

PEWAUKEE PUBLIC LIBRARY BOARD MEETING

Thursday, May 26, 2022 – 6:30 PM

1. Call Meeting to order and Roll Call: 6:34 PM
Members Present: Dale Noll, Leslie Miller, Chris Krasovich, Ian Clark, Lisa Jansen and Laura Muchowski
Others Present: Nan Champe (Library Director)

Members Excused: Karen Wildman

2. Citizen Comments/Correspondence: None

3. Approval of Consent Agenda
 - a. Minutes from April 20, 2022 (Regular Board Meeting)
 - b. Financial Reports
 - i. Budget Comparison Detail Fund 900 – Library Fund – April 2022
 - ii. Certification of Library Vouchers: April 2022
 - c. Library Monthly Statistics Report
 - d. Director's Report

Motion to approve: Ian Clark

Second: Leslie Miller

Discussion:

- Ian Clark asked to have Agenda Item 3a removed from the Consent Agenda as he and Lisa Jansen abstained from voting on the minutes from April 20, 2022.
- Computers in the Lynn Chappy Technology Center will be replaced with donated funds from the Pewaukee Public Library Foundation
- Staff Development Day provided the staff with training for:
 - LibraryAware, software templates.
 - Library card issue and renewal.
 - Library services
 - Department training and planning sessions

Motion Carried

Motion to approve the Minutes from April 20, 2022 meeting: Leslie Miller

Second: Chris Krasovich

Motion Carried

OLD BUSINESS:

4. Discussion and possible action on on the update to the Children’s Information Desk.

Director Champe provided an update on the Children’s Information Desk. Zimmerman Architectural Studios provided plans and drawings of the work that is planned. Construction will begin in the fall of 2022

Motion to approve: No action at this time.

NEW BUSINESS:

5. Discussion and possible action on the election of BOT officers.

Motion to approve: Lisa Jansen motioned to approve the election of the BOT officers:
Dale Noll – President
Leslie Miller – Treaserer
Laura Muchowski – Secretary

Second: Ian Clark

Discussion: BOT officers serve for a term of one year:

Motion Carried

6. Discussion and possible action on the Wisconsin County Library Services Plan 2022-2026

Motion to approve: Ian Clark motioned to approve the Wisconsin County Library Services Plan 2022-2026.

Second: Chris Krasovich

Discussion: Director Champe noted:
- the collection size has recovered
- digital resources are growing

- Nan will address the “Minimums to Exempt” category pertaining to number of Public Computers/Internet Access and population numbers with Karol Kennedy, Director of Bridges Library System.

Motion Carried

7. Discussion of *Trustee Essential #10 Developing Essential Library Policies*.

8. Closed Session – The Library Board will recess into closed session pursuant to § 19.85(1)(c) ^{[[1]]} _{SEP} Wisconsin Statute for the following reason:
(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically for the purpose of the annual performance evaluation of the Library Director.

Motion to go into closed session: Leslie Miller motioned to go into closed session

@ 7:25 PM

Second: Lisa Jansen

Discussion: n/a

Roll call vote: Dale Noll – Y, Leslie Miller – Y, Chris Krasovich – Y, Lisa Jansen – Y, Ian Clark, Laura Muchowski – Y

Motion carried

9. Return to open session to take any necessary action as a result of closed session discussion.

Motion to return to open session: Leslie Miller motion to return to open session at 8:49 PM

Second: Chris Krasovich

Roll call vote: Dale Noll – Y, Leslie Miller – Y, Chris Krasovich – Y, Lisa Jansen – Y, Ian Clark, Laura Muchowski - Y

Motion carried

Action from closed session:

Motion: Lisa Jansen motioned to direct President Noll to speak to the Department Heads to expand on the feedback from the Library Director Evaluations.

Second: Leslie Miller

Discussion: Pewaukee Public Library Board of Trustees President Dale Noll and Lisa Jansen will create an open dialogue with the department heads during the week of June 13, 2022. The feedback may require the BOT an additional closed session.

10. ADJOURNMENT

Motion to adjourn: Leslie Jansen motioned to adjourn @ 8:50 PM

Second: Ian Clark

Motion carried

NEXT MEETING: Wednesday, June 15, 2022 @6:30 PM.

LOCATION: Visaya Room, Pewaukee Public Library, 210 Main Street, Pewaukee, WI 53072