

**Pewaukee Public Library**



# **JULY 2024 BOT Packet**

Wednesday, July 17, 2024  
6:30 PM  
Visaya Room, Pewaukee Public Library

## **Public Notice of Regular Meeting of the Pewaukee Public Library Board of Trustees**

Pursuant to section 19.84 (2) and (3) of the Wisconsin Statutes, notice is hereby given to the public and to those news media who have filed a written or electronic request for this notice, that a meeting of the Pewaukee Public Library Board of Trustees will be held on Wednesday, July 17th, 2024 at 6:30 p.m. The meeting will be held in the Visaya Room at the Pewaukee Public Library, 210 Main Street, Pewaukee, WI 53072.

### **PEWAUKEE PUBLIC LIBRARY BOARD MEETING - AGENDA Wednesday, July 17th, 2024 at 6:30 p.m.**

As of the date of this notice, the subject matter known to be intended for consideration is as follows:

1. Call Meeting to Order and Roll Call

#### **OLD BUSINESS:**

2. Update on Eagle Scout Project from Peter Koutropoulos

#### **REGULAR BUSINESS:**

3. Citizen Comments/Correspondence
4. Approval of Consent Agenda
  - a. Minutes June 19, 2024 (Regular Board Meeting)
  - b. Financial Reports:
    - i. GL Budget vs. Actual Library – June 2024
    - ii. GL Detail Library – June 2024
    - iii. Payment Approval Report – June 2024
  - c. Library Monthly Statistics Report though June 2024
  - d. Director's Report

#### **NEW BUSINESS:**

5. Discussion and possible action on the 2025 Joint Library Budget
6. Discussion and possible action on investment income for the Library.
7. Discussion and possible action on training for Nan Champe on Civic accounting software
8. Discussion and possible action on *TE04: Effective Board Meetings and Trustee Participation*
9. ADJOURNMENT

#### **NEXT MEETING SCHEDULED: Wednesday, August 21, 2024**

#### **LOCATION: Visaya Room, Pewaukee Public Library, 210 Main Street, Pewaukee, WI 53072**

The Pewaukee Public Library is committed to providing the highest degree of accessibility within its means when conducting library-sponsored events. Please notify us of your disability-related accommodation requests two weeks prior to a Library Board meeting by calling (262) 691-5670, extension 920. We will attempt to honor all requests but cannot assure that requests made too close to the date will be able to be accommodated.

Posted: Friday, July 12, 2024
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# PEWAUKEE PUBLIC LIBRARY BOARD MEETING

Wednesday, June 19, 2024 at 6:30 p.m.

## 1. Call Meeting to Order and Roll Call 6:31pm

Members Present: Heather Gergen, Lisa Jansen, Leslie Miller, Dale Noll, Phil Vetterkind, Karen Wildman, Ann Wright

Others Present: Nan Champe (Library Director)

Members Excused:

## OLD BUSINESS:

2. Introductions of Phil Vetterkind, the new City Representative to the Library Board.  
No Action

## REGULAR BUSINESS:

3. Citizen Comments/Correspondence- n/a

## 4. Approval of Consent Agenda

- a. Minutes May 15, 2024 (Regular Board Meeting)
- b. Financial Reports:
  - i. GL Budget vs. Actual Library – May 2024
  - ii. GL Detail Library – May 2024
  - iii. Payment Approval Report – May 2024
- c. Library Monthly Statistics Report though May 2024
- d. Director's Report

Motion to approve: Ann Wright

Second: Heather Gergen

Discussion:

Motion Carried Phil Vetterkind abstains from voting on the minutes

## NEW BUSINESS:

5. Discussion and possible action on the Waukesha County Library Standards

Motion to approve:

Leslie Miller moved to approve the Waukesha County Library Board Standards with a comment to be added by Library Director

Second: Heather Gergen

Discussion:

Motion Carried

6. Discussion and possible action on closing of the Library Friday, October 4th for a Staff Development Day

Motion to approve: Heather Gergen

Second: Ann Wright

Discussion:

Motion Carried

7. Discussion and possible action on the proposal from the Pewaukee Public Schools for use 20 spaces in the Library's parking lot.

Motion to approve:

Heather Gergen moved to approve the 20 PHS Student parking spots located in the Pewaukee Library parking lot at a cost of \$50 per spot for the 2024-25 school year.

PHS to supply student parking permits & temporary signage noting hours

Second: Lisa Gergen

Discussion:

Motion Carried

8. Discussion and possible action on requesting interest payment from the City of Pewaukee due to a late payment of January's municipal contribution as per the Joint Library Contract.

Motion to approve:

Karen Wildman moved the board to write a friendly letter to the City of Pewaukee, reminding them of the given terms of the contract & notifying them that grace is being offered this time on forgiving the interest payment due.

Second: Leslie Miller

Discussion:

Motion Carried

9. Discussion and possible action on requesting reimbursement from the Village of Pewaukee for credit cards fees and interest charges due to the late payment of these bills.

No Action

10. Discussion and possible action on TE09: Managing the Library's Money

No Action

11. ADJOURNMENT 7:33pm

Motion to approve: Ann Wright

Second: Heather Gergen

Discussion:

Motion Carried

**NEXT MEETING SCHEDULED:** Wednesday, July 17, 2024

**LOCATION:** Visaya Room, Pewaukee Public Library, 210 Main Street, Pewaukee, WI 53072

Account Number	Account Title	YTD	Budget	Variance	% Budget
<b>900 - LIBRARY FUND</b>					
900-00-55110-000-110	LIBRARY SALARIES & WAGES(E)	302,060.46	668,000.00	365,939.54	45.21%
900-00-55110-000-130	LIBRARY FRINGE BENEFITS(E)	113,217.50	213,710.00	100,492.50	52.97%
900-00-55110-000-140	LIBRARY-SUBSCRIPTIONS(E)	2,012.49	7,000.00	4,987.51	28.74%
900-00-55110-000-150	LIBRARY FISCAL AGENT/INS CHGS(E)	36,286.84	45,936.00	9,649.16	78.99%
900-00-55110-000-310	LIBRARY-BUILDING MAINTENANCE(E)	43,397.37	89,700.00	46,302.63	48.38%
900-00-55110-000-400	LEGAL COUNSEL-LIBRARY ATTORNEY(E)	2,761.00	4,000.00	1,239.00	69.02%
900-00-55110-000-500	DONATION FUNDED EXPENSE(E)	8,941.02	6,500.00	-2,441.02	137.55%
900-00-57610-000-000	LIBRARY OUTLAY(E)	68,646.65	20,200.00	-48,446.65	339.83%
900-00-55110-000-141	LIBRARY-PRINTED MATERIALS(E)	26,650.01	80,500.00	53,849.99	33.10%
900-00-55110-000-142	LIBRARY-NON-PRINT MATERIALS(E)	6,692.28	14,000.00	7,307.72	47.80%
900-00-55110-000-143	LIBRARY-TECHNOLOGY(E)	35,830.65	44,628.00	8,797.35	80.28%
900-00-55110-000-144	LIBRARY-MILEAGE, SUPPLIES, ETC(E)	13,539.84	19,580.00	6,040.16	69.15%
900-00-55110-000-146	LIBRARY-STAFF DEVELOPMENT(E)	1,449.96	3,750.00	2,300.04	38.66%
900-00-55110-000-311	LIBRARY-UTILITIES(E)	20,650.12	62,789.00	42,138.88	32.88%
900-00-55110-000-312	LIBRARY-DIGITAL MATERIALS(E)	16,935.05	23,962.00	7,026.95	70.67%
900-00-55110-000-313	LIBRARY-PROGRAMS(E)	2,407.32	5,250.00	2,842.68	45.85%
900-00-55110-000-450	GRANT FUNDED EXPENSE(E)	6,857.12	9,038.00	2,180.88	75.86%
900-00-55110-000-160	LIBRARY ANNUAL MUNICIPAL FEES(E)	1,590.37	.00	-1,590.37	100.00%
<b>Total Expenditure:</b>		<b>709,926.05</b>	<b>1,318,543.00</b>	<b>608,616.95</b>	
900-00-43790-000-000	COUNTY LIBRARY AIDS(R)	-60,787.04	-118,775.00	-57,987.96	51.17%
900-00-46710-000-000	LIBRARY FINES(R)	-4,499.80	-7,609.00	-3,109.20	59.13%
900-00-48110-000-000	INTEREST INCOME(R)	-597.99	-338.00	259.99	176.92%
900-00-48200-000-100	FISCAL AGENT FEES(R)	.00	.00	.00	100.00%
900-00-48500-000-000	DONATIONS, PRIVATE OR ORGANIZ(R)	-16,400.00	-6,500.00	9,900.00	252.30%

End.GLPeriod 624

Account Number	Account Title	YTD	Budget	Variance	% Budget
900-00-48500-000-100	MISC REVENUES(R)	-4,801.32	-6,500.00	-1,698.68	73.86%
900-00-48500-000-200	DESIGNATED GRANTS(R)	-6,038.00	-9,038.00	-3,000.00	66.80%
900-00-49000-000-000	CITY CONTRIBUTION PAYMENTS(R)	-523,060.45	-896,675.00	-373,614.55	58.33%
900-00-49001-000-000	VILLAGE CONTRIBUTION PAYMENTS(R)	-131,267.02	-262,534.00	-131,266.98	50.00%
900-00-49200-000-000	TRANSFER IN FROM MUNICIPALITY(R)	.00	.00	.00	100.00%
900-00-49300-000-000	FUND BALANCE APPLIED(R)	.00	-20,200.00	-20,200.00	0.00%
900-00-48440-000-000	INSURANCE RECOVERIES(R)	-48,735.86	.00	48,735.86	100.00%
<b>Total Revenue:</b>		<b>-796,187.48</b>	<b>-1,328,169.00</b>	<b>-531,981.52</b>	
<b>Total 900 - LIBRARY FUND:</b>		<b>-86,261.43</b>	<b>-9,626.00</b>	<b>76,635.43</b>	
<b>Total:</b>		<b>-86,261.43</b>	<b>-9,626.00</b>	<b>76,635.43</b>	

End.GLPeriod 624 AND Start.GLPeriod 0624 AND End.GLPeriod 0623

Date	Ref#	Journal	Description	Activity	Job	Debit	Credit
<b>Fund900 - LIBRARY FUND</b>							
<b>Account Number And Title900-00-46710-000-000 - LIBRARY FINES</b>							
06/04/2024	7002114-1	CR	LIBRARY FINES - LIBRARY			.00	-129.90
06/11/2024	7002156-1	CR	LIBRARY FINES - book replace - LIBRARY			.00	-54.99
06/11/2024	7002156-2	CR	LIBRARY FINES - MEETING ROOM, WESTFEILD - LIBRARY			.00	-90.00
06/11/2024	7002156-3	CR	LIBRARY FINES - COPIES - LIBRARY			.00	-8.90
06/11/2024	7002156-4	CR	LIBRARY FINES -			.00	-106.10
06/18/2024	7002194-1	CR	LIBRARY FINES - LIBRARY			.00	-456.93
06/25/2024	7002226-1	CR	LIBRARY FINES - LIBRARY			.00	-207.45
<b>Account Number And Title900-00-46710-000-000 - LIBRARY FINES</b>						<b>.00</b>	<b>-1,054.27</b>
<b>Account Number And Title900-00-48440-000-000 - INSURANCE RECOVERIES</b>							
06/08/2024	3000305-1	CR	INSURANCE CLAIM RECOVERY ON WATER DAMAGE IN LIB - MUNICIPAL			.00	-48,735.86
<b>Account Number And Title900-00-48440-000-000 - INSURANCE RECOVERIES</b>						<b>.00</b>	<b>-48,735.86</b>
<b>Account Number And Title900-00-48500-000-000 - DONATIONS, PRIVATE OR ORGANIZ</b>							
06/11/2024	7002156-5	CR	LIBRARY DONATIONS - LIBRARY			.00	-2,000.00
<b>Account Number And Title900-00-48500-000-000 - DONATIONS, PRIVATE OR ORGANIZ</b>						<b>.00</b>	<b>-2,000.00</b>
<b>Account Number And Title900-00-48500-000-100 - MISC REVENUES</b>							
06/04/2024	7002114-2	CR	LIBRARY MISC REVENUES BOOK REPLACEMENT - LIBRARY			.00	-37.25
06/04/2024	7002114-3	CR	LIBRARY MISC REVENUES COPIES - LIBRARY			.00	-137.05
06/18/2024	7002194-2	CR	LIBRARY MISC BOOK REPLACE - LIBRARY			.00	-149.00
06/18/2024	7002194-3	CR	LIBRARY MISC CARDS - LIBRARY			.00	-4.00
06/18/2024	7002194-4	CR	LIBRARY MISC MEETING ROOM - LIBRARY			.00	-180.00
06/18/2024	7002194-5	CR	LIBRARY MISC COPIES - LIBRARY			.00	-52.01

