

PEWAUKEE PUBLIC LIBRARY BOARD MEETING

Wednesday, April 12, 2023 6:30 PM

1. Call Meeting to Order and Roll Call: 6:35 PM

Members Present: Dale Noll, Karen Wildman, Leslie Miller, Lisa Jansen, Ian Clark,
Chris Krasovich, and Laura Muchowski

Others Present: Nan Champe (Library Director)

Members Excused: n/a

2. Citizen Comments/Correspondence – n/a

3. Approval of Consent Agenda

- a. Minutes from March 15, 2023 (Regular Board Meeting)

- b. Financial Reports

- i. GL Budget vs. Actual Library – March 2023

- ii. GL Detail Library – March 2023

- iii. Payment Approval Report – March 2023

- c. Library Monthly Statistics Report through March 2023

- d. Director's Report

Motion to approve: Chris Krasovich motioned to approve the consent agenda.

Second: Ian Clark

Discussion: Director Champe mentioned how attendance at library programs has increase since using Email Blast as a way to inform patrons of events sponsored by the library.

Motion carried

OLD BUSINESS:

NONE

NEW BUSINESS:

4. Appointment of an AD Hoc Committee by the Library Board President to nominate BOT officer candidates.

President Noll nominated Lisa Jansen and Ian Clark to an AD Hoc Committee to nominate BOT officer candidates.

Motion to approve: Chris Krasovich motioned to approve the selection of Lisa Jansen and Ian Clark, an AD Hoc committee, to nominate BOT officer candidates.

Second: Leslie Miller

Discussion: The AD Hoc Committee will follow up with candidates outside of the Pewaukee Library BOT meeting.

5. Discussion and possible action to approve the revised Public Library Annual Report for 2022 for the Pewaukee Public Library

Motion to approve: Chris Krasovich motioned to approve the revised Pewaukee Public Library Annual Report for 2022.

Second: Ian Clark

Discussion: Director Champe made the BOT aware of a correction to the Pewaukee Public Library Annual Report for 2022.

Motion carried

6. Discussion and possible action to accept a solar charging bench purchased by the Bridges Library System

Motion to approve: Chris Krasovich motioned to graciously decline the offer of a solar charging bench by the Bridges Library System.

Second: Ian Clark

Discussion:

Motion carried

7. Discussion and possible action on the Circulation/Children's Room Remodeling Project

Motion to approve: Chris Krasovich motioned to approve the Circulation/Children's Room Remodeling Project not to exceed \$56,909.

Second: Leslie Miller

Discussion:

- VSJ is the company who has been hired for the remodeling project, which could begin in 2 weeks with completion of the entire project in 6 weeks.
- Some work could be done from 6AM-9AM before the library opens.
- Nan will request funding from the Foundation with additional funds to come from the fund balance.

Motion carried:

8. Discussion of *TE22: Freedom of Expression and Inquiry*

9. Closed Session – The Library Board will recess into closed session pursuant to § 19.85(1)(c) Wisconsin Statute for the following reason:
(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically for the purpose of the annual performance evaluation of the Library Director.

Motion to go into closed session: Lisa Jansen motioned to go into closed session @ 7:28 PM

Second: Leslie Miller

Discussion: n/a

Roll call vote: Dale Noll – Y, Leslie Miller – Y, Chris Krasovich – Y,
Lisa Jansen – Y, Ian Clark – Y, Karen Wildman – Y,
Laura Muchowski - Y

Motion carried

10. Return to open session to take any necessary action as a result of closed session discussion.

Motion to return to open session: Leslie Miller motioned to return to open session at 8:29 PM

Second: Ian Clark

Discussion: n/a

Roll call vote: Dale Noll – Y, Leslie Miller – Y, Chris Krasovich – Y, Lisa Jansen – Y, Ian Clark – Y, Karen Wildman – Y, Laura Muchowski - Y

Motion carried

11. ADJOURNMENT

Motion to approve: Chris Krasovich motioned to adjourn at 8:30 PM

Second: Ian Clark

Motion carried

NEXT MEETING: Wednesday, May 17, 2023, at 6:30 PM

LOCATION: Visaya Room, Pewaukee Public Library, 210 Main Street, Pewaukee, WI 53072

Approved by the library board of trustees 5/17/2023