

## **Public Notice of Meeting of the Pewaukee Public Library Board of Trustees**

Pursuant to section 19.84 (2) and (3) of the Wisconsin Statutes, notice is hereby given to the public and to those news media who have filed a written or electronic request for this notice, that a meeting of the Pewaukee Public Library Board of Trustees will be held on Wednesday, January 16, 2019 at 6:30 p.m. The meeting will be held in the Visaya Room at the Pewaukee Public Library, 210 Main Street, Pewaukee, WI 53072. As of the date of this notice, the subject matter known to be intended for consideration is as follows:

### **PEWAUKEE PUBLIC LIBRARY BOARD MEETING - AGENDA**

**Wednesday, January 16, 2019 - 6:30 PM**

1. Call Meeting to Order and Roll Call
2. Citizen Comments
3. Approval of Consent Agenda
  - a. Minutes December 11, 2018 (Special Meeting), December 19, 2018 (Monthly Board meeting), January 2, 2019 (Special Meeting)
  - b. Memorandums January 5, 2019 (Hiring Subcommittee), January 9, 2019 (Hiring Subcommittee)
  - c. Financial Reports: Year-to-date Financial Report, Budget Comparison Report (Village), Current Accounts Payable & Accounts Receivable and Treasurer's Report
  - d. Library Monthly Statistics Report
  - e. Director's Report

#### **OLD BUSINESS:**

4. Discussion and possible action on the revision of the Library Director's job description
5. Discussion and possible action on the executive search for the new Library Director
6. Discussion and possible action on the Library's Financial and Purchasing Policy

#### **NEW BUSINESS:**

7. Discussion and possible action on the 2019 Library Board Calendar
8. Discussion and possible action on the Allowable Costs Worksheet for Waukesha County Libraries – in Bridges Library System
9. Discussion and possible action on the quote from Milwaukee Plumbing & Piping for the bottle fillers and water dispenser
10. Discussion and possible action on the copier contract
11. Discussion and possible action on the 2019/2020 Minimum-Midpoint-Maximum Salaries
12. Receipt of the Collection Development Plan – first draft, discussion will begin at the February meeting
13. Discussion on the PLSR Steering Committee Report Draft – FINAL Edit Version for 12/14 Steering Committee Meeting – Updated 12-10-18
14. Goals: Governance #1 (Develop annual Library Board calendar)
15. Trustee Essentials: #2 Who Runs the Library and #5 Hiring a Library Director
16. ADJOURNMENT

**NEXT MEETING SCHEDULED: February 20, 2019**

**LOCATION: Visaya Room, Pewaukee Public Library, 210 Main Street, Pewaukee, WI**

The Pewaukee Public Library is committed to providing the highest degree of accessibility within its means when conducting library-sponsored events. Please notify us of your disability-related accommodation requests two weeks prior to a Library Board meeting by calling (262) 691-5670, extension 920. We will attempt to honor all requests but cannot assure that requests made too close to the date will be able to be accommodated.

Posted: Friday, January 14, 2019