

**PEWAUKEE PUBLIC LIBRARY BOARD MEETING -
MINUTES**

Wednesday, August 21, 2024 at 6:30 p.m.

1. Call Meeting to Order and Roll Call 6:32pm

Members Present: Heather Gergen, Lisa Jansen, Leslie Miller, Dale Noll,
Phil Vetterkind, Karen Wildman, Ann Wright

Others Present: Nan Champe (Library Director)

Members Excused:

SPECIAL BUSINESS:

2. Presentation by Madi Cooper, Library Services Manager

3. Introduction of Matt Heiser, Administrator, Village of Pewaukee

REGULAR BUSINESS:

4. Citizen Comments/Correspondence

5. Approval of Consent Agenda

a. Minutes July 17, 2024 (Regular Board Meeting)

b. Financial Reports:

i. GL Budget vs. Actual Library – July 2024

ii. GL Detail Library – July 2024

iii. Payment Approval Report – July 2024

c. Library Monthly Statistics Report through July 2024

d. Director's Report

Motion to approve: Phil Vetterkind

Second: Ann Wright

Discussion:

Motion Carried Leslie Miller and Lisa Jansen abstain from voting on the minutes

OTHER BUSINESS:

6. Discussion on the new Joint Library Agreement

No Action

7. Discussion and possible action on the Library Building Lease

No Action

8. Discussion and possible action on Resolution No. 2024-03 Resolution Authorizing the purchase of Certificates of Deposit for the Pewaukee Public Library

Roll Call Vote:

Heather Gergen-Yes
Lisa Jansen-Yes
Leslie Miller-Yes
Dale Noll-Yes
Phil Vetterkind-Yes
Karen Wildman-Yes
Ann Wright-Yes

Motion to approve:

Lisa Jansen motioned to approve the Pewaukee Public Library investing in a 7 month & 15 month CD

Second: Leslie Miller

Motion Carried

9. Discussion and possible action on Resolution No.2024-04 Resolution Authorizing the Investment of Pewaukee Public Library Monies in the Village of Pewaukee's Local Government Investment Pool

Roll Call Vote:

Heather Gergen-Yes
Lisa Jansen-Yes
Leslie Miller-Yes
Dale Noll-Yes
Phil Vetterkind-Yes
Karen Wildman-Yes
Ann Wright-Yes

Motion to approve:

Ann Wright motioned to approve
Pewaukee Public Library Monies to be invested in the LGIP Second: Phil Vetterkind

Motion Carried

10. Discussion and possible action on the 2025 Joint Library Operations Budget

Motion to approve: Leslie Miller

Second: Ann Wright

Motion Carried

11. Discussion and possible action on the 5-year Capital Projects Plan & the 2025 Joint Library Capital Projects Budget

Motion to approve:

Lisa Jansen moved to approve the revised 5 year capital plan & budget.

And for the Pewaukee Library Director to submit to both municipalities

Second: Phil Vetterkind

Motion Carried

12. Discussion and possible action on a Special Library Board Meeting if needed.

No Action

13. Discussion and possible action on TE07: Library Board and Library Personnel

No Action

14. ADJOURNMENT 8:23pm

Motion to approve: Heather Gergen

Second: Ann Wright

Motion Carried

NEXT MEETING SCHEDULED: Wednesday, September 18, 2024

LOCATION: Visaya Room, Pewaukee Public Library, 210 Main Street, Pewaukee, WI 53072