End.GLPeriod 624 AND Start.GLPeriod 0624 AND End.GLPeriod 0623

Date	Ref#	Journal	Description	Activity	Job	Debit	Credit
06/25/2024	7002226-2	CR	LIBRARY MISC REVENUES BOOK REP. - LIBRARY			.00	-96.99
06/25/2024	7002226-3	CR	LIBRARY MISC REVENUES COPIES - LIBRARY			.00	-88.75
<b>Account Number And Title900-00-48500-000-100 - MISC REVENUES</b>						<b>.00</b>	<b>-745.05</b>
<b>Account Number And Title900-00-49000-000-000 - CITY CONTRIBUTION PAYMENTS</b>							
06/17/2024	7002182-1	CR	CITY CONTRIBUTIONS- JULY 2024 - LIBRARY			.00	-74,722.91
<b>Account Number And Title900-00-49000-000-000 - CITY CONTRIBUTION PAYMENTS</b>						<b>.00</b>	<b>-74,722.91</b>
<b>Account Number And Title900-00-49001-000-000 - VILLAGE CONTRIBUTION PAYMENTS</b>							
06/01/2024	1-2	JE	LIBRARY CONTRIBUTION JUNE			.00	-21,877.83
<b>Account Number And Title900-00-49001-000-000 - VILLAGE CONTRIBUTION PAYMENTS</b>						<b>.00</b>	<b>-21,877.83</b>
<b>Account Number And Title900-00-55110-000-110 - LIBRARY SALARIES &amp; WAGES</b>							
06/07/2024	12-1	PC	PAYROLL TRANS FOR 6/2/2024 PAY PERIOD			24,838.45	.00
06/21/2024	64-1	PC	PAYROLL TRANS FOR 6/16/2024 PAY PERIOD			25,556.65	.00
<b>Account Number And Title900-00-55110-000-110 - LIBRARY SALARIES &amp; WAGES</b>						<b>50,395.10</b>	<b>.00</b>
<b>Account Number And Title900-00-55110-000-130 - LIBRARY FRINGE BENEFITS</b>							
06/07/2024	4-1	PB	PAYROLL TRANS FOR 6/2/2024 PAY PERIOD			3,153.97	.00
06/21/2024	27-1	PB	PAYROLL TRANS FOR 6/16/2024 PAY PERIOD			13,416.76	.00
<b>Account Number And Title900-00-55110-000-130 - LIBRARY FRINGE BENEFITS</b>						<b>16,570.73</b>	<b>.00</b>
<b>Account Number And Title900-00-55110-000-140 - LIBRARY-SUBSCRIPTIONS</b>							
04/22/2024	67-1	AP	ACH NORTH SHORE BANK CREDIT CARD			190.00	.00
05/01/2024	9-1	AP	ACH NORTH SHORE BANK CREDIT CARD			29.95	.00
<b>Account Number And Title900-00-55110-000-140 - LIBRARY-SUBSCRIPTIONS</b>						<b>219.95</b>	<b>.00</b>
<b>Account Number And Title900-00-55110-000-141 - LIBRARY-PRINTED MATERIALS</b>							
03/28/2024	14-1	AP	ACH NORTH SHORE BANK CREDIT CARD			66.69	.00
04/01/2024	17-1	AP	ACH NORTH SHORE BANK CREDIT CARD			91.99	.00

End.GLPeriod 624 AND Start.GLPeriod 0624 AND End.GLPeriod 0623

Date	Ref#	Journal	Description	Activity	Job	Debit	Credit
04/02/2024	11-1	AP	ACH NORTH SHORE BANK CREDIT CARD			291.29	.00
04/02/2024	16-1	AP	ACH NORTH SHORE BANK CREDIT CARD			349.10	.00
04/05/2024	19-1	AP	ACH NORTH SHORE BANK CREDIT CARD			91.96	.00
04/09/2024	21-1	AP	ACH NORTH SHORE BANK CREDIT CARD			379.83	.00
04/09/2024	23-1	AP	ACH NORTH SHORE BANK CREDIT CARD			89.10	.00
04/09/2024	27-1	AP	ACH NORTH SHORE BANK CREDIT CARD			16.24	.00
04/10/2024	29-1	AP	ACH NORTH SHORE BANK CREDIT CARD			49.94	.00
04/10/2024	31-1	AP	ACH NORTH SHORE BANK CREDIT CARD			127.42	.00
04/10/2024	33-1	AP	ACH NORTH SHORE BANK CREDIT CARD			303.41	.00
04/10/2024	26-1	AP	ACH NORTH SHORE BANK CREDIT CARD			131.52	.00
04/16/2024	36-1	AP	ACH NORTH SHORE BANK CREDIT CARD			101.08	.00
04/17/2024	37-1	AP	ACH NORTH SHORE BANK CREDIT CARD			179.21	.00
04/17/2024	40-1	AP	ACH NORTH SHORE BANK CREDIT CARD			35.51	.00
04/18/2024	41-1	AP	ACH NORTH SHORE BANK CREDIT CARD			586.58	.00
04/18/2024	43-1	AP	ACH NORTH SHORE BANK CREDIT CARD			105.96	.00
04/19/2024	46-1	AP	ACH NORTH SHORE BANK CREDIT CARD			70.98	.00
04/23/2024	48-1	AP	ACH NORTH SHORE BANK CREDIT CARD			624.21	.00
04/23/2024	50-1	AP	ACH NORTH SHORE BANK CREDIT CARD			124.23	.00
04/23/2024	51-1	AP	ACH NORTH SHORE BANK CREDIT CARD			408.76	.00
04/30/2024	54-1	AP	ACH NORTH SHORE BANK CREDIT CARD			315.58	.00
04/30/2024	56-1	AP	ACH NORTH SHORE BANK CREDIT CARD			409.54	.00
04/30/2024	57-1	AP	ACH NORTH SHORE BANK CREDIT CARD			219.34	.00
05/01/2024	59-1	AP	ACH NORTH SHORE BANK CREDIT CARD			468.76	.00
05/01/2024	61-1	AP	ACH NORTH SHORE BANK CREDIT CARD			143.24	.00

End.GLPeriod 624 AND Start.GLPeriod 0624 AND End.GLPeriod 0623

Date	Ref#	Journal	Description	Activity	Job	Debit	Credit
06/01/2024	243-1	AP	CENTER POINT LARGE PRINT			49.14	.00
06/04/2024	227-1	AP	SALEM PRESS INC			308.88	.00
06/09/2024	313-1	AP	AMAZON CAPITAL SERVICES, INC.			30.16	.00
<b>Account Number And Title900-00-55110-000-141 - LIBRARY-PRINTED MATERIALS</b>						<b>6,169.65</b>	<b>.00</b>
<b>Account Number And Title900-00-55110-000-142 - LIBRARY-NON-PRINT MATERIALS</b>							
05/19/2024	83-1	AP	AMAZON CAPITAL SERVICES, INC.			38.94	.00
05/20/2024	87-1	AP	AMAZON CAPITAL SERVICES, INC.			28.97	.00
05/20/2024	88-1	AP	MIDWEST TAPE			14.39	.00
05/20/2024	89-1	AP	MIDWEST TAPE			88.46	.00
05/20/2024	90-1	AP	MIDWEST TAPE			22.49	.00
05/20/2024	91-1	AP	MIDWEST TAPE			49.48	.00
05/29/2024	164-1	AP	MIDWEST TAPE			14.99	.00
05/29/2024	165-1	AP	MIDWEST TAPE			25.49	.00
05/29/2024	166-1	AP	MIDWEST TAPE			32.24	.00
05/29/2024	167-1	AP	MIDWEST TAPE			26.24	.00
06/03/2024	244-1	AP	MIDWEST TAPE			17.24	.00
06/03/2024	245-1	AP	MIDWEST TAPE			45.73	.00
06/11/2024	323-1	AP	MIDWEST TAPE			44.99	.00
<b>Account Number And Title900-00-55110-000-142 - LIBRARY-NON-PRINT MATERIALS</b>						<b>449.65</b>	<b>.00</b>
<b>Account Number And Title900-00-55110-000-143 - LIBRARY-TECHNOLOGY</b>							
04/24/2024	71-1	AP	ACH NORTH SHORE BANK CREDIT CARD			4.49	.00
04/30/2024	66-1	AP	ACH NORTH SHORE BANK CREDIT CARD			6.00	.00
05/05/2024	70-1	AP	ACH NORTH SHORE BANK CREDIT CARD			1.50	.00
05/05/2024	72-1	AP	ACH NORTH SHORE BANK CREDIT CARD			75.00	.00

End.GLPeriod 624 AND Start.GLPeriod 0624 AND End.GLPeriod 0623

Date	Ref#	Journal	Description	Activity	Job	Debit	Credit
05/31/2024	266-1	AP	TAYLOR COMPUTER SERVICES, INC			312.00	.00
<b>Account Number And Title</b>						<b>398.99</b>	<b>.00</b>
<b>900-00-55110-000-143 - LIBRARY-TECHNOLOGY</b>							
<b>Account Number And Title</b>							
<b>900-00-55110-000-144 - LIBRARY-MILEAGE, SUPPLIES, ETC</b>							
03/28/2024	13-1	AP	ACH NORTH SHORE BANK CREDIT CARD			1.33	.00
04/01/2024	18-1	AP	ACH NORTH SHORE BANK CREDIT CARD			1.84	.00
04/02/2024	12-1	AP	ACH NORTH SHORE BANK CREDIT CARD			5.83	.00
04/02/2024	15-1	AP	ACH NORTH SHORE BANK CREDIT CARD			6.98	.00
04/05/2024	20-1	AP	ACH NORTH SHORE BANK CREDIT CARD			1.84	.00
04/09/2024	22-1	AP	ACH NORTH SHORE BANK CREDIT CARD			7.60	.00
04/09/2024	24-1	AP	ACH NORTH SHORE BANK CREDIT CARD			1.78	.00
04/09/2024	28-1	AP	ACH NORTH SHORE BANK CREDIT CARD			.32	.00
04/10/2024	30-1	AP	ACH NORTH SHORE BANK CREDIT CARD			1.00	.00
04/10/2024	32-1	AP	ACH NORTH SHORE BANK CREDIT CARD			2.55	.00
04/10/2024	34-1	AP	ACH NORTH SHORE BANK CREDIT CARD			6.07	.00
04/10/2024	25-1	AP	ACH NORTH SHORE BANK CREDIT CARD			2.63	.00
04/16/2024	35-1	AP	ACH NORTH SHORE BANK CREDIT CARD			2.02	.00
04/17/2024	38-1	AP	ACH NORTH SHORE BANK CREDIT CARD			3.58	.00
04/17/2024	39-1	AP	ACH NORTH SHORE BANK CREDIT CARD			.71	.00
04/18/2024	42-1	AP	ACH NORTH SHORE BANK CREDIT CARD			11.73	.00
04/18/2024	44-1	AP	ACH NORTH SHORE BANK CREDIT CARD			2.12	.00
04/19/2024	45-1	AP	ACH NORTH SHORE BANK CREDIT CARD			1.42	.00
04/23/2024	47-1	AP	ACH NORTH SHORE BANK CREDIT CARD			12.48	.00
04/23/2024	49-1	AP	ACH NORTH SHORE BANK CREDIT CARD			2.48	.00
04/23/2024	52-1	AP	ACH NORTH SHORE BANK CREDIT CARD			8.18	.00

End.GLPeriod 624 AND Start.GLPeriod 0624 AND End.GLPeriod 0623

Date	Ref#	Journal	Description	Activity	Job	Debit	Credit
04/30/2024	53-1	AP	ACH NORTH SHORE BANK CREDIT CARD			6.31	.00
04/30/2024	55-1	AP	ACH NORTH SHORE BANK CREDIT CARD			8.19	.00
04/30/2024	58-1	AP	ACH NORTH SHORE BANK CREDIT CARD			4.39	.00
05/01/2024	60-1	AP	ACH NORTH SHORE BANK CREDIT CARD			9.38	.00
05/01/2024	62-1	AP	ACH NORTH SHORE BANK CREDIT CARD			2.86	.00
05/03/2024	65-1	AP	ACH NORTH SHORE BANK CREDIT CARD			360.66	.00
05/06/2024	6-1	AP	ACH NORTH SHORE BANK CREDIT CARD			125.40	.00
05/19/2024	80-1	AP	AMAZON CAPITAL SERVICES, INC.			66.70	.00
05/20/2024	81-1	AP	AMAZON CAPITAL SERVICES, INC.			12.39	.00
05/23/2024	143-1	AP	RHYME BUSINESS PRODUCTS, LLC			105.63	.00
05/26/2024	152-1	AP	AMAZON CAPITAL SERVICES, INC.			37.53	.00
05/28/2024	147-1	AP	AMAZON CAPITAL SERVICES, INC.			38.44	.00
06/04/2024	242-1	AP	AMAZON CAPITAL SERVICES, INC.			13.98	.00
<b>Account Number And Title900-00-55110-000-144 - LIBRARY-MILEAGE, SUPPLIES, ETC</b>						<b>876.35</b>	<b>.00</b>
<b>Account Number And Title900-00-55110-000-146 - LIBRARY-STAFF DEVELOPMENT</b>							
04/02/2024	223-1	AP	WISCONSIN LIBRARY ASSOCIATION			250.00	.00
05/17/2024	106-1	AP	CHAMPE, ELIZABETH			110.13	.00
06/13/2024	5-1	JE	DOJ BACKGROUND CHECK FOR MANNING			7.00	.00
06/13/2024	5-2	JE	DOJ BACKGROUND CHECK FOR CENSOPRANO			7.00	.00
<b>Account Number And Title900-00-55110-000-146 - LIBRARY-STAFF DEVELOPMENT</b>						<b>374.13</b>	<b>.00</b>
<b>Account Number And Title900-00-55110-000-150 - LIBRARY FISCAL AGENT/INS CHGS</b>							
04/18/2024	4-1	AP	ACH NORTH SHORE BANK CREDIT CARD			35.00	.00
04/18/2024	5-1	AP	ACH NORTH SHORE BANK CREDIT CARD			35.00	.00
05/10/2024	136-1	AP	MR. HANDYMAN OF WAUKESHA			1,396.50	.00

