



GUIDELINES FOR DONATING MATERIALS

Thank you for choosing to donate gently used materials to the Pewaukee Public Library!

We are happy to accept gently used...

- Books
- CDBooks
- DVDs
- Music CDs
- Blu-Rays

We are unable to accept...

- Items that have mold or a musty/smoky odor
- Outdated media formats such as cassette tapes, VHS tapes, & CD-ROMs
- Items discarded from another library
- Textbooks, yearbooks, puzzle books
- Condensed book compilations (such as Reader's Digest condensed books)
- Computer or medical books older than 3 years
- Travel books or maps older than 3 years
- Encyclopedia sets older than 5 years or incomplete encyclopedia sets
- Magazines older than 1 year
- Materials made in violation of copyright laws

To ensure your donation gets to the proper place, please donate materials inside the Library during open hours. Stop at the Circulation Desk to ask for a donation receipt.

Materials donated to the Library cannot be accepted on a conditional basis. Items that are not added to the collection cannot be returned to the donor. All containers become the property of the Library.