

Pewaukee Public Library



May 2023 BOT Packet

Wednesday, May 17, 2023

6:30 PM

Visaya Room, Pewaukee Public Library

Public Notice of Regular Meeting of the Pewaukee Public Library Board of Trustees

Pursuant to section 19.84 (2) and (3) of the Wisconsin Statutes, notice is hereby given to the public and to those news media who have filed a written or electronic request for this notice, that a meeting of the Pewaukee Public Library Board of Trustees will be held on Wednesday, May 17th, 2023 at 6:30 p.m. The meeting will be held in the Visaya Room at the Pewaukee Public Library, 210 Main Street, Pewaukee, WI 53072.

PEWAUKEE PUBLIC LIBRARY BOARD MEETING - AGENDA Wednesday, May 17th, 2023 at 6:30 p.m.

As of the date of this notice, the subject matter known to be intended for consideration is as follows:

1. Call Meeting to Order and Roll Call
2. Citizen Comments/Correspondence
3. Approval of Consent Agenda
 - a. Minutes April 12th, 2023 (Regular Board Meeting)
 - b. Financial Reports:
 - i. GL Budget vs. Actual Library – April 2023
 - ii. GL Detail Library – April 2023
 - iii. Payment Approval Report – April 2023
 - c. Library Monthly Statistics Report through April 2023
 - d. Director's Report

OLD BUSINESS:

NONE

NEW BUSINESS:

4. Discussion and possible action on the election of BOT Officers.
5. Closed Session – The Library Board will recess into closed session pursuant to § 19.85(1)(c) Wisconsin Statute for the following reason:
 - (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically for the purpose of review of an unpaid leave of absence by an employee.
6. Return to open session to take any necessary action as a result of closed session discussion.
7. ADJOURNMENT

NEXT MEETING SCHEDULED: Wednesday, June 21st, 2023

LOCATION: Visaya Room, Pewaukee Public Library, 210 Main Street, Pewaukee, WI 53072

The Pewaukee Public Library is committed to providing the highest degree of accessibility within its means when conducting library-sponsored events. Please notify us of your disability-related accommodation requests two weeks prior to a Library Board meeting by calling (262) 691-5670, extension 920. We will attempt to honor all requests but cannot assure that requests made too close to the date will be able to be accommodated.

