

Guidelines for Donating Materials

Thank you for choosing to donate
gently used books, DVDs or CD audiobooks
to the Pewaukee Public Library

We are happy to accept any items...

- ...in good condition with no pen, pencil or highlighter markings.
- ...that are completely intact without missing pages or parts.

We are unable to accept...

- ...Any items that have mold or a musty/smoky odor
- ...Outdated media formats such as cassette tapes, VHS tapes, phonograph records, CD-ROMs and floppy discs.
- ...Items discarded from another library
- ...Textbooks and yearbooks
- ...Puzzle books
- ...Condensed book compilations (such as Reader's Digest condensed books)
- ...Computer or medical books older than 3 years
- ...Travel books or maps older than 3 years
- ...Encyclopedia sets older than 5 years or incomplete encyclopedia sets
- ...Magazines older than 1 year

If you have more than one box or bag of items to donate *please* call ahead to make arrangements 691-5670 x31. Please do not leave books outside library doors after hours or put them in the book drop. Materials donated to the Library cannot be accepted on a conditional basis. Items not added to the collection cannot be returned to the donor. All containers become the property of the library.

For a listing of other donating options, please see our Donating Bookmark or visit the library's website: www.pewaukeelibrary.org