

PEWAUKEE PUBLIC LIBRARY SPECIAL BOARD MEETING

Wednesday, October 4, 2023 – 7:00 PM

1. Call Meeting to order and Roll Call: 7:00 PM
Members Present: Lisa Jansen, Leslie Miller, Dale Noll, Heather Gergen, Ian Clark, Karen Wildman
Others Present: Nan Champe (Library Director)
Scott Klein
Members Excused: Ann Wright

2. Citizen Comments/Correspondence – n/a

SPECIAL BUSINESS

3. Update on the Joint Library Agreement negotiations including Notice of Termination: Joint Library Agreement

Motion: n/a – for information only

4. Discussion and possible action on City of Pewaukee Finance Committee request for a breakdown of the Village fiscal agent fee for the Library to include hours per month, hourly rate of said person (s) and all other costs.

Motion: n/a – for information only

5. Discussion and possible action on the following request from the City of Pewaukee Finance Committee:

Since our 20 year contract will be closed in 2024 – there is a fund balance of \$259,728 in which we contributed our 78% share which would be overages from the past budgets. We would like you to request \$202,587.84 be used towards our 2024 budget number of \$923,252.

Discussion: 78% incorrect estimate.
Would need to evaluate each year in the past to compare percent of contributions, restricted donations, etc. and draw a comparison.
State Statute 43.58 states Library Board has jurisdiction on spending.
Library Board is responsible for maintenance.

OLD BUSINESS

6. Discussion and possible action on the proposed updated salary scale and Resolution No. 2023-03: Resolution Establishing 2024 Wages/Salary Ranges for Library Employees

Motion: 2023-3 Dale Noll moved to adopt
Second: Lesle Miller
Discussion: n/a
Motion carried

7. Discussion and possible action on the 2024 Library Budget

Motion: Ian Clark for revised 2024 Library Budget which includes some fund balance, however next steps may need to be revised pending City Council Review
Second: Dale Noll
Discussion:
Motion carried

8. ADJOURNMENT - 7:58 PM

Motion to approve: Dale Noll
Second: Heather Gergen
Discussion: n/a
Motion carried

NEXT MEETING: Wednesday October 18, 2023