Posted: Friday, May 12, 2023

End.GLPeriod = 423

Account Number	Account Title	YTD	Budget	Variance	% Budget
900 - LIBRARY FUND					
900-00-43790-000-000	COUNTY LIBRARY AIDS(R)	(60,551.95)	(112,141.00)	(51,589.05)	54.00%
900-00-46710-000-000	LIBRARY FINES(R)	(3,023.06)	(10,136.00)	(7,112.94)	29.82%
900-00-48110-000-000	INTEREST INCOME(R)	(692.50)	(167.00)	525.50	414.67%
900-00-48200-000-100	FISCAL AGENT FEES(R)	0.00	0.00	0.00	100.00%
900-00-48500-000-000	DONATIONS, PRIVATE OR ORGANIZ(R)	(12,590.00)	0.00	12,590.00	100.00%
900-00-48500-000-100	MISC REVENUES(R)	(1,748.98)	(5,907.00)	(4,158.02)	29.61%
900-00-48500-000-200	DESIGNATED GRANTS(R)	0.00	(3,101.00)	(3,101.00)	0.00%
900-00-49000-000-000	CITY CONTRIBUTION PAYMENTS(R)	(363,247.94)	(871,795.00)	(508,547.06)	41.67%
900-00-49001-000-000	VILLAGE CONTRIBUTION PAYMENTS(R)	(87,581.36)	(262,744.00)	(175,162.64)	33.33%
900-00-49200-000-000	TRANSFER IN FROM MUNICIPALITY(R)	0.00	0.00	0.00	100.00%
900-00-49300-000-000	FUND BALANCE APPLIED(R)	0.00	0.00	0.00	100.00%
Total: Revenue		(529,435.79)	(1,265,991.00)	(736,555.21)	
900-00-55110-000-110	LIBRARY SALARIES & WAGES(E)	200,200.10	636,565.00	436,364.90	31.45%
900-00-55110-000-130	LIBRARY FRINGE BENEFITS(E)	70,184.69	212,484.00	142,299.31	33.03%
900-00-55110-000-140	LIBRARY-SUBSCRIPTIONS(E)	1,733.18	7,000.00	5,266.82	24.76%
900-00-55110-000-141	LIBRARY-PRINTED MATERIALS(E)	22,686.10	73,000.00	50,313.90	31.08%
900-00-55110-000-142	LIBRARY-NON-PRINT MATERIALS(E)	3,802.36	24,000.00	20,197.64	15.84%
900-00-55110-000-143	LIBRARY-TECHNOLOGY(E)	37,010.39	50,040.00	13,029.61	73.96%
900-00-55110-000-144	LIBRARY-MILEAGE, SUPPLIES, ETC(E)	10,847.13	21,550.00	10,702.87	50.33%
900-00-55110-000-146	LIBRARY-STAFF DEVELOPMENT(E)	192.00	3,000.00	2,808.00	6.40%
900-00-55110-000-150	LIBRARY FISCAL AGENT/INS CHGS(E)	29,348.66	45,952.00	16,603.34	63.87%
900-00-55110-000-310	LIBRARY-BUILDING MAINTENANCE(E)	30,384.81	89,652.00	59,267.19	33.89%
900-00-55110-000-311	LIBRARY-UTILITIES(E)	13,239.96	55,645.00	42,405.04	23.79%
900-00-55110-000-312	LIBRARY-DIGITAL MATERIALS(E)	16,901.00	23,000.00	6,099.00	73.48%
900-00-55110-000-313	LIBRARY-PROGRAMS(E)	1,339.63	5,250.00	3,910.37	25.52%
900-00-55110-000-400	LEGAL COUNSEL-LIBRARY ATTORNEY(E)	3,465.00	2,000.00	(1,465.00)	173.25%
900-00-55110-000-450	GRANT FUNDED EXPENSE(E)	2,000.00	0.00	(2,000.00)	100.00%
900-00-55110-000-500	DONATION FUNDED EXPENSE(E)	5,147.00	0.00	(5,147.00)	100.00%
900-00-57610-000-000	LIBRARY OUTLAY(E)	0.00	0.00	0.00	100.00%

Total: Expenditure

Total: 900 - LIBRARY FUND

Total:

448,482.01	1,249,138.00	800,655.99
(80,953.78)	(16,853.00)	64,100.78
(80,953.78)	(16,853.00)	64,100.78

End.GLPeriod 423 AND Start.GLPeriod 0423 AND End.GLPeriod 0423

Date	Ref#	Journal	Description	Activity	Job	Debit	Credit
900 - LIBRARY FUND							
900-00-43790-000-000 - COUNTY LIBRARY AIDS							
04/17/2023	4006197-1	CR	LIBRARY- COUNTY AIDS - LIBRARY 04.17.2023			.00	-57,791.09
						.00	-57,791.09
900-00-43790-000-000 - COUNTY LIBRARY AIDS							
900-00-46710-000-000 - LIBRARY FINES							
04/03/2023	4006151-1	CR	LIBRARY FINES - LIBRARY 04.03.2023			.00	-125.25
04/10/2023	4006183-1	CR	LIBRARY FINES - LIBRARY 04.10.23			.00	-162.35
04/17/2023	4006197-2	CR	LIBRARY FINES - LIBRARY 04.17.2023			.00	-82.25
04/24/2023	6000609-1	CR	LIBRARY FINES - LIBRARY			.00	-481.55
						.00	-851.40
900-00-46710-000-000 - LIBRARY FINES							
900-00-48500-000-000 - DONATIONS, PRIVATE OR ORGANIZ							
04/17/2023	4006197-3	CR	LIBRARY DONATIONS - LIBRARY 04.17.2023			.00	-2,000.00
04/24/2023	6000609-2	CR	LIBRARY DONATIONS - LIBRARY			.00	-90.00
						.00	-2,090.00
900-00-48500-000-000 - DONATIONS, PRIVATE OR ORGANIZ							
900-00-48500-000-100 - MISC REVENUES							
03/15/2023	48-1	AP	TREADWELL, JAMES			16.10	.00
03/31/2023	284-1	AP	ACH WI DEPT OF REVENUE			49.47	.00
04/03/2023	4006151-2	CR	COPIES - LIBRARY 04.03.2023			.00	-5.70
04/10/2023	4006183-2	CR	ROOM RENTAL - WYSOCKI - LIBRARY 04.10.23			.00	-40.00
04/10/2023	4006183-3	CR	NEW CARDS - LIBRARY 04.10.23			.00	-3.00
04/10/2023	4006183-4	CR	COPIES - LIBRARY 04.10.23			.00	-164.30
04/17/2023	4006197-4	CR	NEW CARDS - LIBRARY 04.17.2023			.00	-1.00
04/17/2023	4006197-5	CR	COPIES - LIBRARY 04.17.2023			.00	-1.40
04/24/2023	6000609-3	CR	BK REP/ROOM RENTAL/COPIES/LIB CARDS - LIBRARY			.00	-209.00
						65.57	-424.40
900-00-48500-000-100 - MISC REVENUES							

