUSTEES  
Wednesday, February 18, 2009 MEETING MINUTES**

The meeting of the Pewaukee Public Library Board was called to order at 6:31 PM by President Sally Ruf.

**Members Present:** President Sally Ruf, Dennis Sampson, Laura Muchowski, Lisa Jansen, Dale Noll Dawn Jones and Tom Calder.

Also Present: Library Director, Jennifer Stoltz

**Members Absent:** n/a

**Agenda Item #2:** Citizen Comments – none

**Agenda Item #3:** Approval of Consent Agenda. Tom Calder moved to approve the consent Agenda. Dale Noll seconded the motion. Discussion. It was requested that the North Shore account be collapsed to less detail. It was also requested that the header for the Year-to-date Financial Report be changed to read 2009 instead of 2008 and that the 2008 actual figures be updated to include the 2008 Fiscal Agent fee and the 2008 municipal payments. Motion carried

- a. Approval of Minutes of January 21, 2009 meeting
- b. Financial Reports
  1. Year-to-date Financial Report
  2. Current Accounts Payable & Accounts Receivable
  3. Treasurer's Report
- c. Library Monthly Statistics Report and Resident/Non-resident Circulation Report
- d. Director's Report

**OLD BUSINESS:**

**Agenda Item #4:** Discussion and possible action on Privacy of Library Records & Library Use Policy. Dale Noll made a motion to approve the policy as amended. Item e on page 2 under Rules to be followed by library staff was added. Item 3 should be changed to item 2 at the bottom of page 3 and at the top of page 4. Delete the word "the" on page 4 in the statement "Drafted by the Mike Cross". Dawn Jones seconded the motion. Motion Carried.

**Agenda Item #5:** Discussion and possible action on the role of the Library's Fiscal Agent. Discussion. Dennis Sampson recommends this topic remain on next month's agenda. No action taken.

**NEW BUSINESS:**

**Agenda Item #6:** Presentation of the new Library Logo. No action taken.

**Agenda Item #7:** Discussion and possible action on the Library Purchasing Policy. Dennis Sampson made a motion to approve with housekeeping changes. Tom Calder seconded the motion. Discussion. Motion carried.

**Agenda Item #8:** Discussion and possible action on request for change to the Meeting Room Policy. This topic is to be included on agenda for next month's meeting. No action taken.

**Agenda Item #9:** Discussion and possible action on 2008 Resolution items invoiced in 2009 (Resolution 2009-01). Dawn Jones made a motion to approve Resolution 2009-01. Dale Noll seconded the motion. Discussion. Motion carried.

**Agenda Item #10:** Discussion and possible action on acoustic, sound & video project. It was recommended that site visits be done to further research the quality of product recommendations and vendor capability. Put topic on agenda for next month. No action taken.

**Agenda Item #11:** Received and filed – newspaper article from the Lake Country Reporter, 1/29/09. No action taken.

**Agenda Item #12:** ADJOURNMENT. Dennis Sampson made a motion to adjourn at 8:30 PM. Dale Noll seconded motion. Motion carried.

Our next meeting is scheduled for Thursday, March 26, 2009 at 6:00 PM at the Pewaukee Public Library.

Respectfully Submitted,

Lisa Jansen  
Library Board Secretary