

**PEWAUKEE PUBLIC LIBRARY BOARD MEETING
BOARD OF TRUSTEES**

Wednesday, December 16, 2009 MEETING MINUTES

The meeting of the Pewaukee Public Library Board was called to order at 6:30 PM by Dawn Jones.

Members Present: President Dawn Jones, Laura Muchowski, Sally Ruf, Tom Calder, Dennis Sampson, Dale Noll, and Lisa Jansen

Also Present: Library Director Jennie Stoltz

Citizens present: Sharon Vitek, Mary Feuerstein, Pat Nauth

Minutes taken by: Shari Testa

Members Absent: None

Agenda Item # 2: Citizen Comments – Dawn Jones asked that citizen comments regarding Agenda Item #7 be held until the item is up for discussion. Dennis Sampson commented on behalf of a patron regarding the odor in the women’s (lobby) restroom.

Agenda Item #3: Approval of Consent Agenda. Dale Noll made a motion to approve the Consent Agenda. Dennis Sampson seconded. Motion carried.

- a. Approval of Minutes of November 18, 2009
- b. Financial Reports
 1. Year-to-date Financial Report
 2. Current Accounts Payable & Accounts Receivable
 3. Treasurer’s Report
- c. Library Monthly Statistics Report, Circulation by Item Category, and Resident/Non-resident Circulation Report
- d. Director’s Report

Sally Ruf made a motion to move up Agenda Item #7 under New Business. Tom Calder seconded. Motion carried.

Agenda Item # 7: Discussion and possible action on co-sponsorship of Pewaukee Village Voice forum. Dennis Sampson made a motion to approve the library’s co-sponsorship of the Pewaukee Village Voice and that the Pewaukee Village Voice provides a copy of the promotional materials to the library director. Sally Ruf seconded. Motion carried.

Old Business:

Agenda Item # 4: Discussion and possible action on the upward evaluations of the director. Sally Ruf made motion to approve the upward evaluation form. Lisa Jansen second. Motion carried.

New Business:

Agenda Item # 5: Discussion and possible action on 2010 Salary Resolution. Dennis Sampson made a motion to approve the 2010 Salary Resolution totaling in \$501,250. Tom Calder seconded. Motion carried.

Agenda Item # 6: Discussion and possible action on 2010 Annual Addendum to the WCFLS Member Library Contract. Dale Noll made a motion to approve the Addendum. Laura Muchowski seconded. Motion carried.

Agenda Item # 8: Discussion and possible action on donation of painting by Orel Rooney. Sally Ruf made a motion to accept donation. Dale Noll seconded. Motion carried.

Agenda Item # 9: Discussion and possible action on 2010 Library Board Calendar. Dennis Sampson made a motion to adopt 2010 Library Board Calendar. Lisa Jansen seconded. Motion carried.

Agenda Item # 10: Tom Calder and Lisa Jansen will work with the director on establishing the 2010 Director's Goals.

Agenda Item # 11: Closed Session –

Dale Noll made a motion to go into closed session. Tom Calder seconded. Motion carried. Roll Call: President Dawn Jones- Aye; Dennis Sampson - Aye; Laura Muchowski - Aye; Sally Ruf- Aye; Lisa Jansen - Aye; Tom Calder - Aye; Dale Noll - Aye

Sally Ruf made a motion to return to open session. Tom Calder seconded. Motion carried. Roll Call: President Dawn Jones- Aye; Dennis Sampson - Aye; Laura Muchowski - Aye; Sally Ruf- Aye; Lisa Jansen - Aye; Tom Calder - Aye; Dale Noll - Aye

Closed Session Action:

Dennis Sampson made a motion to adopt Resolution No. 2009-05 with the following revisions: (1) insert "public" every occurrence of "Barbara Sanborn Library," (2) in the second to last paragraph remove the words "regarding vacation benefits," and in the last paragraph place a period at the end of benefits and remove "specifically vacation hours" with one stipulation. The resolution is subject to final approval/recommendation by the library's attorney. Dale Noll seconded. Motion carried.

Agenda Item # 12: Adjournment – Dale Noll moved to adjourn at 7:38PM. Lisa Jansen seconded. Motion carried.

Our next meeting is scheduled for Wednesday, January 20, 2010 at 6:30 PM at the Pewaukee Public Library.

Respectfully Submitted,

Laura Muchowski
Library Board Secretary

APPROVED: January 20, 2010