End.GLPeriod 423 AND Start.GLPeriod 0423 AND End.GLPeriod 0423

Date	Ref#	Journal	Description	Activity	Job	Debit	Credit
900-00-49000-000-000 - CITY CONTRIBUTION PAYMENTS							
04/19/2023	4006615-3	CR	CITY CONTRIBUTIONS-MAY -			.00	-72,649.58
						.00	-72,649.58
900-00-49000-000-000 - CITY CONTRIBUTION PAYMENTS							
900-00-49001-000-000 - VILLAGE CONTRIBUTION PAYMENTS							
04/30/2023	2-2	JE	LIBRARY CONTRIBUTION			.00	-21,895.33
						.00	-21,895.33
900-00-49001-000-000 - VILLAGE CONTRIBUTION PAYMENTS							
900-00-55110-000-110 - LIBRARY SALARIES & WAGES							
04/14/2023	14-1	PC	PAYROLL TRANS FOR 4/9/2023 PAY PERIOD			25,862.13	.00
04/28/2023	72-1	PC	PAYROLL TRANS FOR 4/23/2023 PAY PERIOD			21,947.45	.00
						47,809.58	.00
900-00-55110-000-110 - LIBRARY SALARIES & WAGES							
900-00-55110-000-130 - LIBRARY FRINGE BENEFITS							
04/14/2023	4-1	PB	PAYROLL TRANS FOR 4/9/2023 PAY PERIOD			3,272.98	.00
04/28/2023	28-1	PB	PAYROLL TRANS FOR 4/23/2023 PAY PERIOD			12,828.74	.00
						16,101.72	.00
900-00-55110-000-130 - LIBRARY FRINGE BENEFITS							
900-00-55110-000-140 - LIBRARY-SUBSCRIPTIONS							
04/02/2023	360-1	AP	NORTH SHORE BANK CARDMEMBER SERVICE			164.97	.00
						164.97	.00
900-00-55110-000-140 - LIBRARY-SUBSCRIPTIONS							
900-00-55110-000-141 - LIBRARY-PRINTED MATERIALS							
03/06/2023	72-1	AP	BAKER & TAYLOR BOOKS			259.69	.00
03/07/2023	77-1	AP	BAKER & TAYLOR BOOKS			22.38	.00
03/07/2023	66-1	AP	BAKER & TAYLOR BOOKS			383.06	.00
03/07/2023	87-1	AP	BAKER & TAYLOR BOOKS			431.73	.00
03/07/2023	89-1	AP	BAKER & TAYLOR BOOKS			80.07	.00
03/07/2023	91-1	AP	BAKER & TAYLOR BOOKS			257.61	.00

