

Public Notice of Regular Meeting of the Pewaukee Public Library Board of Trustees

Pursuant to section 19.84 (2) and (3) of the Wisconsin Statutes, notice is hereby given to the public and to those news media who have filed a written or electronic request for this notice, that a meeting of the Pewaukee Public Library Board of Trustees will be held on Wednesday, March 20, 2024 at 6:30 p.m. The meeting will be held in the Visaya Room at the Pewaukee Public Library, 210 Main Street, Pewaukee, WI 53072.

PEWAUKEE PUBLIC LIBRARY BOARD MEETING - AGENDA Wednesday, March 20th, 2024 at 6:30 p.m.

As of the date of this notice, the subject matter known to be intended for consideration is as follows:

1. Call Meeting to Order and Roll Call

REGULAR BUSINESS:

2. Citizen Comments/Correspondence
3. Approval of Consent Agenda
 - a. Minutes February 21st, 2024 (Regular Board Meeting)
 - b. Financial Reports:
 - i. GL Budget vs. Actual Library – February 2024
 - ii. GL Detail Library – through February 2024
 - iii. Payment Approval Report – through February 2024
 - c. Library Monthly Statistics Report through February 2024
 - d. Director's Report: March 2024

OLD BUSINESS:

4. Discussion and possible action on the documentation for the Library Director's Annual Review
5. Discussion and possible action to close the Library's lower level during Carpet installation

NEW BUSINESS:

6. 2023 Library Director's Year in Review presented by Nan Champe
7. Discussion and possible action on the Pewaukee's Allowable Cost Worksheet for Waukesha County Libraries in the Bridges Library System
8. Discussion and possible action replacing the Library's Replacement Costs for Lost or Damaged Materials Policy with the proposed Fee Schedule Policy
9. Discussion and possible action on Bradford Systems Proposal to installing existing shelving units on the walls
10. Discussion and possible action on a proposal for a Fine Forgiveness Event
11. Discussion and possible action on the hiring of an 18 hr/week Administrative Assistant and job title rename from Administrative Assistant/Library Clerk II to Administrative Assistant
12. Discussion and possible action to add new 14 hr/week Library Clerk position
13. Discussion and possible action on BOT *Trustee Essentials 16: Ethics and Conflict of Interest Laws Applying to Trustees*
14. ADJOURNMENT

NEXT MEETING SCHEDULED: Wednesday, April 17th, 2024

LOCATION: Visaya Room, Pewaukee Public Library, 210 Main Street, Pewaukee, WI 53072

The Pewaukee Public Library is committed to providing the highest degree of accessibility within its means when conducting library-sponsored events. Please notify us of your disability-related accommodation requests two weeks prior to a Library Board meeting by calling (262) 691-5670, extension 920. We will attempt to honor all requests but cannot assure that requests made too close to the date will be able to be accommodated.

Posted: Friday, March 15th, 2024