

**PEWAUKEE PUBLIC LIBRARY BOARD MEETING
BOARD OF TRUSTEES**

Wednesday, July 15, 2009 MEETING MINUTES

The meeting of the Pewaukee Public Library Board was called to order at 6:30 PM by President Dawn Jones.

Members Present: President Dawn Jones, Dennis Sampson, Laura Muchowski, Sally Ruf and Dale Noll.

Also Present: Library Director Jennifer Stoltz

Minutes taken by: Shari Testa

Members Absent: Tom Calder, Lisa Jansen.

Agenda Item # 2: Citizen Comments – None.

Agenda Item #3: Approval of Consent Agenda. Dennis Sampson moved to approve the Consent Agenda. Laura Muchowski seconded. Motion carried.

- a. Approval of Minutes of June 17, 2009
- b. Financial Reports
 1. Year-to-date Financial Report
 2. Current Accounts Payable & Accounts Receivable
 3. Treasurer's Report
- c. Library Monthly Statistics Report, Circulation by Item Category Report, and Resident/Non-resident Circulation Report
- d. Director's Report

Old Business:

Agenda Item # 4: Discussion and possible action on the Study Room Policy. Dale Noll made a motion to return to the statement in the policy "may be used by no more than four people at a time and also adding: "reservations will not be accepted, except for library purposes." Sally Ruf seconded. Motion carried.

Agenda Item # 5: Discussion and possible action on Conflicts of interest/Ethics/Anti-Nepotism Policy. No action taken.

Agenda Item # 6: Discussion and possible action on the 2010 Draft Budget. No action taken.

New Business:

Agenda Item # 7: Review 2008 Library Board Goals. Sally Ruf will review 2008 Library Board goals and present a revised 2009 Library Board Goals at the August BOT meeting. No Action Taken.

Agenda Item # 8: Discussion and possible action on the 2009 Library Board Goals. Tabled.

Agenda Item # 9: Discussion on the Special Library Card Policy (draft). Jennie Stoltz presented a new policy for review.

Agenda Item # 10: Discussion and possible action on the Library Registration Card Policy. Dennis Sampson made a motion to approve the policy modification. Dale Noll seconded. Motion carried.

Agenda Item # 11: Discussion and possible action on the public signage corner. Dale Noll made a motion to request the removal of the public signage corner (Main Street & Prospect) and Jennie Stoltz will present a formal letter (from the BOT) at the next Library Board meeting for approval. Sally Ruf seconded. Motion carried.

Agenda Item # 12: Discussion and possible action on the donation of Community Art Piece from the Pewaukee Area Art Council. Jennie Stoltz made a recommendation to display the donated art piece in the Community Meeting room. Sally Ruf made a motion to accept the donation under the provisions of the Library's Gift Policy. Laura Muchowski seconded. Motion carried.

Agenda Item # 13: Adjournment – Dale Noll moved to adjourn at 8:00 PM. Sally Ruf seconded. Motion carried.

Our next meeting is scheduled for Wednesday, August 19, 2009 at 6:30 PM at the Pewaukee Public Library.

Respectfully Submitted,

Laura Muchowski
Library Board Secretary

APPROVED: August 19, 2009