

PEWAUKEE PUBLIC LIBRARY BOARD MEETING

Wednesday, January 20, 2021 – 6:30 PM

Meeting available on Zoom.us at the following meeting number:
<https://us02web.zoom.us/j/81894625446?pwd=Zzlsb0RVYmEvakR1WHERL2hGSHZ0Zz09>

Dial in: 1 312 626 6799 Meeting ID: 818 9462 5446 Passcode: 241129

1. Call Meeting to order and Roll Call: **6:36** PM
Members Present: Lisa Jansen, Leslie Miller, Laura Muchowski, Dale Noll, Jeff Kara, Karen Wildman, Heather Gergen
Others Present: Nan Champe (Library Director)

Members Excused: n/a
2. Citizen's Comments/Correspondence (written only): n/a
3. Approval of Consent Agenda
 - a. Minutes December 16, 2020 (Monthly Board Meeting)
 - b. Financial Reports
 - Budget Comparison Detail Fund 900 – Library Fund – December 2020
 - Certification of Library Vouchers: December 2020
 - c. Library Monthly Statistics Report
 - d. Director's Report
Motion to approve: Heather Gergen
Second: Dale Noll
Discussion: Director will interview candidates for the Head of Circulation role
Summer reading program discussion – try to provide outdoor programming, stories in the park, etc. – Nan to gather pricing for a tent to be used on the library grounds
Discussion about AARP tax program
Roll call vote: Leslie Miller – Y, Laura Muchowski – Y, Dale Noll – Y, Jeff Kara – Y, Karen Wildman – Y, Heather Gergen – Y, Lisa Jansen - Y

Motion carried

OLD BUSINESS

4. Discussion and possible action on Library Services
Governor Evers extended the mask mandate for 60 additional days
FFCRA has expired. City has extended, Village not affected. Have work from home policy in place.

No action taken

5. Discussion and possible action on proposed revisions to Employee Handbook.
Send any edits to Nan directly
No action taken

NEW BUSINESS

6. Discussion and possible action on 2021 Library Board Calendar

Motion: Jeff Kara
Second: Dale Noll
Discussion: n/a
Roll call vote: Leslie Miller – Y, Laura Muchowski – Y, Dale Noll – Y, Jeff Kara – Y, Karen Wildman – Y, Heather Gergen – Y, Lisa Jansen - Y

Motion carried

7. Discussion and possible action on Resolution #2021:02 A Resolution Establishing 2021 Expenditure of the Library Fund Balance

Motion: Heather Gergen
Second: Laura Muchowski
Discussion: Nan to have Leslie and Karen stop by to sign and then submit to Village
Roll call vote: Leslie Miller – Y, Laura Muchowski – Y, Dale Noll – Y, Jeff Kara – Y, Karen Wildman – Y, Heather Gergen – Y, Lisa Jansen - Y

Motion carried

8. Discussion and possible action on Landscaping Contract
Review of 2 proposals received. Nan to contact both companies to discuss proposal and terms for final offer of proposal.
No action taken

9. Discussion and possible action on closing the library facility for Friday April 30, 2021 for a staff development day.

Motion: Dale Noll
Second: Heather Gergen
Discussion: n/a
Roll call vote: Leslie Miller – Y, Laura Muchowski – Y, Dale Noll – Y, Jeff Kara – Y, Karen Wildman – Y, Heather Gergen – Y, Lisa Jansen - Y

Motion carried

10. Trustee Essential #11 *Planning the Library's Future*

No action taken

11. ADJOURNMENT

Motion to adjourn @ 7:45 PM: Heather Gergen

Second: Jeff Kara

Roll call vote: Leslie Miller – Y, Laura Muchowski – Y, Dale Noll – Y, Jeff Kara – Y, Karen Wildman – Y, Heather Gergen – Y, Lisa Jansen - Y

Motion carried

NEXT MEETING: Wednesday February 17, 2021

LOCATION: Virtual, ZOOM, us

Approved by the Library Board of Directors Wednesday February 17, 2021