End.GLPeriod 624 AND Start.GLPeriod 0624 AND End.GLPeriod 0623

Date	Ref#	Journal	Description	Activity	Job	Debit	Credit
05/31/2024	252-1	AP	BAKER TILLY US, LLP			1,049.00	.00
06/03/2024	234-1	AP	R & R INSURANCE SERVICES INC			214.98	.00
06/03/2024	240-1	AP	R & R INSURANCE SERVICES INC			1,503.67	.00
<b>Account Number And Title900-00-55110-000-150 - LIBRARY FISCAL AGENT/INS CHGS</b>						<b>4,234.15</b>	<b>.00</b>
<b>Account Number And Title900-00-55110-000-310 - LIBRARY-BUILDING MAINTENANCE</b>							
04/04/2024	68-1	AP	ACH NORTH SHORE BANK CREDIT CARD			113.74	.00
05/02/2024	69-1	AP	ACH NORTH SHORE BANK CREDIT CARD			113.74	.00
05/19/2024	86-1	AP	AMAZON CAPITAL SERVICES, INC.			509.75	.00
05/20/2024	82-1	AP	AMAZON CAPITAL SERVICES, INC.			119.97	.00
05/29/2024	151-1	AP	AMAZON CAPITAL SERVICES, INC.			318.36	.00
05/29/2024	224-1	AP	AJACKS LLC			110.00	.00
06/01/2024	212-1	AP	MEI TOTAL ELEVATOR SOLUTIONS			1,459.87	.00
06/01/2024	213-1	AP	JANI-KING OF MILWAUKEE			2,729.43	.00
06/04/2024	258-1	AP	KUJAWA ENTERPRISES INC			2,209.75	.00
06/04/2024	150-1	AP	AMAZON CAPITAL SERVICES, INC.			.00	-324.00
06/06/2024	332-1	AP	BATZNER PEST CONTROL INC			113.74	.00
<b>Account Number And Title900-00-55110-000-310 - LIBRARY-BUILDING MAINTENANCE</b>						<b>7,798.35</b>	<b>-324.00</b>
<b>Account Number And Title900-00-55110-000-311 - LIBRARY-UTILITIES</b>							
04/15/2024	7-1	AP	ACH NORTH SHORE BANK CREDIT CARD			224.95	.00
04/26/2024	73-1	AP	ACH NORTH SHORE BANK CREDIT CARD			345.38	.00
06/06/2024	294-1	AP	ACH WE ENERGIES			3,351.68	.00
06/06/2024	295-1	AP	ACH WE ENERGIES			198.93	.00
<b>Account Number And Title900-00-55110-000-311 - LIBRARY-UTILITIES</b>						<b>4,120.94</b>	<b>.00</b>
<b>Account Number And Title900-00-55110-000-312 - LIBRARY-DIGITAL MATERIALS</b>							

End.GLPeriod 624 AND Start.GLPeriod 0624 AND End.GLPeriod 0623

Date	Ref#	Journal	Description	Activity	Job	Debit	Credit
04/23/2024	108-1	AP	MIDWEST TAPE - HOOPLA			154.99	.00
05/21/2024	109-1	AP	MIDWEST TAPE - HOOPLA			69.99	.00
05/28/2024	138-1	AP	MIDWEST TAPE - HOOPLA			95.00	.00
06/04/2024	303-1	AP	MIDWEST TAPE - HOOPLA			85.38	.00
06/05/2024	220-1	AP	MIDWEST TAPE - HOOPLA			295.44	.00
<b>Account Number And Title900-00-55110-000-312 - LIBRARY-DIGITAL MATERIALS</b>						<b>700.80</b>	<b>.00</b>
<b>Account Number And Title900-00-55110-000-313 - LIBRARY-PROGRAMS</b>							
05/03/2024	64-1	AP	ACH NORTH SHORE BANK CREDIT CARD			16.90	.00
05/06/2024	10-1	AP	ACH NORTH SHORE BANK CREDIT CARD			31.32	.00
05/17/2024	107-1	AP	CHAMPE, ELIZABETH			42.77	.00
05/27/2024	149-1	AP	AMAZON CAPITAL SERVICES, INC.			19.14	.00
05/28/2024	148-1	AP	AMAZON CAPITAL SERVICES, INC.			48.55	.00
06/08/2024	315-1	AP	AMAZON CAPITAL SERVICES, INC.			61.93	.00
06/09/2024	312-1	AP	AMAZON CAPITAL SERVICES, INC.			25.65	.00
06/10/2024	311-1	AP	AMAZON CAPITAL SERVICES, INC.			64.23	.00
<b>Account Number And Title900-00-55110-000-313 - LIBRARY-PROGRAMS</b>						<b>310.49</b>	<b>.00</b>
<b>Account Number And Title900-00-55110-000-400 - LEGAL COUNSEL-LIBRARY ATTORNEY</b>							
06/12/2024	302-1	AP	WALDEN, NEITZKE & KUHARY, SC			247.50	.00
<b>Account Number And Title900-00-55110-000-400 - LEGAL COUNSEL-LIBRARY ATTORNEY</b>						<b>247.50</b>	<b>.00</b>
<b>Account Number And Title900-00-55110-000-450 - GRANT FUNDED EXPENSE</b>							
06/01/2024	219-1	AP	MIDWEST TAPE - HOOPLA			773.23	.00
<b>Account Number And Title900-00-55110-000-450 - GRANT FUNDED EXPENSE</b>						<b>773.23</b>	<b>.00</b>
<b>Account Number And Title900-00-55110-000-500 - DONATION FUNDED EXPENSE</b>							
04/15/2024	63-1	AP	ACH NORTH SHORE BANK CREDIT CARD			1,000.00	.00

End.GLPeriod 624 AND Start.GLPeriod 0624 AND End.GLPeriod 0623

Date	Ref#	Journal	Description	Activity	Job	Debit	Credit
04/29/2024	74-1	AP	ACH NORTH SHORE BANK CREDIT CARD			500.00	.00
04/29/2024	8-1	AP	ACH NORTH SHORE BANK CREDIT CARD			62.54	.00
05/17/2024	105-1	AP	CHAMPE, ELIZABETH			69.98	.00
05/19/2024	84-1	AP	AMAZON CAPITAL SERVICES, INC.			114.81	.00
05/19/2024	85-1	AP	AMAZON CAPITAL SERVICES, INC.			58.00	.00
05/22/2024	79-1	AP	AMAZON CAPITAL SERVICES, INC.			131.93	.00
06/09/2024	314-1	AP	AMAZON CAPITAL SERVICES, INC.			157.72	.00
<b>Account Number And Title900-00-55110-000-500 - DONATION FUNDED EXPENSE</b>						<b>2,094.98</b>	<b>.00</b>
<b>Account Number And Title900-00-57610-000-000 - LIBRARY OUTLAY</b>							
05/23/2024	157-1	AP	ENVISIONWARE INC			3,355.00	.00
<b>Account Number And Title900-00-57610-000-000 - LIBRARY OUTLAY</b>						<b>3,355.00</b>	<b>.00</b>
<b>Total:</b>						<b>99,089.99</b>	<b>-149,459.92</b>

[APIInvoiceApprovalDepartment].DepartmentName library AND [GeneralLedgerPeriod].GLPeriod 624 AND GeneralLedgerPeriod.GLPeriod 624

Vendor	Vendor Name	Invoice Number	Description	Invoice Amount	Invoice Date	Due Date	Batch	GL Period	Status
<b>ACH NORTH SHORE BANK CREDIT CARD</b>									
<b>Approved</b>									
13040	ACH NORTH SHORE BANK CREDIT CARD	NSCC-20240510-RRPF	LIBRARY/N SCC CREDIT JUNE 2024	-70.00	06/07/2024	07/04/2024			Approved
13040	ACH NORTH SHORE BANK CREDIT CARD	4987542846	LIBRARY/G SUITE MAY 2024	6.00	05/31/2024	07/04/2024			Approved
13040	ACH NORTH SHORE BANK CREDIT CARD	2038339836	LIBRARY/B &T FREIGHT SURCHARGE	4.85	06/03/2024	07/04/2024			Approved
13040	ACH NORTH SHORE BANK CREDIT CARD	2038339836	LIBRARY/J UV PIC BOOKS	242.30	06/03/2024	07/04/2024			Approved
13040	ACH NORTH SHORE BANK CREDIT CARD	152358301051424	LIBRARY/IN TERNET MAY 2024	224.95	05/14/2024	07/04/2024			Approved
13040	ACH NORTH SHORE BANK CREDIT CARD	2024-0606KNMM	LIBRARY/A DULT PROG SUPP	3.49	06/06/2024	07/04/2024			Approved
13040	ACH NORTH SHORE BANK CREDIT CARD	2024-0513WMSG	LIBRARY/Y A PROG SUPP	5.37	05/13/2024	07/04/2024			Approved
13040	ACH NORTH SHORE BANK CREDIT CARD	2024-0514WMKN	LIBRARY/A DULT PROG SUPP	38.61	05/14/2024	07/04/2024			Approved
13040	ACH NORTH SHORE BANK CREDIT CARD	2024-0515BBBKN	LIBRARY/F RIENDS/SU MMER KICKOFF COOKIES	160.00	05/15/2024	07/04/2024			Approved
13040	ACH NORTH SHORE BANK CREDIT CARD	2024-0514DTKN	LIBRARY/F RIENDS.AD ULT/BINGO PRIZES	57.50	05/14/2024	07/04/2024			Approved
13040	ACH NORTH SHORE BANK CREDIT CARD	o2159749736	LIBRARY/S TAMP	70.35	05/24/2024	08/04/2024			Approved

[APIInvoiceApprovalDepartment].DepartmentName library AND [GeneralLedgerPeriod].GLPeriod 624 AND GeneralLedgerPeriod.GLPeriod 624

Vendor	Vendor Name	Invoice Number	Description	Invoice Amount	Invoice Date	Due Date	Batch	GL Period	Status
13040	ACH NORTH SHORE BANK CREDIT CARD	7487465	LIBRARY/P ROCESSING SUPP	85.32	05/22/2024	07/04/2024			Approved
13040	ACH NORTH SHORE BANK CREDIT CARD	2038329632	LIBRARY/B &T FREIGHT SURCHARG E	0.90	05/29/2024	07/04/2024			Approved
13040	ACH NORTH SHORE BANK CREDIT CARD	2038329632	LIBRARY/J UV BOOKS	45.06	05/29/2024	07/04/2024			Approved
13040	ACH NORTH SHORE BANK CREDIT CARD	2038328195	LIBRARY/B &T FREIGHT SURCHARG E	0.40	05/29/2024	07/04/2024			Approved
13040	ACH NORTH SHORE BANK CREDIT CARD	2038328195	LIBRARY/A DULT FICTION BOOKS	20.16	05/29/2024	07/04/2024			Approved
13040	ACH NORTH SHORE BANK CREDIT CARD	2038329268	LIBRARY/B &T FREIGHT SURCHARG E	2.54	05/28/2024	07/04/2024			Approved
13040	ACH NORTH SHORE BANK CREDIT CARD	2038329268	LIBRARY/J UV PIC BOOKS	127.07	05/28/2024	07/04/2024			Approved
13040	ACH NORTH SHORE BANK CREDIT CARD	2038337560	LIBRARY/B &T FREIGHT SURCHARG E	8.25	05/31/2024	07/04/2024			Approved
13040	ACH NORTH SHORE BANK CREDIT CARD	2038337560	LIBRARY/A DULT NF BOOKS	412.65	05/31/2024	07/04/2024			Approved
13040	ACH NORTH SHORE BANK CREDIT CARD	2038336510	LIBRARY/B &T FREIGHT SURCHARG E	1.98	05/31/2024	07/04/2024			Approved

[APIInvoiceApprovalDepartment].DepartmentName library AND [GeneralLedgerPeriod].GLPeriod 624 AND GeneralLedgerPeriod.GLPeriod 624

Vendor	Vendor Name	Invoice Number	Description	Invoice Amount	Invoice Date	Due Date	Batch	GL Period	Status
13040	ACH NORTH SHORE BANK CREDIT CARD	2038336510	LIBRARY/Y A BOOKS	99.18	05/31/2024	07/04/2024			Approved
13040	ACH NORTH SHORE BANK CREDIT CARD	2038326345	LIBRARY/A DULT FICTION BOOKS	608.21	05/28/2024	07/04/2024			Approved
13040	ACH NORTH SHORE BANK CREDIT CARD	2038326345	LIBRARY/B &T FREIGHT SURCHARG E	12.16	05/28/2024	07/04/2024			Approved
13040	ACH NORTH SHORE BANK CREDIT CARD	610528	LIBRARY/J AMES IMAGING CLOSEOUT/ PRINTER SHIPPING JUNE 2024	908.75	05/30/2024	07/04/2024			Approved
13040	ACH NORTH SHORE BANK CREDIT CARD	2038316606	LIBRARY/B &T FREIGHT SURCHARG E	0.34	05/22/2024	07/04/2024			Approved
13040	ACH NORTH SHORE BANK CREDIT CARD	2038316606	LIBRARY/A DULT SCI FIC BOOKS	16.79	05/22/2024	07/04/2024			Approved
13040	ACH NORTH SHORE BANK CREDIT CARD	2038325541	LIBRARY/A DULT NF BOOKS	359.89	05/24/2024	07/04/2024			Approved
13040	ACH NORTH SHORE BANK CREDIT CARD	2038325541	LIBRARY/B &T FREIGHT SURCHARG E	7.20	05/24/2024	07/04/2024			Approved
13040	ACH NORTH SHORE BANK CREDIT CARD	2038307459	LIBRARY/J UV BOOKS	134.15	05/17/2024	07/04/2024			Approved
13040	ACH NORTH SHORE BANK CREDIT CARD	2038307459	LIBRARY/B &T FREIGHT SURCHARG E	2.68	05/17/2024	07/04/2024			Approved

