

PEWAUKEE PUBLIC LIBRARY BOARD MEETING

Wednesday, February 21, 2024 6:30 PM

1. Call Meeting to Order and Roll Call: 6:31 PM

Members Present: Dale Noll, Karen Wildman, Ian Clark, Ann Wright, Heather Gergen,
Lisa Jansen, Leslie Miller

Others Present: Nan Champe (Library Director)

Members Excused:

REGULAR BUSINESS:

2. Citizen Comments/Correspondence - n/a

3. Approval of Consent Agenda

a. Minutes January 17th, 2024 (Regular Board Meeting)

b. Financial Reports:

- i. GL Budget vs. Actual Library though Year End 2023
- ii. GL Detail Library – through Year End 2023
- iii. Payment Approval Report – through Year End 2023
- iv. GL Budget vs. Actual Library – January 2024
- v. GL Detail Library – through January 2024
- vi. Payment Approval Report – through January 2024

c. Library Monthly Statistics Report though January 2024

d. Director's Report: February 2024

Motion to approve: Lisa Jensen

Second: Dale Noll

Discussion: None

Motion carried

NEW BUSINESS:

4. Discussion and possible action on the Public Library Annual Report 2023

Motion to approve: Dale Noll moved to approve the Public Library Annual Report 2023

Second: Heather Gergen

Discussion:

Motion carried

5. Discussion and possible action on Library's Year in Review Report 2023

No Action

6. Discussion and possible action on Resolution No. 2024-02: A Resolution Designating Certain Funds to the Library's Restricted Fund Balance

Motion to approve: Dale Noll

Second: Ann Wright

Discussion:

Motion carried

7. Discussion and possible action to approve the Carpetland USA quote for purchase and installation of new carpet & Lyons Electric proposal for the removal and reinstallation of the arch lights & Yerges Van Liners, Inc proposal for labor, fuel surcharge and cart rent for moving of furniture and shelving for carpet installation

Motion to approve: Ian Clark moved to approve up to what the insurance company approves, not to exceed \$2,000.00 over the insurance approval.

Second: Dale Noll

Discussion:

Motion carried

8. Discussion and possible action to approve the recarpeting of the three study rooms at the same time the lower level insurance recarpeting is being done. Funding to come from the gift balance.

Motion to approve: Heather Gergen

Second: Ian Clark

Discussion:

Motion carried

9. Discussion and possible action on any additional changes to the lower level due to the carpet replacement project.

No Action

10. Discussion and possible appointment by the Board President of an ad hoc Library Director Review Committee

No Action

11. Discussion and possible action on the approved Liability Waiver for certain Library of Things items

No Action

12. Discussion and possible action on BOT Trustee Essentials 13: Library Advocacy

No Action

13. Closed Session – The Library Board will recess into closed session pursuant to § 19.85(1)(e) Wisconsin Statute for the following reason:

(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility specifically for the purpose of consideration of a leave of absence for a staff member.

You are further notified that at the conclusion of the Closed Session, the Library Board may convene into open session pursuant to 19.85(2), Stats., for possible additional discussion and action concerning any matters discussed in closed session and for adjournment.

Motion to go into closed session: Dale Noll motioned to go into closed session at 8:00 PM

Second: Ian Clark

Discussion: n/a

Roll call vote: Dale Noll – Y, Ann Wright– Y,
Heather Gergen– Y, Ian Clark – Y, Karen Wildman – Y
Lisa Jansen-Y, Leslie Miller-Y

Motion carried

Motion to return to open session: Heather Gergen motioned to return to open session at 8:02 PM

Second: Ann Wright

Discussion: n/a

Roll call vote: Dale Noll – Y, Ann Wright– Y,
Heather Gergen– Y, Ian Clark – Y, Karen Wildman – Y
Lisa Jansen-Y, Leslie Miller-Y

Motion carried

14. Requested staff unpaid leave of absence

Motion to approve: Dale Noll

Second: Leslie Miller

Discussion: n/a

Motion Carried

15. ADJOURNMENT - 8:04 PM

Motion to approve: Heather Gergen

Second: Ian Clark

Discussion: n/a

Motion carried

NEXT MEETING SCHEDULED: Wednesday, March 20th, 2024 at 6:30 PM

LOCATION: Visaya Room, Pewaukee Public Library, 210 Main Street, Pewaukee, WI 53072