

# PEWAUKEE PUBLIC LIBRARY BOARD MEETING

Wednesday, June 16, 2021 – 6:30 PM

Meeting available on Zoom.us at the following meeting number:

<https://us02web.zoom.us/j/88569203379?pwd=NEJ1UnNtVVpvMzRLWTYydXVzSDROUT09>

Dial in: (312) 626-6799 Meeting ID: 885 6920 3379 Passcode: n5YTDgAs

1. Call Meeting to order and Roll Call: 6:34 PM  
Members Present: Lisa Jansen, Leslie Miller, Laura Muchowski, Dale Noll, Karen Wildman, Heather Gergen,  
Others Present: Nan Champe (Library Director)  
  
Members Excused: Ian Clark

2. Citizen's Comments/Correspondence: None

3. Approval of Consent Agenda
  - a. Minutes May 19, 2021 (Monthly Board Meeting)
  - b. Financial Reports
    - Budget Comparison Detail Fund 900 – Library Fund – May 2021
    - Certification of Library Vouchers: May 2021
  - c. Library Monthly Statistics Report
  - d. Director's Report

Motion to approve: Leslie Miller

Second: Karen Wildman

Discussion: Circulation of Print and Overdrive materials is returning to pre COVID statistics.

Kick off of summer programing was a huge success.

Motion carried

## OLD BUSINESS

4. Discussion and possible action on outdoor library signage  
Existing monument sign will be replaced but keep the main frame. Director Champe will check on updating lights. Front wall dimensional letters are also being considered.

No action taken.

## NEW BUSINESS

5. Discussion and possible action on Waukesha County Library Standards

Pewaukee's Library Services Effort Ratio is 93.69%, which is above the target.

Motion to approve: Heather Gergen made a motion to approve the Waukesha County Library Standards.

Second: Leslie Miller

Discussion: n/a

Motion carried

6. Discussion and possible action on the revised Library Programming Policy

The policy includes program management as well as bringing in professional performers and presenters. Director Champe will discuss the Library Programming Policy with the attorney and bring the policy back next month.

Motion: n/a

7. Discussion and possible action to waive fines and fees over 7 years old

Director Champe will report annually to the Library Board of Trustees regarding the fines that are over 7 years old.

Motion to approve waiver of fines and fees that are 7 years or older - Heather Gergen

Second: Karen Wildman

Discussion: n/a

Motion carried

8. Discussion and possible action on the appointment of a committee to review the Library's Mission and Vision Statements

Director Champe will work with the library staff at the Fall Staff Development Day then bring back suggestions to the Pewaukee Library BOT.

No action

9. Discussion and possible action on *Trustee Essential #12: Library Standards*

No action

10. Motion to adjourn @ 7:41 PM: Lisa Jansen

Second: Heather Gergen  
Motion carried

NEXT MEETING: Wednesday, July 21, 2021

LOCATION: Visaya Room, Pewaukee Public Library, 210 Main Street, Pewaukee, WI 53072

**Approved by the Library Board of Directors – July 21, 2021**