[APIInvoiceApprovalDepartment].DepartmentName library AND [GeneralLedgerPeriod].GLPeriod 624 AND GeneralLedgerPeriod.GLPeriod 624

Vendor	Vendor Name	Invoice Number	Description	Invoice Amount	Invoice Date	Due Date	Batch	GL Period	Status
13040	ACH NORTH SHORE BANK CREDIT CARD	2038308360	LIBRARY/B &T FREIGHT SURCHARGE	2.82	05/20/2024	07/04/2024			Approved
13040	ACH NORTH SHORE BANK CREDIT CARD	2038308360	LIBRARY/J UV BOOKS	140.81	05/20/2024	07/04/2024			Approved
13040	ACH NORTH SHORE BANK CREDIT CARD	2038312168	LIBRARY/Y A BOOKS	140.44	05/21/2024	07/04/2024			Approved
13040	ACH NORTH SHORE BANK CREDIT CARD	2038312168	LIBRARY/B &T FREIGHT SURCHARGE	2.81	05/21/2024	07/04/2024			Approved
13040	ACH NORTH SHORE BANK CREDIT CARD	2038294370	LIBRARY/J UV PIC BOOKS	31.90	05/14/2024	07/04/2024			Approved
13040	ACH NORTH SHORE BANK CREDIT CARD	2038294370	LIBRARY/B &T FREIGHT SURCHARGE	0.64	05/14/2024	07/04/2024			Approved
13040	ACH NORTH SHORE BANK CREDIT CARD	2038304710	LIBRARY/A DULT FICTION BOOKS	94.69	05/16/2024	07/04/2024			Approved
13040	ACH NORTH SHORE BANK CREDIT CARD	2038304710	LIBRARY/B &T FREIGHT SURCHARGE	1.89	05/16/2024	07/04/2024			Approved
13040	ACH NORTH SHORE BANK CREDIT CARD	2038308941	LIBRARY/J UV PIC BOOKS	297.44	05/20/2024	07/04/2024			Approved
13040	ACH NORTH SHORE BANK CREDIT CARD	2038308941	LIBRARY/B &T FREIGHT SURCHARGE	5.95	05/20/2024	07/04/2024			Approved

[APIInvoiceApprovalDepartment].DepartmentName library AND [GeneralLedgerPeriod].GLPeriod 624 AND GeneralLedgerPeriod.GLPeriod 624

Vendor	Vendor Name	Invoice Number	Description	Invoice Amount	Invoice Date	Due Date	Batch	GL Period	Status
13040	ACH NORTH SHORE BANK CREDIT CARD	10265618	LIBRARY/FOUNDATION/SPEAKER S AND MIC	394.95	05/16/2024	07/04/2024			Approved
13040	ACH NORTH SHORE BANK CREDIT CARD	2038293808	LIBRARY/A DULT NF BOOKS	329.98	05/14/2024	07/04/2024			Approved
13040	ACH NORTH SHORE BANK CREDIT CARD	2038293808	LIBRARY/B &T FREIGHT SURCHARGE	6.60	05/14/2024	07/04/2024			Approved
13040	ACH NORTH SHORE BANK CREDIT CARD	2038296193	LIBRARY/B &T FREIGHT SURCHARGE	2.96	05/14/2024	07/04/2024			Approved
13040	ACH NORTH SHORE BANK CREDIT CARD	2038296193	LIBRARY/A DULT NF BOOKS	147.76	05/14/2024	07/04/2024			Approved
13040	ACH NORTH SHORE BANK CREDIT CARD	2038296321	LIBRARY/A DULT NF BOOKS	182.36	05/15/2024	07/04/2024			Approved
13040	ACH NORTH SHORE BANK CREDIT CARD	2038296321	LIBRARY/B &T FREIGHT SURCHARGE	3.65	05/15/2024	07/04/2024			Approved
13040	ACH NORTH SHORE BANK CREDIT CARD	2038299034	LIBRARY/A DULT FICTION BOOKS	230.62	05/15/2024	07/04/2024			Approved
13040	ACH NORTH SHORE BANK CREDIT CARD	2038299034	LIBRARY/B &T FREIGHT SURCHARGE	4.61	05/15/2024	07/04/2024			Approved
13040	ACH NORTH SHORE BANK CREDIT CARD	2038294618	LIBRARY/A DULT FICTION BOOKS	412.12	05/15/2024	07/04/2024			Approved

[APIInvoiceApprovalDepartment].DepartmentName library AND [GeneralLedgerPeriod].GLPeriod 624 AND GeneralLedgerPeriod.GLPeriod 624

Vendor	Vendor Name	Invoice Number	Description	Invoice Amount	Invoice Date	Due Date	Batch	GL Period	Status
13040	ACH NORTH SHORE BANK CREDIT CARD	2038294618	LIBRARY/B &T FREIGHT SURCHARGE	8.24	05/15/2024	07/04/2024			Approved
13040	ACH NORTH SHORE BANK CREDIT CARD	2038286259	LIBRARY/B &T FREIGHT SURCHARGE	0.30	05/10/2024	07/04/2024			Approved
13040	ACH NORTH SHORE BANK CREDIT CARD	2038286259	LIBRARY/A DULT SCI FIC BOOKS	15.11	05/10/2024	07/04/2024			Approved
13040	ACH NORTH SHORE BANK CREDIT CARD	2038281013	LIBRARY/B &T FREIGHT SURCHARGE	0.67	05/07/2024	07/04/2024			Approved
13040	ACH NORTH SHORE BANK CREDIT CARD	2038281013	LIBRARY/J UV BOOKS	33.42	05/07/2024	07/04/2024			Approved
13040	ACH NORTH SHORE BANK CREDIT CARD	2038286224	LIBRARY/B &T FREIGHT SURCHARGE	2.74	05/09/2024	07/04/2024			Approved
13040	ACH NORTH SHORE BANK CREDIT CARD	2038286224	LIBRARY/Y A BOOKS	137.18	05/09/2024	07/04/2024			Approved
13040	ACH NORTH SHORE BANK CREDIT CARD	2038284013	LIBRARY/B &T FREIGHT SURCHARGE	7.24	05/09/2024	07/04/2024			Approved
13040	ACH NORTH SHORE BANK CREDIT CARD	2038284013	LIBRARY/A DULT FICTION BOOKS	362.08	05/09/2024	07/04/2024			Approved
13040	ACH NORTH SHORE BANK CREDIT CARD	IN6042	LIBRARY/T ELEPHONE MAY 2024	345.38	05/10/2024	07/04/2024			Approved

[APIInvoiceApprovalDepartment].DepartmentName library AND [GeneralLedgerPeriod].GLPeriod 624 AND GeneralLedgerPeriod.GLPeriod 624

Vendor	Vendor Name	Invoice Number	Description	Invoice Amount	Invoice Date	Due Date	Batch	GL Period	Status
13040	ACH NORTH SHORE BANK CREDIT CARD	2038275204	LIBRARY/B &T FREIGHT SURCHARG E	3.60	05/06/2024	07/04/2024			Approved
13040	ACH NORTH SHORE BANK CREDIT CARD	2038275204	LIBRARY/J UV PIC BOOKS	180.15	05/06/2024	07/04/2024			Approved
13040	ACH NORTH SHORE BANK CREDIT CARD	2038264047	LIBRARY/B &T FREIGHT SURCHARG E	0.58	04/30/2024	07/04/2024			Approved
13040	ACH NORTH SHORE BANK CREDIT CARD	2038264047	LIBRARY/A DULT SCI FIC BOOKS	28.82	04/30/2024	07/04/2024			Approved
13040	ACH NORTH SHORE BANK CREDIT CARD	2038269829	LIBRARY/B &T FREIGHT SURCHARG E	1.87	05/01/2024	07/04/2024			Approved
13040	ACH NORTH SHORE BANK CREDIT CARD	2038269829	LIBRARY/A DULT FICTION BOOKS	93.70	05/01/2024	07/04/2024			Approved

**Total ACH NORTH SHORE BANK CREDIT CARD:** 7253.18

**ACH WE ENERGIES**

**Approved**

13090	ACH WE ENERGIES	5055328433	LIBRARY/U TILITIES/GA S MAY	198.93	06/06/2024	06/28/2024			Approved
13090	ACH WE ENERGIES	5055328433	LIBRARY/U TILITIES/EL ECTRIC MAY	3351.68	06/06/2024	06/28/2024			Approved

**Total ACH WE ENERGIES:** 3550.61

**AJACKS LLC**

[APIInvoiceApprovalDepartment].DepartmentName library AND [GeneralLedgerPeriod].GLPeriod 624 AND GeneralLedgerPeriod.GLPeriod 624

Vendor	Vendor Name	Invoice Number	Description	Invoice Amount	Invoice Date	Due Date	Batch	GL Period	Status
<b>Approved</b>									
13215	AJACKS LLC	05292024	LIBRARY/B ATHROOM SVC CALL	110.00	05/29/2024	06/28/2024			Approved
<b>Total AJACKS LLC:</b>				<u><b>110.00</b></u>					
<b>AMAZON CAPITAL SERVICES, INC.</b>									
<b>Approved</b>									
23	AMAZON CAPITAL SERVICES, INC.	1MY6-CNV1-RMHL	LIBRARY/Y A PROG SUPP	157.72	06/09/2024	07/09/2024			Approved
23	AMAZON CAPITAL SERVICES, INC.	1614-9JV7-VRD1	LIBRARY/2 ADULT CDS	27.96	06/14/2024	07/14/2024			Approved
23	AMAZON CAPITAL SERVICES, INC.	17YX-WTDR-1THH	LIBRARY/J UV PROG SUPP	64.23	06/10/2024	07/10/2024			Approved
23	AMAZON CAPITAL SERVICES, INC.	1WVP-1GNR-41MY	LIBRARY/J UV PROG SUPP	43.97	06/16/2024	07/16/2024			Approved
23	AMAZON CAPITAL SERVICES, INC.	1GWP-CPFM-V3Y3	LIBRARY/A DULT PROG SUPP	59.98	06/13/2024	07/13/2024			Approved
23	AMAZON CAPITAL SERVICES, INC.	1DLM-34NP-KPQQ	LIBRARY/2 ADULT SCI FIC BOOKS	35.66	06/16/2024	07/16/2024			Approved
23	AMAZON CAPITAL SERVICES, INC.	19HC-71K4-TQ1X	LIBRARY/A DULT PROG SUPP	25.65	06/09/2024	07/09/2024			Approved
23	AMAZON CAPITAL SERVICES, INC.	1X7M-WLQH-MXCF	LIBRARY/J UV PROG SUPP	61.93	06/08/2024	07/08/2024			Approved
23	AMAZON CAPITAL SERVICES, INC.	1CVD-HQD4-VN19	LIBRARY/2 ADULT NF BOOKS	30.16	06/09/2024	07/09/2024			Approved
23	AMAZON CAPITAL SERVICES, INC.	1PLH-F1FM-4WYW	LIBRARY/P ROC SUPPLIES	13.98	06/04/2024	07/04/2024			Approved
23	AMAZON CAPITAL SERVICES, INC.	1MDM-WTNQ-1PRJ	LIBRARY/T OILET	-324.00	06/04/2024	06/18/2024			Approved

[APIInvoiceApprovalDepartment].DepartmentName library AND [GeneralLedgerPeriod].GLPeriod 624 AND GeneralLedgerPeriod.GLPeriod 624

Vendor	Vendor Name	Invoice Number	Description	Invoice Amount	Invoice Date	Due Date	Batch	GL Period	Status
23	AMAZON CAPITAL SERVICES, INC.	1N3J-H3JN-HRRD	PAPER REFUND LIBRARY/J ANITORIAL SUPPLIES TP	318.36	05/29/2024	06/28/2024			Approved
<b>Processing</b>									
23	AMAZON CAPITAL SERVICES, INC.	1MF7-6WYP-G4X6	LIBRARY/Y A PROG SUPP	114.98	06/23/2024	07/23/2024			Processing
23	AMAZON CAPITAL SERVICES, INC.	1Y34-4FPC-H4QG	LIBRARY/A DULT FIC BOOKS	51.63	06/23/2024	07/23/2024			Processing
23	AMAZON CAPITAL SERVICES, INC.	1X7Q-194P-973F	LIBRARY/A DULT NF BOOKS	39.78	06/21/2024	07/21/2024			Processing
23	AMAZON CAPITAL SERVICES, INC.	14TC-CTH6-JKKF	LIBRARY/1 ADULT CD	11.79	06/24/2024	07/24/2024			Processing
23	AMAZON CAPITAL SERVICES, INC.	1QLQ-FJXV-4XDY	LIBRARY/J UV PROG SUPP	16.87	06/21/2024	07/21/2024			Processing
23	AMAZON CAPITAL SERVICES, INC.	1QLQ-FJXV-4XDY	LIBRARY/A DULT PROG SUPP	21.99	06/21/2024	07/21/2024			Processing
23	AMAZON CAPITAL SERVICES, INC.	1M4D-GQ4X-H9RV	LIBRARY/A DULT PROG SUPP	7.67	06/23/2024	07/23/2024			Processing
23	AMAZON CAPITAL SERVICES, INC.	1HK9-6M7K-H14P	LIBRARY/P ROC SUPPLIES	11.46	06/23/2024	07/23/2024			Processing
<b>Total AMAZON CAPITAL SERVICES, INC.:</b>				<u>791.77</u>					
<b>BAKER TILLY US, LLP</b>									
<b>Approved</b>									
5733	BAKER TILLY US, LLP	BT2829028-LIB	LIBRARY/A UDIT 2024	1049.00	05/31/2024	06/30/2024			Approved
<b>Total BAKER TILLY US, LLP:</b>				<u>1049.00</u>					