End.GLPeriod 423 AND Start.GLPeriod 0423 AND End.GLPeriod 0423

Date	Ref#	Journal	Description	Activity	Job	Debit	Credit
03/07/2023	82-1	AP	BAKER & TAYLOR BOOKS			126.88	.00
03/08/2023	63-1	AP	BAKER & TAYLOR BOOKS			254.04	.00
03/10/2023	69-1	AP	BAKER & TAYLOR BOOKS			117.40	.00
03/13/2023	74-1	AP	BAKER & TAYLOR BOOKS			369.97	.00
03/14/2023	96-1	AP	BAKER & TAYLOR BOOKS			70.55	.00
03/15/2023	104-1	AP	BAKER & TAYLOR BOOKS			404.71	.00
03/15/2023	14-1	AP	PENWORTHY COMPANY			526.35	.00
03/16/2023	15-1	AP	PENWORTHY COMPANY			257.74	.00
03/16/2023	106-1	AP	BAKER & TAYLOR BOOKS			419.66	.00
03/17/2023	111-1	AP	BAKER & TAYLOR BOOKS			117.80	.00
03/17/2023	84-1	AP	BAKER & TAYLOR BOOKS			30.76	.00
03/17/2023	79-1	AP	BAKER & TAYLOR BOOKS			11.75	.00
03/18/2023	6-1	AP	AMAZON CAPITAL SERVICES, INC.			22.99	.00
03/18/2023	101-1	AP	BAKER & TAYLOR BOOKS			225.53	.00
03/20/2023	98-1	AP	BAKER & TAYLOR BOOKS			125.73	.00
03/21/2023	113-1	AP	BAKER & TAYLOR BOOKS			329.77	.00
03/21/2023	93-1	AP	BAKER & TAYLOR BOOKS			27.14	.00
03/22/2023	118-1	AP	BAKER & TAYLOR BOOKS			354.84	.00
03/23/2023	126-1	AP	BAKER & TAYLOR BOOKS			59.54	.00
03/24/2023	131-1	AP	BAKER & TAYLOR BOOKS			284.70	.00
03/28/2023	133-1	AP	BAKER & TAYLOR BOOKS			340.25	.00
03/28/2023	135-1	AP	BAKER & TAYLOR BOOKS			34.69	.00
03/28/2023	108-1	AP	BAKER & TAYLOR BOOKS			435.25	.00
03/29/2023	120-1	AP	BAKER & TAYLOR BOOKS			132.37	.00

End.GLPeriod 423 AND Start.GLPeriod 0423 AND End.GLPeriod 0423

Date	Ref#	Journal	Description	Activity	Job	Debit	Credit
03/29/2023	115-1	AP	BAKER & TAYLOR BOOKS			16.78	.00
03/29/2023	293-1	AP	AMAZON CAPITAL SERVICES, INC.			28.99	.00
03/30/2023	307-1	AP	THE CHILD'S WORLD			598.70	.00
03/30/2023	323-1	AP	LERNER PUBLISHING GROUP			1,008.61	.00
03/30/2023	123-1	AP	BAKER & TAYLOR BOOKS			68.30	.00
03/31/2023	291-1	AP	AMAZON CAPITAL SERVICES, INC.			25.00	.00
03/31/2023	128-1	AP	BAKER & TAYLOR BOOKS			121.46	.00
03/31/2023	137-1	AP	BAKER & TAYLOR BOOKS			403.03	.00
03/31/2023	139-1	AP	BAKER & TAYLOR BOOKS			60.35	.00
04/01/2023	332-1	AP	CENTER POINT LARGE PRINT			49.14	.00
04/04/2023	451-1	AP	LERNER PUBLISHING GROUP			49.98	.00
04/04/2023	453-1	AP	COUGHLAN COMPANIES LLC			1,474.88	.00
04/05/2023	452-1	AP	LERNER PUBLISHING GROUP			17.99	.00
900-00-55110-000-141 - LIBRARY-PRINTED MATERIALS						10,438.16	.00
900-00-55110-000-142 - LIBRARY-NON-PRINT MATERIALS							
03/02/2023	42-1	AP	BLACKSTONE PUBLISHING			61.88	.00
03/06/2023	156-1	AP	MIDWEST TAPE			28.38	.00
03/06/2023	157-1	AP	MIDWEST TAPE			56.22	.00
03/06/2023	158-1	AP	MIDWEST TAPE			107.20	.00
03/06/2023	159-1	AP	MIDWEST TAPE			11.99	.00
03/06/2023	160-1	AP	MIDWEST TAPE			5.24	.00
03/07/2023	161-1	AP	MIDWEST TAPE			38.23	.00
03/07/2023	162-1	AP	MIDWEST TAPE			10.39	.00
03/07/2023	163-1	AP	MIDWEST TAPE			13.49	.00

