

PEWAUKEE PUBLIC LIBRARY BOARD MEETING

Wednesday, June 19, 2024 at 6:30 p.m.

1. Call Meeting to Order and Roll Call 6:31pm

Members Present: Heather Gergen, Lisa Jansen, Leslie Miller, Dale Noll, Phil Vetterkind, Karen Wildman, Ann Wright

Others Present: Nan Champe (Library Director)

Members Excused:

OLD BUSINESS:

2. Introductions of Phil Vetterkind, the new City Representative to the Library Board.

No Action

REGULAR BUSINESS:

3. Citizen Comments/Correspondence- n/a

4. Approval of Consent Agenda

a. Minutes May 15, 2024 (Regular Board Meeting)

b. Financial Reports:

i. GL Budget vs. Actual Library – May 2024

ii. GL Detail Library – May 2024

iii. Payment Approval Report – May 2024

c. Library Monthly Statistics Report through May 2024

d. Director's Report

Motion to approve: Ann Wright

Second: Heather Gergen

Discussion:

Motion Carried Phil Vetterkind abstains from voting on the minutes

NEW BUSINESS:

5. Discussion and possible action on the Waukesha County Library Standards

Motion to approve:

Leslie Miller moved to approve the Waukesha County Library Board Standards with a comment to be added by Library Director

Second: Heather Gergen

Discussion:

Motion Carried

6. Discussion and possible action on closing of the Library Friday, October 4th for a Staff Development Day

Motion to approve: Heather Gergen

Second: Ann Wright

Discussion:

Motion Carried

7. Discussion and possible action on the proposal from the Pewaukee Public Schools for use 20 spaces in the Library's parking lot.

Motion to approve:

Heather Gergen moved to approve the 20 PHS Student parking spots located in the Pewaukee Library parking lot at a cost of \$50 per spot for the 2024-25 school year.

PHS to supply student parking permits & temporary signage noting hours

Second: Lisa Gergen

Discussion:

Motion Carried

8. Discussion and possible action on requesting interest payment from the City of Pewaukee due to a late payment of January's municipal contribution as per the Joint Library Contract.

Motion to approve:

Karen Wildman moved the board to write a friendly letter to the City of Pewaukee, reminding them of the given terms of the contract & notifying them that grace is being offered this time on forgiving the interest payment due.

Second: Leslie Miller

Discussion:

Motion Carried

9. Discussion and possible action on requesting reimbursement from the Village of Pewaukee for credit cards fees and interest charges due to the late payment of these bills.

No Action

10. Discussion and possible action on TE09: Managing the Library's Money

No Action

11. ADJOURNMENT 7:33pm

Motion to approve: Ann Wright

Second: Heather Gergen

Discussion:

Motion Carried

NEXT MEETING SCHEDULED: Wednesday, July 17, 2024

LOCATION: Visaya Room, Pewaukee Public Library, 210 Main Street, Pewaukee, WI 53072