[APIInvoiceApprovalDepartment].DepartmentName library AND [GeneralLedgerPeriod].GLPeriod 624 AND GeneralLedgerPeriod.GLPeriod 624

Vendor	Vendor Name	Invoice Number	Description	Invoice Amount	Invoice Date	Due Date	Batch	GL Period	Status
<b>BATZNER PEST CONTROL INC</b>									
<b>Approved</b>									
7070	BATZNER PEST CONTROL INC	61812622	LIBRARY/P EST MGMT JUNE 2024	113.74	06/06/2024	07/06/2024			Approved
<b>Total BATZNER PEST CONTROL INC:</b>				<u>113.74</u>					
<b>BRADFORD SYSTEMS CORPORATION</b>									
<b>Processing</b>									
13222	BRADFORD SYSTEMS CORPORATION	42734-1	LIBRARY/M AGAZINE SHELVING UPGRADE	1990.00	06/21/2024	07/21/2024			Processing
13222	BRADFORD SYSTEMS CORPORATION	42734-1	LIBRARY/B RIDGES LIBRARY AND IMPROVEM ENT GRANT	3000.00	06/21/2024	07/21/2024			Processing
<b>Total BRADFORD SYSTEMS CORPORATION:</b>				<u>4990.00</u>					
<b>CENTER POINT LARGE PRINT</b>									
<b>Approved</b>									
3552	CENTER POINT LARGE PRINT	2097288	LIBRARY/2 LARGE PRINT BOOKS	49.14	06/01/2024	07/01/2024			Approved
<b>Total CENTER POINT LARGE PRINT:</b>				<u>49.14</u>					
<b>DEPARTMENT OF ADMINISTRATION</b>									
<b>Approved</b>									
783	DEPARTMENT OF ADMINISTRATION	505-0000091331	LIBRARY/T EACH SVCS 01-01 TO 06- 30-2024	600.00	06/13/2024	07/13/2024			Approved
<b>Total DEPARTMENT OF ADMINISTRATION:</b>				<u>600.00</u>					

[APIInvoiceApprovalDepartment].DepartmentName library AND [GeneralLedgerPeriod].GLPeriod 624 AND GeneralLedgerPeriod.GLPeriod 624

Vendor	Vendor Name	Invoice Number	Description	Invoice Amount	Invoice Date	Due Date	Batch	GL Period	Status
<b>JANI-KING OF MILWAUKEE</b>									
<b>Approved</b>									
12411	JANI-KING OF MILWAUKEE	MIL07240379	LIBRARY/J ANITORIAL SVC JULY 2024	2729.43	07/01/2024	07/31/2024			Approved
<b>Total JANI-KING OF MILWAUKEE:</b>				<u>2729.43</u>					
<b>KUJAWA ENTERPRISES INC</b>									
<b>Approved</b>									
6819	KUJAWA ENTERPRISES INC	346223	LIBRARY/L ANDSCAPE MNT - JUNE 2024	2209.75	06/04/2024	07/04/2024			Approved
<b>Total KUJAWA ENTERPRISES INC:</b>				<u>2209.75</u>					
<b>MEI TOTAL ELEVATOR SOLUTIONS</b>									
<b>Approved</b>									
12216	MEI TOTAL ELEVATOR SOLUTIONS	1075794	LIBRARY/E LEVATOR JUN ANNUAL MAINTENANCE 2024	1459.87	06/01/2024	07/01/2024			Approved
<b>Total MEI TOTAL ELEVATOR SOLUTIONS:</b>				<u>1459.87</u>					
<b>MIDWEST TAPE</b>									
<b>Approved</b>									
548	MIDWEST TAPE	505625183	LIBRARY/2 ADULT DVD	56.98	06/14/2024	07/14/2024			Approved
548	MIDWEST TAPE	505625182	LIBRARY/1 ADULT DVD	13.49	06/14/2024	07/14/2024			Approved
548	MIDWEST TAPE	505625180	LIBRARY/2 ADULT DVD	44.98	06/14/2024	07/14/2024			Approved
548	MIDWEST TAPE	505603952	LIBRARY/1 ADULT DVD	44.99	06/11/2024	07/11/2024			Approved

[APIInvoiceApprovalDepartment].DepartmentName library AND [GeneralLedgerPeriod].GLPeriod 624 AND GeneralLedgerPeriod.GLPeriod 624

Vendor	Vendor Name	Invoice Number	Description	Invoice Amount	Invoice Date	Due Date	Batch	GL Period	Status
548	MIDWEST TAPE	505553916	LIBRARY/1 ADULT DVD	17.24	06/03/2024	07/03/2024			Approved
548	MIDWEST TAPE	505553917	LIBRARY/2 ADULT DVD	45.73	06/03/2024	07/03/2024			Approved
548	MIDWEST TAPE	505540595	LIBRARY/1 ADULT DVD	26.24	05/29/2024	06/28/2024			Approved
548	MIDWEST TAPE	505540593	LIBRARY/1 ADULT DVD	32.24	05/29/2024	06/28/2024			Approved
548	MIDWEST TAPE	505540592	LIBRARY/1 ADULT DVD	25.49	05/29/2024	06/28/2024			Approved
548	MIDWEST TAPE	505540591	LIBRARY/1 ADULT DVD	14.99	05/29/2024	06/28/2024			Approved
<b>Processing</b>									
548	MIDWEST TAPE	505675721	LIBRARY/1 ADULT DVD	26.24	06/25/2024	07/25/2024			Processing
548	MIDWEST TAPE	505675720	LIBRARY/2 ADULT DVD	37.48	06/25/2024	07/25/2024			Processing
548	MIDWEST TAPE	505675578	LIBRARY/1 ADULT DVD	29.99	06/25/2024	07/25/2024			Processing
<b>Total MIDWEST TAPE:</b>				<u><u>416.08</u></u>					
<b>MIDWEST TAPE - HOOPLA</b>									
<b>Approved</b>									
12821	MIDWEST TAPE - HOOPLA	505670686	LIBRARY/H OOPLA/FLE X JUNE 2024	95.00	06/25/2024	07/25/2024			Approved
12821	MIDWEST TAPE - HOOPLA	505638231	LIBRARY/H OOPLA/FLE X JUNE 2024	169.23	06/18/2024	07/18/2024			Approved
12821	MIDWEST TAPE - HOOPLA	505581965	LIBRARY/H OOPLA/FLE X JUNE 2024	295.44	06/05/2024	07/05/2024			Approved
12821	MIDWEST TAPE - HOOPLA	505571889	LIBRARY/H OOPLA/FLE X JUNE 2024	85.38	06/04/2024	07/04/2024			Approved
12821	MIDWEST TAPE - HOOPLA	505370750	LIBRARY/H OOPLA/FLE X APR 2024	154.99	04/23/2024	06/14/2024			Approved

[APIInvoiceApprovalDepartment].DepartmentName library AND [GeneralLedgerPeriod].GLPeriod 624 AND GeneralLedgerPeriod.GLPeriod 624

Vendor	Vendor Name	Invoice Number	Description	Invoice Amount	Invoice Date	Due Date	Batch	GL Period	Status
12821	MIDWEST TAPE - HOOPLA	505560773	LIBRARY/B RIDGES HOOPLA INSTANT GRANT	773.23	06/01/2024	07/01/2024			Approved
<b>Total MIDWEST TAPE - HOOPLA:</b>				<u>1573.27</u>					
<b>MILWAUKEE PLUMBING &amp; PIPING INC</b>									
<b>Approved</b>									
5391	MILWAUKEE PLUMBING & PIPING INC	43281	LIBRARY/L ABOR & MATERIALS - CAP OFF COFFEE WATER LINE	755.60	06/14/2024	07/14/2024			Approved
<b>Total MILWAUKEE PLUMBING &amp; PIPING INC:</b>				<u>755.60</u>					
<b>MR. HANDYMAN OF WAUKESHA</b>									
<b>Approved</b>									
11822	MR. HANDYMAN OF WAUKESHA	122330	LIBRARY/C EILING TILE REPLACEM ENT & COFFEE BAR DEMOLITIO N	1396.50	05/10/2024	06/12/2024			Approved
<b>Total MR. HANDYMAN OF WAUKESHA:</b>				<u>1396.50</u>					
<b>R &amp; R INSURANCE SERVICES INC</b>									
<b>Approved</b>									
2031	R & R INSURANCE SERVICES INC	3034132-LIB	LIBRARY/LI ABILITY INSURANCE /QTR 3	1503.67	06/03/2024	07/01/2024			Approved
2031	R & R INSURANCE SERVICES INC	3034131-LIB	LIBRARY/W C 3RD QTR	214.98	06/03/2024	07/01/2024			Approved

[APIInvoiceApprovalDepartment].DepartmentName library AND [GeneralLedgerPeriod].GLPeriod 624 AND GeneralLedgerPeriod.GLPeriod 624

Vendor	Vendor Name	Invoice Number	Description	Invoice Amount	Invoice Date	Due Date	Batch	GL Period	Status
<b>Total R &amp; R INSURANCE SERVICES INC:</b>				<b>1718.65</b>					
<b>RHYME BUSINESS PRODUCTS, LLC</b>									
<b>Processing</b>									
13202	RHYME BUSINESS PRODUCTS, LLC	AR746076	LIBRARY/MAY - JUNE 2024 COPIES	192.45	06/21/2024	07/21/2024			Processing
<b>Total RHYME BUSINESS PRODUCTS, LLC:</b>				<b>192.45</b>					
<b>SALEM PRESS INC</b>									
<b>Approved</b>									
1708	SALEM PRESS INC	188873	LIBRARY/2 ADULT NON FICTION BOOKS	308.88	06/04/2024	07/04/2024			Approved
<b>Total SALEM PRESS INC:</b>				<b>308.88</b>					
<b>TAYLOR COMPUTER SERVICES, INC</b>									
<b>Approved</b>									
810	TAYLOR COMPUTER SERVICES, INC	26417	LIBRARY/MANAGED SERVICES JUNE 2024	312.00	05/31/2024	07/01/2024			Approved
<b>Total TAYLOR COMPUTER SERVICES, INC:</b>				<b>312.00</b>					
<b>WALDEN, NEITZKE &amp; KUHARY, SC</b>									
<b>Approved</b>									
11855	WALDEN, NEITZKE & KUHARY, SC	03846	LIBRARY/LEGAL SVCS MAY 2024	247.50	06/12/2024	07/12/2024			Approved
<b>Total WALDEN, NEITZKE &amp; KUHARY, SC:</b>				<b>247.50</b>					
<b>WISCONSIN LIBRARY ASSOCIATION</b>									
<b>Approved</b>									
1319	WISCONSIN LIBRARY ASSOCIATION	20490	LIBRARY/WLA MEMBERSH	189.00	06/02/2024	09/01/2024			Approved

[APIInvoiceApprovalDepartment].DepartmentName library AND [GeneralLedgerPeriod].GLPeriod 624 AND GeneralLedgerPeriod.GLPeriod 624

Vendor	Vendor Name	Invoice Number	Description	Invoice Amount	Invoice Date	Due Date	Batch	GL Period	Status
			MEMBERSHIP IP NELSON ANNUAL	<u>189.00</u>					
<b>Total WISCONSIN LIBRARY ASSOCIATION:</b>				<u>189.00</u>					
<b>Total:</b>				<u>32016.42</u>					