End.GLPeriod 423 AND Start.GLPeriod 0423 AND End.GLPeriod 0423

Date	Ref#	Journal	Description	Activity	Job	Debit	Credit
03/07/2023	164-1	AP	MIDWEST TAPE			11.99	.00
03/07/2023	225-1	AP	BLACKSTONE PUBLISHING			34.95	.00
03/09/2023	43-1	AP	BLACKSTONE PUBLISHING			73.88	.00
03/13/2023	165-1	AP	MIDWEST TAPE			76.47	.00
03/13/2023	166-1	AP	MIDWEST TAPE			22.49	.00
03/13/2023	167-1	AP	MIDWEST TAPE			12.79	.00
03/16/2023	168-1	AP	MIDWEST TAPE			14.99	.00
03/16/2023	169-1	AP	MIDWEST TAPE			28.48	.00
03/16/2023	170-1	AP	MIDWEST TAPE			100.46	.00
03/16/2023	171-1	AP	MIDWEST TAPE			24.73	.00
03/16/2023	172-1	AP	MIDWEST TAPE			29.99	.00
03/16/2023	173-1	AP	MIDWEST TAPE			22.48	.00
03/16/2023	174-1	AP	MIDWEST TAPE			12.73	.00
03/16/2023	175-1	AP	MIDWEST TAPE			11.24	.00
03/16/2023	176-1	AP	MIDWEST TAPE			10.99	.00
03/23/2023	177-1	AP	MIDWEST TAPE			49.47	.00
03/23/2023	178-1	AP	MIDWEST TAPE			23.99	.00
03/23/2023	179-1	AP	MIDWEST TAPE			14.99	.00
03/23/2023	180-1	AP	MIDWEST TAPE			37.17	.00
03/23/2023	181-1	AP	MIDWEST TAPE			23.24	.00
03/23/2023	182-1	AP	MIDWEST TAPE			14.99	.00
03/24/2023	226-1	AP	BLACKSTONE PUBLISHING			102.43	.00
03/30/2023	183-1	AP	MIDWEST TAPE			49.47	.00
03/30/2023	184-1	AP	MIDWEST TAPE			13.99	.00

End.GLPeriod 423 AND Start.GLPeriod 0423 AND End.GLPeriod 0423

Date	Ref#	Journal	Description	Activity	Job	Debit	Credit
03/30/2023	185-1	AP	MIDWEST TAPE			15.74	.00
03/30/2023	186-1	AP	MIDWEST TAPE			22.49	.00
03/30/2023	187-1	AP	MIDWEST TAPE			13.59	.00
03/30/2023	188-1	AP	MIDWEST TAPE			14.24	.00
04/05/2023	484-1	AP	BLACKSTONE PUBLISHING			226.29	.00
04/07/2023	420-1	AP	AMAZON CAPITAL SERVICES, INC.			61.29	.00
900-00-55110-000-142 - LIBRARY-NON-PRINT MATERIALS						1,505.06	.00
900-00-55110-000-143 - LIBRARY-TECHNOLOGY							
03/20/2023	141-1	AP	BAKER & TAYLOR BOOKS			275.00	.00
03/25/2023	61-1	AP	AMAZON CAPITAL SERVICES, INC.			70.87	.00
03/26/2023	62-1	AP	AMAZON CAPITAL SERVICES, INC.			14.46	.00
03/31/2023	36-1	AP	BRIDGES LIBRARY SYSTEM			23,287.00	.00
03/31/2023	306-1	AP	TAYLOR COMPUTER SERVICES, INC			211.10	.00
03/31/2023	363-1	AP	NORTH SHORE BANK CARDMEMBER SERVICE			6.00	.00
04/03/2023	404-1	AP	BAYSCAN TECHNOLOGIES LLC			100.00	.00
900-00-55110-000-143 - LIBRARY-TECHNOLOGY						23,964.43	.00
900-00-55110-000-144 - LIBRARY-MILEAGE, SUPPLIES, ETC							
03/06/2023	73-1	AP	BAKER & TAYLOR BOOKS			2.60	.00
03/07/2023	78-1	AP	BAKER & TAYLOR BOOKS			.22	.00
03/07/2023	67-1	AP	BAKER & TAYLOR BOOKS			3.83	.00
03/07/2023	68-1	AP	BAKER & TAYLOR BOOKS			25.74	.00
03/07/2023	88-1	AP	BAKER & TAYLOR BOOKS			4.32	.00
03/07/2023	90-1	AP	BAKER & TAYLOR BOOKS			.80	.00
03/07/2023	92-1	AP	BAKER & TAYLOR BOOKS			2.58	.00

