

**Public Notice of Meeting of the
Pewaukee Public Library Board of Trustees**

Pursuant to section 19.84 (2) and (3) of the Wisconsin Statutes, notice is hereby given to the public and to those news media who have filed a written or electronic request for this notice, that a meeting of the Pewaukee Public Library Board of Trustees will be held on Wednesday, July 17th at 6:30 p.m. The meeting will be held in the Visaya Room at the Pewaukee Public Library, 210 Main Street, Pewaukee, WI 53072.

As of the date of this notice, the subject matter known to be intended for consideration is as follows:

**PEWAUKEE PUBLIC LIBRARY BOARD MEETING - AGENDA
Wednesday, July 17th, 2019 - 6:30 PM**

1. Call Meeting to Order and Roll Call
2. Citizen Comments
3. Approval of Consent Agenda
 - a. Minutes June 19th, 2019 (Monthly Board meeting)
 - b. Financial Reports:
 - i. Budget Comparison Detail Fund 900- Library Fund June 2019
 - ii. Certification of Library Vouchers: June 2019
 - iii. Accounts Receivable
 - iv. Treasurer's Report
 - c. Library Monthly Statistics Report
 - d. Director's Report

OLD BUSINESS:

4. Discussion and possible action on the Pewaukee Public Library Strategic Plan: 2019-2020

NEW BUSINESS:

5. Discussion and possible action on Record Retention Policy
6. Discussion and possible action to authorize the Library Director to fill the vacant Maintenance Assistant Position
7. Discussion and possible action on revised Library Page I job description
8. Discussion and possible action on revised Library Page II job description
9. Discussion and possible action on Telephone Services Contract
10. Discussion on 2020 Draft Pewaukee Public Library Budget
11. BOT Goals – *Advocacy #4 (Support the Library Foundation's Capital Campaign Expansion Project) and Administrative #3 (Provide support to the staff when appropriate and possible)*
12. Trustee Essentials: #1 *The Trustee Job Description*
13. ADJOURNMENT

NEXT MEETING SCHEDULED: August 21st, 2019

LOCATION: Visaya Room, Pewaukee Public Library, 210 Main Street, Pewaukee, WI

The Pewaukee Public Library is committed to providing the highest degree of accessibility within its means when conducting library-sponsored events. Please notify us of your disability-related accommodation requests two weeks prior to a Library Board meeting by calling (262) 691-5670, extension 920. We will attempt to honor all requests but cannot assure that requests made too close to the date will be able to be accommodated.

Posted: Friday, July 12th, 2019