# Pewaukee Public Library - Monthly Statistics 2024

	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Year to date	%
<b>Circulation - ALL</b>														
2022	23342	22612	26259	25561	23685	29361	30878	28702	24652	24191	23948	20660	303851	97.40%
2023	24356	23294	27214	24363	24324	31204	31713	30545	24531	25520	24240	22072	313376	110.66%
2024	<b>27030</b>	<b>25093</b>	<b>27741</b>	<b>26423</b>	<b>24802</b>	<b>29461</b>							<b>160550</b>	<b>103.74%</b>
<b>Circulation - Print and A/V</b>														
2022	19238	18922	22076	21691	19578	25491	26887	24471	20463	19540	19935	17312	255604	97.57%
2023	20252	19604	23031	20493	20217	27334	27722	26314	20342	20869	20227	18682	265087	103.40%
2024	<b>22224</b>	<b>20591</b>	<b>23043</b>	<b>21936</b>	<b>20181</b>	<b>24818</b>							<b>132793</b>	<b>101.42%</b>
<b>Circulation - Overdrive</b>														
2022	3713	3254	3555	3409	3257	3206	3493	3608	3430	3422	3435	3288	41070	96.09%
2023	3881	3481	3946	3655	3827	3602	3732	3928	3861	4320	3707	2953	44893	118.82%
2024	<b>4288</b>	<b>3946</b>	<b>4190</b>	<b>3898</b>	<b>4164</b>	<b>4097</b>							<b>24583</b>	<b>109.78%</b>
<b>Circulation - Hoopla</b>														
Instant 2022	217	209	272	242	188	168	193	203	176	218	205	192	2483	102.52%
Flex 2023												42	42	
Instant 2023	223	209	237	215	280	268	259	303	328	331	306	395	3354	146.40%
Total 2023	223	209	237	215	280	268	259	303	328	331	306	437	3396	
Flex 2024	67	95	99	112	122	118							613	#DIV/0!
Instant 2024	451	461	409	477	335	428							2561	178.84%
Total 2024	<b>518</b>	<b>556</b>	<b>508</b>	<b>589</b>	<b>457</b>	<b>546</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3174</b>	<b>221.65%</b>
<b>% of Circulation Digital</b>														
2023	16.85%	15.84%	15.37%	15.88%	16.88%	12.40%	12.58%	13.85%	17.08%	18.22%	16.56%	15.36%	15.41%	
2024	<b>17.78%</b>	<b>17.94%</b>	<b>16.94%</b>	<b>16.98%</b>	<b>18.63%</b>	<b>15.76%</b>	<b>#DIV/0!</b>	<b>#DIV/0!</b>	<b>#DIV/0!</b>	<b>#DIV/0!</b>	<b>#DIV/0!</b>	<b>#DIV/0!</b>	<b>#DIV/0!</b>	<b>17.29%</b>
<b>LSER (LIBRARY SERVICES EFFORT RATIO)</b>														
2023	87.99%	89.36%	91.35%	91.52%	87.75%	90.87%	91.45%	91.99%	89.18%	89.65%	92.00%	92.76%	90.53%	
2024	<b>96.86%</b>	<b>90.08%</b>	<b>94.91%</b>	<b>92.91%</b>	<b>91.70%</b>	<b>88.67%</b>							<b>92.34%</b>	
<b>Circulation - Check Ins</b>														
2024	<b>14,241</b>	<b>13,691</b>	<b>14,049</b>	<b>15,745</b>	<b>15,630</b>	<b>14,855</b>							<b>88,211</b>	
<b>Library Visits</b>														
Monthly total 2023	8020	7498	9025	7730	8554	11587	10672	9266	8221	9683	9207	7392	106855	111.70%
Daily average 2023	321	312	334	392	361	446	427	356	328	372	384	352	365	114.58%
Monthly total 2024	<b>9456</b>	<b>9532</b>	<b>n/a</b>	<b>n/a</b>	<b>1701</b>	<b>6230</b>							<b>26919</b>	<b>39.86%</b>
Daily average 2024	<b>394</b>	<b>381</b>	<b>n/a</b>	<b>n/a</b>	<b>243</b>	<b>249</b>							<b>317</b>	<b>86.81%</b>
<b>Reference Transactions</b>														
2023	967	1106	1305	875	943	1833	1538	1067	760	888	612	522	12416	130.55%
2024	<b>680</b>	<b>627</b>	<b>727</b>	<b>716</b>	<b>477</b>	<b>950</b>							<b>4177</b>	<b>59.43%</b>
<b>Items from Other libraries</b>														
2023	3597	3257	3590	3279	3332	3666	3824	3858	3504	3505	3159	3337	41908	103.54%
2024	<b>4007</b>	<b>3517</b>	<b>3668</b>	<b>3649</b>	<b>3313</b>	<b>3583</b>							<b>21737</b>	<b>104.90%</b>
<b>Items to Other Libraries</b>														
2023	2943	2580	2811	2633	2530	2942	3062	3002	2804	2979	2513	2580	33379	102.55%
2024	<b>3134</b>	<b>2805</b>	<b>2827</b>	<b>2871</b>	<b>2581</b>	<b>2740</b>							<b>16958</b>	<b>103.16%</b>

# Pewaukee Public Library - Monthly Statistics 2024

	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Year to date	%	
<b>New Library Cards Issued</b>															
2023	87	95	125	76	86	242	149	141	96	73	81	65	1316	119.14%	
2024	129	129	120	98	97	137							710	99.86%	
<b>Meetings Room Usage</b>															
2023	46	37	45	54	42	35	53	29	47	51	53	35	527	106.26%	
2024	44	47	55	75	48	52							321	123.94%	
<b>Study Room Usage</b>															
2023	134	138	121	116	155	154	126	127	111	126	145	137	1590	118.04%	
2024	139	170	133	159	131	139							871	106.48%	
<b>Uses of Public Wireless Internet</b>															
2023	998	897	1062	932	1046	1268	1017	1025	1113	1197	1112	933	12600	120.67%	
2024	1210	1050	n/a	451	1149	1401							5261	84.81%	
<b>Use of Public Internet Computers</b>															
2023	366	342	437	358	381	419	379	417	431	471	481	421	4903	120.67%	
2024	457	513	474	509	282	364							2599	112.85%	
<b>Website Visits</b>															
2023	12439	12708	15124	15195	14512	17877	16231	15629	17102	15487	13230	13991	179525		
2024	14744	14903	19352	16068	16870	15999							97936	111.47%	
<b>Children's Programs (0-5)</b>															
# programs	2023	12	6	7	7	7	7	17	0	3	14	5	6	91	0.73%
Attendance	2023	187	70	124	98	975	266	743	0	80	934	131	353	3961	26.87%
# programs	2024	11	15	10	15	4	10							65	141.30%
Attendance	2024	568	712	732	724	165	377							3278	190.58%
<b>Children's Programs (6-11)</b>															
# programs	2023	12	6	7	7	7	11	17	0	3	14	5	6	95	128.38%
Attendance	2023	187	70	124	98	975	841	743	0	80	934	131	353	4536	118.65%
# programs	2024	3	4	5	4	4	11							31	62.00%
Attendance	2024	75	86	202	308	261	932							1864	81.22%
<b>Teen Programs (12-18)</b>															
# program	2023	3	1	2	2	3	1	2	0	2	3	3	2	24	126.32%
Attendance	2023	21	3	10	11	19	18	23	0	15	21	24	28	193	86.55%
# programs	2024	4	4	2	2	3	2							17	141.67%
Attendance	2024	24	43	11	16	138	75							307	374.39%
<b>Adult Programs (19+)</b>															
# programs	2023	6	5	8	12	8	7	8	8	10	11	6	7	96	106.67%
Attendance	2023	105	97	204	215	178	165	199	130	178	284	184	93	2032	137.20%
# programs	2024	10	10	10	11	9	12							62	134.78%
Attendance	2024	117	145	167	217	176	214							1036	107.47%
<b>General Interest Program</b>															
# programs	2023	0	0	0	0	0	1	1	0	0	0	0	0	2	11.76%
Attendance	2023	0	0	0	0	0	343	142	0	0	0	0	0	485	44.37%
# programs	2024	0	0	0	0	0	3							3	300.00%
Attendance	2024	0	0	0	0	0	515							515	150.15%

## Pewaukee Public Library - Monthly Statistics 2024

	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Year to date	%	
<b>Children's Self-Directed Activities (0-5) (includes summer reading participation)</b>															
# programs 2023	0	0	0	1	0	0	0	0	0	0	0	0	1	2	#REF!
Attendance 2023	0	0	0	43	0	0	0	0	0	0	0	0	25	68	#REF!
# programs 2024	0	0	0	0	0	0	0							0	0.00%
Attendance 2024	0	0	0	0	0	0	0							0	0.00%
<b>Children's Self-Directed Activities (6-11) (includes summer reading participation)</b>															
# programs 2023	0	4	6	5	2	5	2	1	0	0	3	2	30	130.43%	
Attendance 2023	0	103	202	421	76	579	113	863	0	0	111	47	2515	125.06%	
# programs 2024	2	1	1	1	0	0							5	22.73%	
Attendance 2024	100	32	155	32	0	0							319	23.10%	
<b>Teen Self-Directed Activities (12-18) (includes summer reading participation)</b>															
# programs 2023	2	2	3	2	2	2	2	2	2	0	3	3	25	96.15%	
Attendance 2023	29	34	115	29	33	115	58	203	32	0	72	69	789	141.91%	
# programs 2024	3	2	3	3	4	4							19	146.15%	
Attendance 2024	80	68	66	187	33	225							659	185.63%	
<b>Adult Self-Directed Activities (19+) (includes summer reading participation)</b>															
# program 2023	3	4	3	0	0	0	0	1	0	0	0	0	11	#REF!	
Attendance 2023	242	320	240	0	0	0	0	194	0	0	0	0	996	#REF!	
# programs 2024	3	4	4	0	0	0							11	110.00%	
Attendance 2024	297	358	409	0	0	0							1064	132.67%	
<b>Other Self-Directed Activities (All Ages) (includes summer reading participation)</b>															
# program 2023	0	0	0	0	0	1	2	1	0	0	0	0	4	66.67%	
Attendance 2023	0	0	0	0	0	212	296	97	0	0	0	0	605	168.52%	
# programs 2024	0	0	0	0	0	0	2						2	200.00%	
Attendance 2024	0	0	0	0	0	612							612	288.68%	

\* May 2024 : the lower level of the Library was closed from 13th - 22nd for recarpeting.

# Pewaukee Public Library Director's Report July 2024

*Library Services Department (from Madi Cooper, Library Services Manager)*

- Food for Fines was this past month and it was a huge success! Here's a picture of the first 3 weeks of donations.



- This month started the Bridge's Treasure Adventure. It's been well received by so many patrons, and we've gotten a lot of new people in because of it. We've gotten a lot of compliments about our great selection of things
- JoLynne and I manned a library booth at the Pewaukee Farmer's Market. We saw a lot of new faces and made sure to advertise our summer reading program. There were a lot of people that didn't realize there was also an adult summer reading program, so I am hopeful for some extra sign ups this year.
- I am working on getting a new page hired so we have extra help during the summer and coverage once some of our pages leave for college.
- I am working with 3 companies to get temporary work experiences set up with different individuals. We had two people start in June and it has been very successful. They seem happy with the program and I am happy to have them here.
- There has been an influx of volunteers this last month which has been very helpful. I have been teaching them how to do repairs which has been great because during the summer we get a big backlog of damaged materials.

Thanks for everything you do!

**Pewaukee Public Library**  
**Director's Report**  
**July 2024**

*Adult Services Department (from Kelly Nelson, Adult Services Manager)*

- Summer Reading Challenges have begun! Adults can read books, write book reviews, and complete activities to obtain raffle tickets for a chance to win local gift card prizes. Participation is can be done online with Beanstack or via paper entries found in the Library. The Friends of the Library purchases most of our gift cards prizes, with the exception of the Chocolate Factory gift cards, which were donated by our local store. The challenge continues through August 17.
- We held our Summer Kick-Off event on June 14 and had a great time with a crowd of approximately 425 people! The outdoor obstacle course, scavenger hunt, and photo booth were all hits! In addition to all the activities planned, the Friends of the Library generously donated funds to provide attendees with cookies from Beach Bum Bakery. This event is a collaborative effort among all staff and their cooperation and enthusiasm make it a success.
- We received a grant from the Greater Milwaukee Foundation to bring programming to seniors in our community. Many presenters specifically directed toward seniors are free, so we decided to look for something that would have a large senior appeal. Craig Siemsen is a singer, songwriter who fit the bill perfectly! He brought us his Route 66 presentation, which is a combination of folk songs and stories about the famous highway. 61 people attended this event!
- Pewaukee Green Team brought us a presentation about growing native plants. We love a program that partners with local organizations.
- We have arranged to visit the Pewaukee Farmer's Market once a month this summer to promote the Library and its services. We're excited to be able to provide this outreach to the community!
- Adult Services staff have begun our annual review of our printed reader's advisory materials. We did a complete makeover of these materials two years ago and have made an effort to update them annually since then to keep titles fresh. This is a simple update to something that we've found people value when looking for new reading materials.
- A Bridges Library System Acquisitions meetup was held here on June 6. Eric Branske and I attended this meeting. Several libraries in the system use the acquisitions functions of our Integrated Library System, including us. Two new libraries joined the meeting with the intention of learning more about acquisitions. We were happy to be able to share what we've learned while doing it and share our experience with them.

*Youth Services Department (from Peter Blenski, Youth Services Manager)*

**JUNE**

Summer is off, and it certainly has been interesting. With revamping the summer reading program and our actual library programming, I figured there would be a lot of experimenting with what works better and what needs to be rethought for the future. Some definite hits have been our Monday morning craft program hosted by Sandy, our Monday night Lego Night hosted by me, and our Tuesday morning Sensory program, which have gotten attendance in the 50s-60s regularly. Lisa has been doing a great job with her dog program as well.

