

**Public Notice of Regular Meeting of the
Pewaukee Public Library Board of Trustees
Wednesday, April 21st, 2021 at 6:30 p.m.
AGENDA**

Meeting available on Zoom.us at the following meeting number:

<https://us02web.zoom.us/j/88601049424?pwd=a3cwaWduZkpGWS93K3kvdjE1WWxUZz09>

Dial in: 1 312 626 6799

Meeting ID: 886 0104 9424

Passcode: 722062

Due to the COVID-19 Pandemic and in recognition of the declaration of states of emergency by the President, the Governor and the Village President, this meeting will not be open to the public in an in-person capacity. Those wishing to observe may do so by downloading the ZOOM app to your personal computer, tablet or smart phone and utilizing the above information to join via ether computer or telephone. If you wish to communicate in written format with the Board you may send written comments to the Library Director at 210 Main Street, Pewaukee, WI 53072 or you may email the director at nchampe@pewaukee.lib.wi.us.

1. Call Meeting to Order and Roll Call
2. Citizen Comments/Correspondence (Written Only)
3. Approval of Consent Agenda
 - a. Minutes March 17th, 2021 (Monthly Board Meeting)
 - b. Financial Reports:
 - i. Budget Comparison Detail Fund 900: Library Fund – March 2021
 - ii. Certification of Library Vouchers – March 2021
 - c. Library Monthly Statistics Report
 - d. Director's Report

OLD BUSINESS:

4. Discussion and possible action on the proposed revisions to the Pewaukee Public Library Employee Handbook
5. Discussion and possible action on Library Services.

NEW BUSINESS:

6. Discussion and possible action on 2020 Library Impact Report
7. Discussion and possible action on the Borrowing Library Materials policy
8. Discussion and possible action on proposed revisions to the Administrative Assistant Job Description.
9. Discussion and possible action on the appointment of an ad hoc committee to nominate BOT officer candidates
10. Discussion and possible action on *Trustee Essential #1 The Trustee Job Description*
11. Closed Session – The Library Board will recess into closed session pursuant to § 19.85(1)(c) Wisconsin Statute for the following reason:
 - (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically for the purpose of the annual performance evaluation of the Library Director.
12. Return to open session to take any necessary action as a result of closed session discussion.
13. ADJOURNMENT

NEXT MEETING SCHEDULED: Wednesday, May 19th. LOCATION: VIRTUAL, ZOOM.us

The Pewaukee Public Library is committed to providing the highest degree of accessibility within its means when conducting library-sponsored events. Please notify us of your disability-related accommodation requests two weeks prior to a Library Board meeting by calling (262) 691-5670, extension 920. We will attempt to honor all requests but cannot assure that requests made too close to the date will be able to be accommodated.

Posted: Thursday, April 15th, 2021