End.GLPeriod 423 AND Start.GLPeriod 0423 AND End.GLPeriod 0423

Date	Ref#	Journal	Description	Activity	Job	Debit	Credit
03/07/2023	83-1	AP	BAKER & TAYLOR BOOKS			1.27	.00
03/07/2023	365-1	AP	NORTH SHORE BANK CARDMEMBER SERVICE			128.90	.00
03/08/2023	64-1	AP	BAKER & TAYLOR BOOKS			48.40	.00
03/08/2023	65-1	AP	BAKER & TAYLOR BOOKS			2.54	.00
03/10/2023	366-1	AP	NORTH SHORE BANK CARDMEMBER SERVICE			231.69	.00
03/10/2023	70-1	AP	BAKER & TAYLOR BOOKS			8.03	.00
03/10/2023	71-1	AP	BAKER & TAYLOR BOOKS			1.17	.00
03/13/2023	75-1	AP	BAKER & TAYLOR BOOKS			41.36	.00
03/13/2023	76-1	AP	BAKER & TAYLOR BOOKS			3.70	.00
03/14/2023	1-1	AP	AMAZON CAPITAL SERVICES, INC.			32.98	.00
03/14/2023	97-1	AP	BAKER & TAYLOR BOOKS			.71	.00
03/15/2023	105-1	AP	BAKER & TAYLOR BOOKS			4.05	.00
03/16/2023	3-1	AP	AMAZON CAPITAL SERVICES, INC.			15.27	.00
03/16/2023	107-1	AP	BAKER & TAYLOR BOOKS			4.20	.00
03/17/2023	112-1	AP	BAKER & TAYLOR BOOKS			1.18	.00
03/17/2023	85-1	AP	BAKER & TAYLOR BOOKS			3.96	.00
03/17/2023	86-1	AP	BAKER & TAYLOR BOOKS			.31	.00
03/17/2023	80-1	AP	BAKER & TAYLOR BOOKS			.99	.00
03/17/2023	81-1	AP	BAKER & TAYLOR BOOKS			.12	.00
03/18/2023	102-1	AP	BAKER & TAYLOR BOOKS			13.86	.00
03/18/2023	103-1	AP	BAKER & TAYLOR BOOKS			2.26	.00
03/20/2023	99-1	AP	BAKER & TAYLOR BOOKS			10.12	.00
03/20/2023	100-1	AP	BAKER & TAYLOR BOOKS			1.26	.00
03/20/2023	2-1	AP	AMAZON CAPITAL SERVICES, INC.			36.98	.00