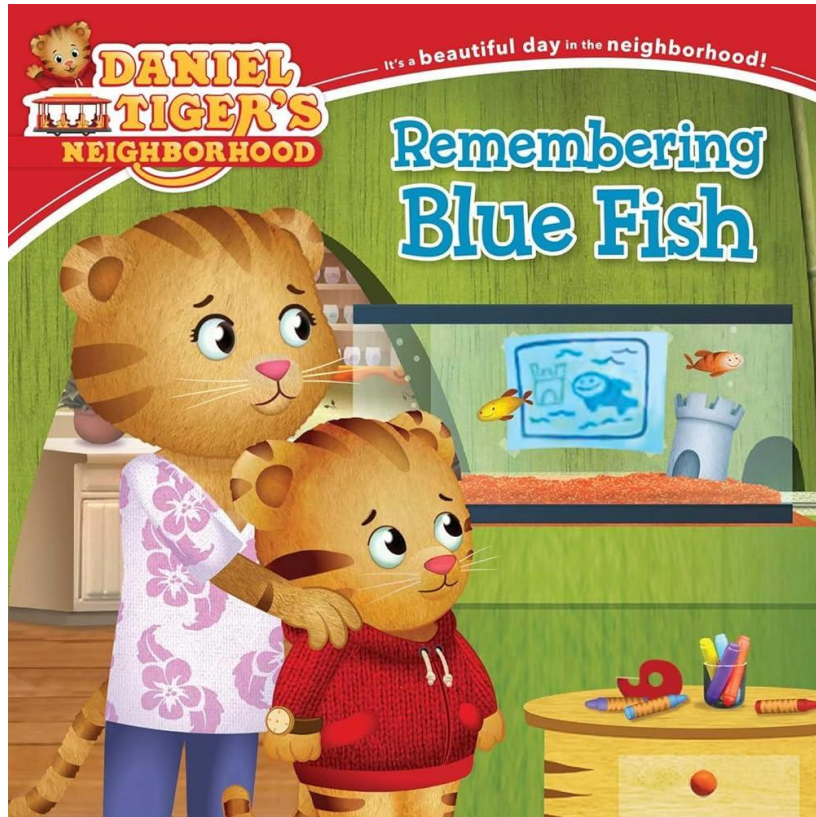
**Pewaukee Public Library  
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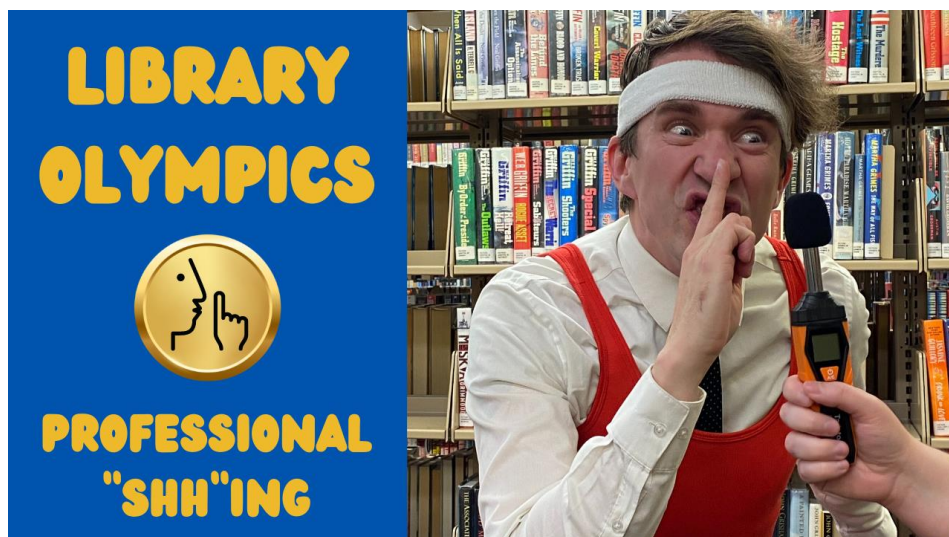
Other programs haven't been as successful, so I'm looking forward to discussing with my team what we can do next year to make things work better and more efficiently. Overall, everyone seems happy and appreciative of all the hard work we're doing.

On a different note, I'm really looking forward to bringing a new collection into the library. Not sure what the final name will be, but I'm for now calling it the "Helping Library." We will be circulating kits with books on tough topics (death of a pet, divorce & separation, and big feelings) along with some resources like a feelings chart and a calming toy. This will help our librarians with go-to resources for those difficult reference questions, but also help our patrons so they don't have to ask for books they may feel embarrassed asking for.

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And on a silly note, I am collaborating with the Waukesha Public Library and their amazing social media team to make a few silly videos about the Library Olympics. Hopefully it will increase our social audience.



*Administration (from Nan Champe, Library Director)*

- *Meetings/Events attended:*
  - June 4: Village of Pewaukee Department Heads Meeting
  - June 14: APL Meeting @ Mukwonago

**Pewaukee Public Library**  
**Director's Report**  
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- June 19: Library Board Meeting
- June 20: PPL Department Heads Meeting
- *Staff Update:*
  - Keira Thompson resigned as a daytime shelver. Her last day of work was June 18<sup>th</sup>. Several shelvers were looking for extra hours during the summer so we have temporarily distributed those shifts to current employees. We have posted a shelving position (nights and weekends) in hopes of getting a new shelver on board before we have an employee go off to college. We will then look to hire another daytime shelver in September.
  - Nick Censoprano resigned as the Administrative Assistant. Nick's last day was July 3<sup>rd</sup>. Nick has left us to take a full-time Library position which will promote him to Librarian when his graduate degree is completed. Since Nick's hire was recent, we have been able to use an existing pool of applications. We have been conducting interviews and expect to fill the position soon.
- *Statistics.* Circulation of physical materials for June was down 9.2% in comparison to June 2023. Digital circulation increased in June. As well, our LSER ratio went down to 88.67%. I believe that these trends can be directly attributed to the construction project on Capital Drive. We have heard from many patrons that the construction and traffic issues have made it difficult to get to the Pewaukee Library. I hope that the construction is concluded soon!
- *Trustee Training Week.* I've included the flyer for the annual Wisconsin Trustee Training Week. Please feel free to participate.
- *Joint Library Contract.* The Village attorney has been working to draft a Joint Library contract. I have been told that the goal was to get a copy to the City of Pewaukee by June 14<sup>th</sup>. We are at a critical juncture as it is time to start considering the Joint Library Budget for 2025. The terms and conditions of this contract dictate the future of the Pewaukee Public Library and provide direction on budget development. I'm hoping that the draft will be completed soon so that contract can be finalized in August.
- *2025 Joint Library Budget (AGENDA ITEM).* I have been developing the operations budget with the impression that the Pewaukee Public Library will be a joint library in 2025. I have provided a preliminary budget. Numbers that are highlighted in yellow are firm numbers that I have received from Bridges and from other vendors. Numbers that are not yellow are estimates/guesstimates at this time. Here are general points of discussion:
  1. Health insurance rates have been released. The projected cost based on current elections by employees indicates an increase of \$9,851 or 8.37%. Out of 24 employees, 5 full-time and 2 part-time employees elect to utilize this benefit. This is a firm number unless an employee changes their election during open enrollment.
  2. I've included a copy of the service standards calculations for 2025. I have merged subscriptions, print materials, non-print materials, digital materials into 1 budget line to clarify this expenditure. The materials budget also includes the Bridges grant for materials (\$3263) and the Friends donation for explore passes (\$6500). This budget puts total materials expenditures at the exact standards amount of \$137,570.
  3. In 2024, the actual FTE for the Library was 13.29. In the 2025, the minimum required is 13.24 FTE. In 2024, we had one slight personnel change in which the hours for the Administrative Assistant were reduced to 18/hrs and we were able to add another Library Clerk position at 14/hrs. For 2025, I'm proposing a pool of hours for shelvers at 58/hrs week which would be an additional ½ per week. As well, the pool would allow us to vary schedules seasonally to accommodate circulation trends which affecting our shelving needs.

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4. We have received budget information from Bridges and I have highlighted those numbers in yellow. I expect these numbers to remain consistent. The cost of many of these expenditures has increased while revenues from Waukesha County will decrease.
  5. Please provide direction on merit and wage increases for 2025. This budget currently projects a 2% cost of living increase for all employees and then a 0-4% merit increase. Many of the employees do not receive any benefits so wages are extremely important to our part-time employees.
  6. There are two maintenance projects that I believe warrant consideration in 2025. The first is the replacement/upgrade of our security camera system. For our current system, the hard drive has failed so we no longer have any history and cannot rewatch any video rendering the current system useless. Second, I believe that it would be financially beneficial to continue to work to convert light fixtures to LEDs. LED replacement would reduce our regular utility bills and it would also reduce maintenance costs.
- *Investment Income (AGENDA ITEM).* During this budget cycle, I think it is important that revenue opportunities are given consideration. Investment returns are at a historic high and investment income would add needed revenue. All Library funds are comingled with Village money. I have put together a simple chart of what those returns have been over the past five years. I have been told that, "Interest allocations are based on the fund balance for the month of the interest." I have asked for additional information on where the Library's fund balance is deposited and what is the current interest rate for that account. I am still waiting on that information. Considering the current climate, I think that the Library is missing out on an opportunity. I would ask the Library Board to further their understanding of the Library's investments and work to ensure that we are maximizing our returns.
  - *Civic Training (AGENDA ITEM).* I continue to find increased value in this accounting software and think that it would be extremely beneficial if I could receive formal and extensive training on the system. The Library paid a portion of the purchase price and annually we contribute to the software license. I would ask for the Library's Board support to request formal training directly from the software company.

**Friday, August 23**

**Robert's Rules Refresher**



Presenter:  
Thomas Pugh

*Senior Scientist, UW  
Madison, Retired*

Whether you're new to the library board or a long-time member, knowing Robert's Rules can help your meetings run smoothly and efficiently. This Robert's Rules refresher will cover some basic parliamentary procedures like consent agendas, making motions, quorums, closed sessions, and more. To help Thomas prepare for the webinar, we want your questions about Robert's Rules and parliamentary procedure.

**Other Trustee Resources**

- Trustee Essentials: A Handbook for Wisconsin Public Library Trustees  
<https://dpi.wi.gov/libraries/public-libraries/governance-administration/trustees>
- Wisconsin Library Trustees & Friends, a Division of the Wisconsin Library Association  
<https://www.wisconsinlibraries.org/trustees-friends>
- United for Libraries, a Division of the American Library Association  
<https://www.ala.org/united/>
- Trustee Training Week Webinar Archive  
[www.wistrusteetraining.com/archive](http://www.wistrusteetraining.com/archive)

**Register Online:**

[www.wistrusteetraining.com](http://www.wistrusteetraining.com)

You must register for each session individually. Sessions will begin at 12 p.m., are 60 minutes, and will be recorded.

**Questions?**

Contact Jean Anderson  
South Central Library System  
608-246-5613  
[jean@scls.info](mailto:jean@scls.info)



Trustee Training Week (TTW) is produced by the South Central Library System with support from all Wisconsin Public Library Systems. TTW is funded in part by a grant from the Institute of Museum and Library Services which administers the Library Services and Technology Act (LSTA). Thank you!

- Bridges
- IFLS
- Kenosha County
- Manitowoc-Calumet
- Milwaukee County
- Monarch
- Nicolet
- Northern Waters
- Outagamie-Waupaca
- Prairie Lakes
- Southwest
- Winding Rivers
- Winnefox
- Wisconsin Valley



**August 19-23, 2024**

**12-1 p.m.**

[www.wistrusteetraining.com](http://www.wistrusteetraining.com)

## Monday, August 19

### Everything You Want to Know About Book Challenges...and a Bit You Probably Don't

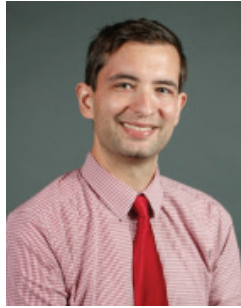


Presenter:  
Tasslyn Magnusson  
*Independent Researcher*  
*She works with PEN America and EveryLibrary*

Join your fellow Wisconsin library trustees and catch up on the news in book reconsideration policies, challenges, and weathering this unprecedented time for libraries across the country. Webinar participants will review some of the latest information and trends on book challenges and attacks on libraries and librarians and, most importantly strategies for preparing for and managing if (when) these challenges come to your library.

## Tuesday, August 20

### Wisconsin Library Law



Presenter:  
Kris Turner  
*Associate Director of Public Services at the UW Madison Law School Library*

Reading and understanding laws and regulations can be daunting, even more so when you are a trustee or on a library board. This session will focus on demystifying the law and focus on specific statutes and cases that affect Wisconsin libraries as well as a discussion of how to best answer legal questions when they inevitably arise. Topics covered include open meeting laws, statutory delegation of library board authority, basics of legal research, and more. When the session has concluded, you will be able to better locate and answer legal questions that you may face as a library board member and also know what resources are available to you to get these difficult and stressful questions answered.

## Wednesday, August 21

### Making Each Other Look Good: The Library Board and the Library Director



Presenter:  
Jamie LaRue  
*Executive Director, Garfield County (Colorado) Public Library District*

In an ideal world, board and director are on the same page regarding values, vision, and goals. All too often, that relationship breaks down. Communication fails among board members; expectations of the director are not conveyed or are conveyed poorly. The director fails to notify the board of key issues or projects. How can board members and directors build a stronger and more positive communication infrastructure? While this webinar focuses mostly on board and directors, any staff member interested in the larger dynamics of this relationship may find the session illuminating.

## Thursday, August 22

### Organization and Governance Best Practices for Boards



Presenter:  
Charity Tyler  
*Executive Director, Cedar Rapids Public Library Foundation*

A well-defined set of organizational and governance standards and best practices help boost board efficiency and performance, engage current board members, cultivate volunteers and future leaders, and create a positive board culture. Learn the difference between bylaws and operational standards and what belongs in each along with tips for a regular review of both. Learn how to evaluate your current committee structure, determine the needs of your organization, and implement change for increased engagement and improved efficiency and outcomes.

