

# PEWAUKEE PUBLIC LIBRARY BOARD MEETING

Wednesday, March 15, 2023 5:45 PM

1. Call Meeting to Order and Roll Call: 5:45 PM

Members Present: Dale Noll, Karen Wildman, Leslie Miller, Lisa Jansen, Ian Clark,  
Chris Krasovich, and Laura Muchowski

Others Present: Nan Champe (Library Director)

Members Excused: n/a

2. Citizen Comments/Correspondence – n/a

3. Approval of Consent Agenda

- a. Minutes from February 15, 2023 (Regular Board Meeting)

- b. Financial Reports

- i. GL Budget vs. Actual Library – February 2023

- ii. GL Detail Library – Through February 2023

- iii. Payment Approval Report – February 2023

- c. Library Monthly Statistics Report through February 2023

- d. Director's Report

Motion to approve: Leslie Miller motioned to approve the consent agenda.

Second: Lisa Jansen

Discussion: Ian Clark and Chris Krasovich abstain from voting on the February 15, 2023 minutes.

Motion carried

## OLD BUSINESS:

4. Discussion and possible action on 2023 BOT Goals

Motion to approve: Dale Noll

Second: Ian Clark

Discussion: Referring to the Strategic Plan and the Trustee Handbook as active documents, the Board of Trustee Goals will be discontinued.

Motion carried

5. Discussion and possible action on documentation and process for Library Director's Annual Review

Motion to approve: Leslie Miller motioned to approve the documentation and process for the Library Director's Annual Review.

Second: Chris Krasovich

Discussion: Director Champe will make changes to the document as discussed.

Motion carried

**NEW BUSINESS:**

6. Discussion and possible action on Pewaukee's Allowable Cost Worksheet for Waukesha County Libraries in the Bridges Library System

Motion to approve: Chris Krasovich motioned to approve Pewaukee's Allowable Cost Worksheet for Waukesha County Libraries in the Bridges Library System.

Second: Ian Clark

Discussion: n/a

Motion carried

7. 2022 Library Director's Year in Review presented by Nan Champe

Discussion: Director Champe discussed the 2022 highlights of the Pewaukee Public Library.

- Busy year with restructuring positions
- Technology updates
- Promoting programs using "Library Aware"

8. Discussion of *TE23: Dealing with Challenges to Materials and Policies*

9. Discussion and possible action on the new Collection Development and Management Policy to replace the Collection Development Plan approved January 2019

Motion to approve: Ian Clark

Second: Lisa Jansen

Discussion: Director Champe explained these are guidelines for managing the collection of materials at the Pewaukee Public Library. Goals for collection development involves how the materials are organized and evaluated.

Motion carried

10. Discussion and possible action on the Request for Reconsideration of Materials Procedure and Request for Reconsideration for Materials Form

Motion to approve: Leslie Miller motioned to accept the Request for Reconsideration of Materials Procedure and Request for Reconsideration for Materials Form

Second: Laura Muchowski

Discussion: Director Champe shared the documents which have been reviewed by the attorney.

Motion carried

11. Discussion and possible action to reschedule the April 19<sup>th</sup> Regular Board Meeting

Motion to approve: Karen Wildman motioned to change the April 19<sup>th</sup> Regular Board Meeting to April 12<sup>th</sup> at 6:30 PM

Second: Lisa Jansen

Discussion: n/a

Motion carried

13. ADJOURNMENT

Motion to approve: Ian Clark motioned to adjourn at 7:08 PM

Second: Karen Wildman

Motion carried

NEXT MEETING: Wednesday, April 12, 2023, at 6:30 PM

LOCATION: Visaya Room, Pewaukee Public Library, 210 Main Street,  
Pewaukee, WI 53072

Approved by the Library Board of Trustees 4.12.23