PEWAUKEE PUBLIC LIBRARY BOARD MEETING

Wednesday, January 17, 2024 – 6:30 PM

1. Call Meeting to order and Roll Call**:** 6:29 PM

   Members Present: Lisa Jansen, Leslie Miller, Dale Noll, Heather Gergen, Ian Clark, Ann Wright

   Others Present: Nan Champe (Library Director)

   Members Excused: Karen Wildman

SPECIAL BUSINESS

2. Discussion and possible action on updated Eagle Scout Project presented by Peter Koutropoulos

   - Peter presented a "proof of concept" for review. He will provide a visual representation of what the actual dial looks like with recommended text for review at future meeting.

REGULAR BUSINESS

3. Citizen Comments – n/a

4. Approval of Consent Agenda
   a. Minutes November 15, 2023 (Regular Board Meeting)
   b. Financial Reports
      - GL Budget vs. Actual Library – through December 2023
      - GL Library Detail – November and December 2023
      - Payment Approval Report – November and December 2023
   d. Library Monthly Statistics Report through December 2023
   e. Director's Report: January 2024

   Motion to approve: Dale Noll with discussed edits
   Second: Ann
   Discussion: Changes: #9 PTO request approved
   #10 Salary adjustment approved
   Motion carried Leslie, Leslie abstain – motion carried

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OLD BUSINESS

5. Update on the Joint Library Agreement negotiations

Discussion: Second meeting at end of January 2024. Nan working on building topics. Target deadline end of 2024.

NEW BUSINESS

6. Discussion and possible action on Library's Mission statement and Strategic Plan

Motion: Heather Gergen
Second: Ian Clark
Discussion: Revisit every January for Annual Report
Motion carried

7. Discussion and possible action on the Library Board Calendar 2024

Motion to approve: Dale Noll
Second: Ian Clark
Discussion: n/a
Motion carried

8. Discussion and possible action on the purchase of new security gates

Motion to approve: Ian Clark – moved to approve the cost "not to exceed" Biblotheca quote allowing Nan to make a choice of vendor
Second: Heather Gergen
Discussion: n/a
Motion carried

9. Discussion and possible action to approve the purchase/lease of new copiers and new copier maintenance.

Motion to approve: Dale Noll – motioned to sign contract with Rhyme with the maintenance contract option
Second: Leslie Miller
Discussion: Proposal is to purchase the machines. Option for annual maintenance policy, includes toner and service calls. Nan to prepare savings information for the Board.
Motion carried

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10. Discussion and possible action on BOT *Trustee Essentials 10: Developing Essential Library Policies*

11. ADJOURNMENT - 7:53 PM

Motion to approve:	Heather Gergen
Second:	Ian Clark
Discussion:	n/a
Motion carried	

NEXT MEETING: Wednesday February 21, 2024

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