## 2025 Pewaukee Public Library Budget - Preliminary 07.2024

<i>EXPENDITURES</i>	<i>Budget</i>	<i>Actual</i>	<i>Actual</i>	<i>June 30,</i>	<i>Budget</i>	<i>Budget</i>	<i>Actual</i>	<i>%</i>
	<i>2023</i>	<i>2023</i>	<i>-2023</i>	<i>2024</i>	<i>2024</i>	<i>2025</i>	<i>+/-</i>	<i>Change</i>
				<i>Actual</i>				
<b>110 Library Salaries</b>	<b>636,565</b>	<b>627,855</b>	<b>-8,710</b>	<b>251,665</b>	<b>668,000</b>	<b>686,000</b>	<b>18,000</b>	<b>2.69%</b>
<b>130 Benefits</b>	<b>212,484</b>	<b>185,608</b>	<b>-26,876</b>	<b>96,647</b>	<b>213,710</b>	<b>222,848</b>	<b>9,138</b>	<b>4.28%</b>
Social Security (6.2%)	39,467	36,546	-2,921	16,106	41,416	42,532	1,116	2.69%
Medicare (1.45%)	9,230	8,547	-683	3,767	9,686	9,947	261	2.69%
Retirement (WRS 6.9%)	35,977	35,158	-819	15,465	37,691	36,061	-1,630	-4.32%
Dental	3,537	2,635	-902	798	2,045	1,865	-180	-8.81%
Disability	3,293	3,758	465	1,640	4,000	3,964	-36	-0.90%
Health	119,843	97,900	-21,943	58,450	117,660	127,511	9,851	8.37%
Life Insurance	1,137	1,065	-73	422	1,212	968	-244	-20.13%
<b>Materials Budget</b>	<b>125,815</b>	<b>125,579</b>	<b>-236</b>	<b>37,959</b>	<b>125,462</b>	<b>127,807</b>	<b>2,345</b>	<b>1.87%</b>
140 Subscriptions	7,000	6,662	-338	5,454	7,000	7,000	0	0.00%
141 Print Materials	73,000	76,362	3,362	26,262	80,500	80,500	0	0.00%
142 Non-Print Materials	24,000	15,945	-8,055	6,243	14,000	16,200	2,200	15.71%
312 Digital Materials	21,815	26,610	4,795	0	23,962	24,107	152	0.63%
<b>143 Technology</b>	<b>50,040</b>	<b>50,059</b>	<b>19</b>	<b>36,460</b>	<b>44,628</b>	<b>45,265</b>	<b>637</b>	<b>1.43%</b>
CAFÉ - ILS System	23,300	23,287	-13	24,176	24,176	25,366	1,190	4.92%
Computer								
Equipment/Installation	9,000	11,607	2,607	6,870	9,000	9,000	0	0.00%
Taylor Computing -								
Managed Services	5,800	3,544	-2,256	2,122	5,800	4,556	-1,244	-21.45%
Biblioteca Maintenance								
Contracts/Software								
Licenses	3,640	3,647	7	0	0	0	0	#DIV/0!
Software Licenses	5,000	4,792	-208	1,170	2,675	2,685	10	0.39%
Envisionware Software &								
Maintenance	2,100	1,982	-118	0	1,777	2,458	681	38.31%
T-1 Line: Wisnet	1,200	1,200	0	2,122	1,200	1,200	0	0.00%
<b>144 Mileage, Supplies,</b>								
<b>Other Expenditures</b>	<b>21,550</b>	<b>26,471</b>	<b>4,921</b>	<b>14,911</b>	<b>19,580</b>	<b>13,950</b>	<b>-7,600</b>	<b>-28.75%</b>
Copier Services: James								
Imaging Contract	10,050	10,085	35	6,052	6,680	0	-6,680	-100.00%
Rhyme Copier								
Maintenance Contract	0	0	0	0	0	1,400	1,400	#DIV/0!
Marketing	1,000	825	-175	850	900	850	-50	-5.56%
Mileage	500	299	-201	0	0	0	0	#DIV/0!
Postage/Shipping/Freight	0	1,145	1,145	829	1,500	1,200	-300	-20.00%
Office Supplies	5,000	3,544	-1,456	1,066	5,000	5,000	0	0.00%
RFID Tags	2,000	1,501	-499	1,501	1,500	1,500	0	0.00%
Processing Supplies	3,000	9,071	6,071	4,614	4,000	4,000	0	0.00%
<b>146 Staff Development</b>	<b>3,000</b>	<b>1,761</b>	<b>-1,239</b>	<b>1,186</b>	<b>3,750</b>	<b>3,750</b>	<b>0</b>	<b>0.00%</b>
Conference Attendance	2,000	756	-1,244	352	2,000	1,750	-250	-12.50%
Professional Association								
Memberships	1,000	724	-276	393	1,000	750	-250	-25.00%
Staff Development Days	0	0	0	281	0	500		#DIV/0!
New Hire	0	156	156	160	250	250	0	0.00%
Mileage	0	126	126	0	500	500	0	0.00%

	<i>Budget</i>	<i>Actual</i>	<i>Actual</i>	<i>Current</i>	<i>Budget</i>	<i>Budget</i>	<i>Actual</i>	<i>%</i>
<b>EXPENDITURES</b>	<b>2023</b>	<b>2023</b>	<b>" +/- 2023"</b>	<b>Actual</b>	<b>2024</b>	<b>2025</b>	<b>+/-</b>	<b>Change</b>
<b>150 Professional Services</b>	<b>47,129</b>	<b>33,146</b>	<b>-13,983</b>	<b>34,820</b>	<b>45,936</b>	<b>44,650</b>	<b>-1,286</b>	<b>-2.80%</b>
Auditing Services	6,000	5,560	-440	5,724	6,350	5,560	-790	-12.44%
Fiscal Agent Services	19,992	19,992	0	9,543	19,086	19,086	0	0.00%
Insurance: Liability	7,382	6,739	-643	4,511	6,800	6,739	-61	-0.90%
Insurance: Property	12,525	0	-12,525	14,397	12,700	12,410	-290	-2.28%
Insurance: Worker's Comp	1,230	855	-375	645	1,000	855	-145	-14.51%
<b>160 Library Annual Municipal Fees</b>	<b>4,113</b>	<b>5,872</b>	<b>1,759</b>	<b>1,687</b>	<b>7,776</b>	<b>7,559</b>	<b>-217</b>	<b>-2.79%</b>
Utility - Water, Sewer Stormwater, Fire Prot.								
Publ Fire Prot	2,000	2,095	95		2,000	2,095	95	4.75%
Utility - Transportation	2,113	3,777	1,664		3,776	3,777	1	0.03%
Fire and EMS	0	0	0	1,687	2,000	1,687	-313	-15.65%
<b>310 Building Maintenance</b>	<b>91,000</b>	<b>75,596</b>	<b>-15,404</b>	<b>55,392</b>	<b>89,700</b>	<b>92,244</b>	<b>2,544</b>	<b>2.84%</b>
Carpet/Window Cleaning	3,400	2,400	-1,000	0	3,400	2,000	-1,400	-41.18%
Cleaning Services	31,480	32,164	684	16,377	32,730	33,385	655	2.00%
Cleaning/Building Supplies	4,000	4,150	150	2,158	4,000	4,000	0	0.00%
Elevator Inspections/Perm	1,350	1,977	627	1,589	1,800	2,000	200	11.11%
Fire: Inspections & Permits & Maintenance	1500	2,786	1,286	1,118	1,900	4,750	2,850	150.00%
Fire Monitoring	1100	1,419	319	1,461	1,400	1,500	100	7.14%
General: Maintenance & Repair	12,000		-12,000	12,366	12,000	12,000	0	0.00%
HVAC Maintenance	8,000	7,756	-244	2,240	6,500	7,756	1,256	19.32%
Lawn Care	15,170	15,770	600	8,839	15,790	17,678	1,888	11.96%
Snow Plowing	13,000	7,175	-5,825	9,245	10,180	7,175	-3,005	-29.52%
<b>311 Utilities</b>	<b>50,887</b>	<b>52,930</b>	<b>2,043</b>	<b>22,136</b>	<b>55,013</b>	<b>52,931</b>	<b>-2,082</b>	<b>-3.78%</b>
Electric	39,300	39,279	-21	14,900	48,600	39,279	-9,321	-19.18%
Gas	6,087	6,705	618	3,242		6,705	6,705	#DIV/0!
Telephone	5,500	6,947	1,447	3,994	6,413	6,947	534	8.33%
<b>313 Programs</b>	<b>5,250</b>	<b>4,705</b>	<b>-545</b>	<b>0</b>	<b>5,250</b>	<b>5,250</b>	<b>0</b>	<b>0.00%</b>
Programming - Adult	2,000	1,443	-557		2,000	2,000	0	0.00%
Programming - Children's	3,000	2,450	-550		2,100	2,100	0	0.00%
Programming - Young Adult	0	725			900	900	0	0.00%
Programming - General Supplies	250	87	-163		250	250	0	0.00%
<b>400 Legal</b>	<b>2,000</b>	<b>4,978</b>	<b>2,978</b>	<b>2,761</b>	<b>4,000</b>	<b>4,000</b>	<b>0</b>	<b>0.00%</b>
<b>450 Grants</b>	<b>0</b>	<b>11,774</b>	<b>11,774</b>		<b>9,038</b>	<b>7,263</b>	<b>-1,775</b>	<b>-19.64%</b>
Bridges Grants (Materials)	0	8,099			6,038	3,263	-2,775	-45.96%
Bridges Grants (Non-materials)		2,673			3,000	4,000	1,000	33.33%
LSTA SEWI Grant		800		0	0	0	0	#DIV/0!
JUV Literacy Grant	0	202		0	0	0	0	#DIV/0!

EXPENDITURES	Budget	Actual	Actual	June 30, 2024	Budget	Budget	Actual	%
	2023	2023	-2023	Actual	2024	2025	+/-	Change
<b>500 Donations</b>	0	26,453	26,453		6,500	6,500	0	0.00%
Friends : Explore Passes	0	0			6,500	6,500	0	0.00%
<b>610 Library Outlay (Fund Balance)</b>	0	78,215	0	19,275	20,200	25,000	4,800	23.76%
Ref/Children's Desk Remodel	0	69,015		0	0	0	0	#DIV/0!
Flat Roof Replacement	0	9,200		0	0	0	0	#DIV/0!
Purchase 2 new copy machines	0	0		8,374	10,000	0	-10,000	-100.00%
Security Gates	0	0		10,901	10,200	0	-10,200	-100.00%
LED Lights Upgrade	0	0		0	0	10,000	10,000	#DIV/0!
Security Camera Replacement	0	0		0	0	15,000	15,000	#DIV/0!
<b>TOTAL EXPENDITURES</b>	<b>1,249,833</b>	<b>1,311,003</b>	<b>61,170</b>	<b>574,899</b>	<b>1,318,543</b>	<b>1,345,017</b>	<b>26,474</b>	<b>2.01%</b>

REVENUES	Budget	Actual	Actual	Actual	Budget	Budget	Actual	%
	2023	2023	-2023	2024	2024	2025	+/-	Change
<b>43790 County Lib Aids</b>	112,141	112,141	0	0	118,775	114,549	-4,226	-3.56%
<b>Waukesha County</b>	108,996	108,996	0		114,627	110,335	-4,292	-3.74%
<b>Prairie Lakes</b>	384	384	0		897	13	-884	-98.55%
<b>Jefferson Co.</b>	1,739	1,739	0		2,250	3,235	985	43.78%
<b>Dodge Co.</b>	511	511	0		488	245	-243	-49.84%
<b>Ozaukee Co.</b>	0	0	0	0	0	30	30	#DIV/0!
<b>Washington Co.</b>	511	511	0		512	691	179	34.94%
<b>46710 Library Fines</b>	10,136	8,681	-1,455		7,609	8,681	1,072	14.09%
<b>48110 Interest Income</b>	167	1,202	1,035		338	1,202	864	255.62%
<b>48500-000 Donations</b>	0	68,914	68,914		6,500	6,500	0	0.00%
Friends : Explore Passes	0	6,500	6,500		6,500	6,500	0	0.00%
<b>48500-100 Misc. Revenue</b>	5,907	7,251	1,344		6,500	7,251	751	11.55%
<b>48500-200 Grants</b>	3,101	11,774	8,673		9,038	6,263	-2,775	-30.70%
Bridges - Hoopla Grant	3,101	3,101	0		6,038	3,263	-2,775	-45.96%
Bridges - Innovation Grants		7,671			3,000	3,000	0	0.00%
Delta Kappa Gamma		202						
LSTA SEWI Grant	0	800						
<b>49300-000 Fund Balance Applied</b>	0	69,015	69,015		20,200	25,000	4,800	23.76%
<b>SUB TOTAL</b>	<b>131,452</b>	<b>278,977</b>	<b>147,525</b>	<b>0</b>	<b>168,960</b>	<b>169,446</b>	<b>486</b>	<b>0.29%</b>

<b>General Revenues</b>	131,452	278,977	147,525	0	168,960	169,446	486	0.29%
<b>City Contribution</b>	871,795	871,795	0		896,675		-896,675	-100.00%
<b>Village Contribution</b>	262,744	262,744	0		262,534		-262,534	-100.00%
<b>TOTAL REVENUES</b>	<b>1,265,991</b>	<b>1,413,516</b>	<b>147,525</b>	<b>0</b>	<b>1,328,169</b>	<b>169,446</b>	<b>-1,158,723</b>	<b>-87.24%</b>

## Standards Calculations for PPL

Annual Report Year	Budget Year	Population Year	Population Actual	Materials Expenditures/Capita Standard	Materials Expenditure Minimum	Materials Expenditures /Capita Actual	Materials Expenditure Actual	# of Hours / Week Standard	# of Hours/ Week Actual	FTE Staff Standard	FTE Staff Actual	Collection Size Standard	Collection Size Actual	Public Internet Devices Standard	Public Internet Devices Actual
2021	2022	2020	22,658	\$5.44	\$124,473	\$5.34	\$120,994	57	59	12.85	13.24	98,000	96,827	12	9
2022	2023	2021	22,881	\$5.44	\$124,473	\$5.55	\$126,990	57	59	12.85	13.11	98,000	97,467	12	12
2023	2024	2022	24,342	\$5.50	\$137,796	\$5.68	\$138,263	57	59	13.24	13.29	101,000	100,009	13	12
2024	2025	2024	24,299	\$5.66	\$137,570			57		13.24		101,000		13	

Pewaukee Public Library: Investment Income Comparison

<b>YR</b>	<b>Fund Balance JAN</b>	<b>Investment Income</b>	<b>Percentage of Interest earned based on fund balance</b>
2024	\$291,962.00		
2023	\$259,728.00	\$1,202.00	0.46%
2022	\$239,484.00	\$338.00	0.14%
2021	\$237,206.00	\$167.00	0.07%
2020	\$184,112.00	\$1,245.00	0.68%
2019	\$141,728.00	\$4,242.00	2.99%
2018	\$118,278.00	\$2,536.00	2.14%