

**PEWAUKEE PUBLIC LIBRARY BOARD MEETING  
BOARD OF TRUSTEES**

*Wednesday, November 16, 2011 MEETING MINUTES*

The meeting of the Pewaukee Public Library Board was called to order at 6:31 PM Dale Noll.

**Members Present:** Dale Noll, Colleen Brown, Dawn Jones, Laura Muchowski, and Dennis Sampson

Also Present: Library Director - Jennie Stoltz

Citizens present: None

Minutes taken by: Shari Testa

**Members Absent:** Lisa Jansen (excused), Dean Flowers (excused)

**Agenda Item # 2:** Citizen Comments – none.

**Agenda Item #3:** Approval of Consent Agenda. Colleen Brown moved to approve the Consent Agenda. Dawn Jones seconded. Motion carried.

- a. Approval of Minutes of October 19, 2011
- b. Financial Reports
  1. Year-to-date Financial Report
  2. Current Accounts Payable & Accounts Receivable
  3. Treasurer's Report
- c. Library Monthly Statistics Report & Resident/Non-resident Circulation Report
- d. Director's Report

**Old Business:**

**Agenda Item # 4:** Discussed the 2012 Joint Library Budget. The Director notified that both municipalities approved their budgets. Also, there will be an increase in internet expenses for next year. The Children's / Young Adult Librarian position was posted.

**Agenda Item # 5:** Discussed the concealed / non-concealed weapons in the library. Colleen Brown made a motion to not ban concealed weapons. Dale Noll seconded. Motion carried. Votes: Dale Noll-aye, Colleen Brown-aye, Dawn Jones-aye, Laura Muchowski-aye, and Dennis Sampson-nay.

**New Business:**

**Agenda Item # 6:** Discussed the wireless and internet expenses. Dawn Jones made a motion to use fund balance to cover the Ethostream quote to install additional wireless access. Colleen Brown seconded. Motion carried.

**Agenda Item # 7:** Discussed the meeting room request by the Pewaukee Lake Police (DNR) for 2012 Boater Safety classes. Dawn Jones made a motion to approve the meeting room

request which is outside the library's meeting room policy. Dennis Sampson seconded. Motion carried.

**Agenda Item # 8:** Reviewed BOT Goals – Advocacy 3 (Outreach through advisory boards) and Governance 4 (Review of policies and job descriptions).

**Agenda Item # 9:** Reviewed Trustees Essential 13 (Library Advocacy).

**Agenda Item # 10:** Adjournment – Colleen Brown made a motion to adjourn at 7:23 PM. Dawn Jones seconded. Motion carried.

Our next meeting is scheduled for Wednesday, December 21, 2011 at 6:30 PM at the Pewaukee Public Library.

Respectfully Submitted,

Secretary Lisa Jansen (approved by Laura Muchowski in Lisa's absence)

APPROVED: December 21, 2011