

PEWAUKEE PUBLIC LIBRARY BOARD MEETING BOARD OF TRUSTEES

Wednesday, November 18, 2009 MEETING MINUTES

The meeting of the Pewaukee Public Library Board was called to order at 6:30 PM by Dawn Jones.

Members Present: President Dawn Jones, Laura Muchowski, Sally Ruf, Tom Calder, Dennis Sampson, Dale Noll, and Lisa Jansen
Also Present: Library Director Jennie Stoltz
Minutes taken by: Shari Testa

Members Absent: None

Agenda Item # 2: Citizen Comments – None.

Agenda Item #3: Approval of Consent Agenda. Laura Muchowski made a motion to approve the Consent Agenda (except for the October 21, 2009 minutes). Lisa Jansen seconded. Motion carried. Tom Calder made a motion to approve October 21, 2009 minutes. Lisa Jansen seconded. Motion carried. Dale Noll abstained.

- a. Approval of Minutes of October 21, 2009
- b. Financial Reports
 1. Year-to-date Financial Report
 2. Current Accounts Payable & Accounts Receivable
 3. Treasurer's Report
- c. Library Monthly Statistics Report, Circulation by Item Category, and Resident/Non-resident Circulation Report
- d. Director's Report

Old Business:

Agenda Item # 4: Discussion and possible action on the upward evaluations of the director. Suggested revisions were made and a final version will be presented at the December Board of Trustees meeting. No Action Taken.

Agenda Item # 5: Discussion and possible action on 2010 budget. Reviewed final budget dated November 11, 2009. No Action Taken.

Agenda Item # 6: Discussion and possible action on 2010 holiday schedule. Sally Ruf made a motion to approve the following adjustments to the 2010 holiday schedule:

- *Independence Day* - The library will be closed Saturday, July 3rd (unpaid) and Monday, July 5th (observed paid holiday).
- *Christmas Day* – The library will be closed Thursday, December 23rd (observed paid holiday) and Saturday, December 25th (unpaid).
- *New Year's Day* – The library will be closed Saturday, January 1st, 2011 (unpaid) and Monday, January 3rd, 2011 (observed paid holiday).

Lisa Jansen seconded. Motion carried.

Agenda Item # 7: Discussion and possible action on the Replacement Costs for Lost and Damaged Materials Policy. Dennis Sampson made a motion to approve the revisions dated November 18, 2009. Dale Noll seconded. Motion carried.

New Business:

Agenda Item # 8: Adjournment – Dale Noll moved to adjourn at 7:37PM. Lisa Jansen seconded. Motion carried.

Our next meeting is scheduled for Wednesday, December 16, 2009 at 6:30 PM at the Pewaukee Public Library.

Respectfully Submitted,

Laura Muchowski
Library Board Secretary

APPROVED: December 16, 2009