

**PEWAUKEE PUBLIC LIBRARY BOARD OF TRUSTEES  
MEETING MINUTES  
Wednesday, October 3, 2018 - 6:30 PM**

**Agenda Item # 1:**

The October 3, 2018, meeting of the Pewaukee Public Library Board was called to order at 6:32 PM by Library Board President Dale Noll.

**Members Present:** Heather Gergen, Lisa Jansen, Jeff Kara, Leslie Miller, Laura Muchowski, & Dale Noll

**Member Excused:** Karen Wildman

Also Present: Library Director, Jennie Stoltz; Library Attorney Jim Dunlap; Jeff Knutson, Village of Pewaukee Board President; Rebecca Higby, Village of Pewaukee Treasurer; Connie Meyer, Bridges Library System Director

Citizens present: None

Minutes taken by: Leslie Miller

**Agenda Item # 2:** Citizen Comments – none.

**Agenda Item #3:** Approval of Agenda.

**Old Business:**

**Agenda Item #4:** None

**New Business:**

**Agenda Item #5** Discussion of Wisconsin Statute Sections 43.58 and the relationship of the Library Board with the Village of Pewaukee as fiscal agent

Library Board President Noll thanked the Village representatives for attending and followed with an explanation of what the Board hoped would be a productive dialogue regarding policies and procedures mandated in Wisconsin Statute Sections 43.58 that will help the Library and Village work cooperatively together. All parties voiced opinions on matters including: tax-exempt status oversight, approval of invoices, and the roles of Library Board members who also represent the Pewaukee municipalities. As a result of these discussion, The Library Board of Trustees will provide resolution to the Village of Pewaukee regarding sales tax exemption exceptions to help them in their role as fiscal agent for the Library. In addition, procedures allowing the Library Board of Trustees to assure the Library Board conveys their oversight and approval to the Village (again for their role as fiscal agent) before non-recurring invoices are paid. These procedures may be implemented on a trial basis.

**Agenda Item #11** ADJOURNMENT

Jeff Kara made a motion to Adjourn Heather Gergen seconded. The motion carried unanimously. Meeting adjourned at 7:53 pm

**NEXT MEETING SCHEDULED: October 17, 2018, at 6:30 pm**

**LOCATION: Visaya Room, Pewaukee Public Library, 210 Main Street, Pewaukee, WI**

*Approved October 17<sup>th</sup>, 2018 (Karen Wildman abstained.)*