

LIBRARY PROGRAMMING POLICY

A library “program” is a planned interaction between a program facilitator and/or library staff member(s) and the program participants for the purpose of promoting library materials, facilities, or services as well as offering the community an informational, entertaining, or cultural experience.

Library programming utilizes library staff, outside speakers, books, library and community resources, displays, and media presentations. Programming includes such activities as Storytimes, crafts or other hands-on activities, speakers, lectures, demonstrations, book discussion groups and films. Selection of library program topics, speakers, classes, and resource materials will be made by library staff to meet the needs and interests of library users and the community. Library programming should not exclude topics, books, speakers, media, and other resources because they might be controversial.

The board, in conjunction with the library director, will establish a budget and goals for programming to facilitate the effective implementation of this service.

Some programs may be limited to a given number of participants, due to space limitations or if the nature of the program so demands. Every effort will be made to accommodate as many participants as possible. No fee or donation is charged or solicited for programs presented. Only in a class or workshop may the participant be charged the cost of materials used.

Adopted by the Pewaukee Public Library Board of Trustees: April 21, 2005; Dennis Sampson,
Library Board President

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Library Board President