

**PEWAUKEE PUBLIC LIBRARY BOARD MEETING
BOARD OF TRUSTEES**

Wednesday, June 17, 2009 MEETING MINUTES

The meeting of the Pewaukee Public Library Board was called to order at 6:30 PM by President Dawn Jones.

Members Present: President, Dawn Jones, Dennis Sampson, Laura Muchowski, Lisa Jansen, Sally Ruf and Dale Noll.

Also Present: Library Director Jennifer Stoltz

Minutes taken by: Shari Testa

Members Absent: Tom Calder.

Agenda Item # 2: Citizen Comments – None.

Agenda Item #3: Approval of Consent Agenda. Sally Ruf moved to approve the Consent Agenda. Dale Noll seconded. Motion carried.

- a. Approval of Minutes of May 20, 2009
- b. Financial Reports
 1. Year-to-date Financial Report
 2. Current Accounts Payable & Accounts Receivable
 3. Treasurer's Report
- c. Library Monthly Statistics Report and Resident/Non-resident Circulation Report
- d. Director's Report

Old Business:

Agenda Item # 4: Discussion and possible action on Furniture for the Visaya Conference Room – Dennis Sampson made a motion to approve Duet Resource Group bid for the purchase of a conference table and credenza which is not to exceed \$8,500 installed (the chairs were omitted) and to verify government pricing. Dale Noll seconded. Motion carried.

New Business:

Agenda Item # 5: Request for changes to the 2009 Library Board Calendar – Dale Noll made a motion to approve the suggested changes in regards to the Department Head Presentations. Lisa Jansen seconded. Motion carried.

Agenda Item # 6: Discussion and possible action on employment conflicts of interest. No action taken.

Agenda Item # 7: Discussion and possible action on the Study Room Policy. Sally Ruf made a motion to approve the following policy changes: (1) the study room must be used by a minimum of two people and not to exceed four. (2) In the second bullet, second sentence the word "reserved" be changed to "used." Also, the word "only" has been inserted in front of the word "if" and the words "at that time" have been removed. (3) The Board of Trustees also instructed that the northeast corner of the Fiction section (upper level) be designated as a "quiet zone." Laura Muchowski seconded. Motion carried.

Agenda Item # 8: Discussion and possible action on the 2010 Draft Budget. No action taken.

Agenda Item # 9 Adjournment – Dale Noll moved to adjourn at 8:15 PM. Sally Ruf seconded. Motion carried.

Our next meeting is scheduled for Wednesday, July 15, 2009 at 6:30 PM at the Pewaukee Public Library.

Respectfully Submitted,

Laura Muchowski
Library Board Secretary

APPROVED: July 15, 2009