End.GLPeriod 423 AND Start.GLPeriod 0423 AND End.GLPeriod 0423

Date	Ref#	Journal	Description	Activity	Job	Debit	Credit
03/21/2023	114-1	AP	BAKER & TAYLOR BOOKS			3.30	.00
03/21/2023	94-1	AP	BAKER & TAYLOR BOOKS			.27	.00
03/21/2023	95-1	AP	BAKER & TAYLOR BOOKS			1.98	.00
03/22/2023	119-1	AP	BAKER & TAYLOR BOOKS			3.55	.00
03/23/2023	127-1	AP	BAKER & TAYLOR BOOKS			.60	.00
03/24/2023	132-1	AP	BAKER & TAYLOR BOOKS			2.85	.00
03/24/2023	221-1	AP	BRIDGES LIBRARY SYSTEM			2,382.40	.00
03/28/2023	134-1	AP	BAKER & TAYLOR BOOKS			3.40	.00
03/28/2023	136-1	AP	BAKER & TAYLOR BOOKS			.35	.00
03/28/2023	109-1	AP	BAKER & TAYLOR BOOKS			4.35	.00
03/28/2023	110-1	AP	BAKER & TAYLOR BOOKS			43.23	.00
03/29/2023	121-1	AP	BAKER & TAYLOR BOOKS			1.32	.00
03/29/2023	122-1	AP	BAKER & TAYLOR BOOKS			8.03	.00
03/29/2023	116-1	AP	BAKER & TAYLOR BOOKS			.17	.00
03/29/2023	117-1	AP	BAKER & TAYLOR BOOKS			.99	.00
03/30/2023	124-1	AP	BAKER & TAYLOR BOOKS			1.98	.00
03/30/2023	125-1	AP	BAKER & TAYLOR BOOKS			.68	.00
03/31/2023	129-1	AP	BAKER & TAYLOR BOOKS			1.21	.00
03/31/2023	130-1	AP	BAKER & TAYLOR BOOKS			5.94	.00
03/31/2023	138-1	AP	BAKER & TAYLOR BOOKS			4.03	.00
03/31/2023	140-1	AP	BAKER & TAYLOR BOOKS			.60	.00
04/03/2023	344-1	AP	JAMES IMAGING SYSTEMS INC			849.84	.00
04/03/2023	403-1	AP	BAYSCAN TECHNOLOGIES LLC			335.00	.00
04/10/2023	422-1	AP	AMAZON CAPITAL SERVICES, INC.			499.35	.00
900-00-55110-000-144 - LIBRARY-MILEAGE, SUPPLIES, ETC						4,790.82	.00

End.GLPeriod 423 AND Start.GLPeriod 0423 AND End.GLPeriod 0423

Date	Ref#	Journal	Description	Activity	Job	Debit	Credit
900-00-55110-000-146 - LIBRARY-STAFF DEVELOPMENT							
03/16/2023	370-1	AP	NORTH SHORE BANK CARDMEMBER SERVICE			7.00	.00
04/03/2023	349-1	AP	PROHEALTH MEDICAL GROUP			35.00	.00
						42.00	.00
900-00-55110-000-146 - LIBRARY-STAFF DEVELOPMENT							
900-00-55110-000-150 - LIBRARY FISCAL AGENT/INS CHGS							
03/31/2023	339-1	AP	BAKER TILLY US, LLP			2,926.00	.00
04/01/2023	1-1	JE	FISCAL AGENT FEE- Q2-2023			4,998.00	.00
						7,924.00	.00
900-00-55110-000-150 - LIBRARY FISCAL AGENT/INS CHGS							
900-00-55110-000-310 - LIBRARY-BUILDING MAINTENANCE							
03/14/2023	20-1	AP	BATZNER PEST CONTROL INC			94.00	.00
03/21/2023	224-1	AP	MEI TOTAL ELEVATOR SOLUTIONS			6,474.00	.00
03/24/2023	383-1	AP	JOHNSON CONTROLS SECURITY SOLUTIONS LLC			30.00	.00
03/27/2023	218-1	AP	KEMPEN MASONRY LLC			547.50	.00
03/31/2023	318-1	AP	LYONS ELECTRIC			1,480.00	.00
03/31/2023	394-1	AP	ZIMMERMAN ARCHITECTURAL STUDIOS, INC			740.46	.00
04/04/2023	456-1	AP	MILWAUKEE PLUMBING & PIPING INC			450.95	.00
04/04/2023	464-1	AP	KUJAWA ENTERPRISES INC			1,971.25	.00
						11,788.16	.00
900-00-55110-000-310 - LIBRARY-BUILDING MAINTENANCE							
900-00-55110-000-311 - LIBRARY-UTILITIES							
03/17/2023	359-1	AP	NORTH SHORE BANK CARDMEMBER SERVICE			222.94	.00
04/06/2023	286-1	AP	ACH WE ENERGIES			908.81	.00
04/06/2023	287-1	AP	ACH WE ENERGIES			2,725.46	.00
						3,857.21	.00
900-00-55110-000-311 - LIBRARY-UTILITIES							
900-00-55110-000-312 - LIBRARY-DIGITAL MATERIALS							

End.GLPeriod 423 AND Start.GLPeriod 0423 AND End.GLPeriod 0423

Date	Ref#	Journal	Description	Activity	Job	Debit	Credit
03/27/2023	358-1	AP	NORTH SHORE BANK CARDMEMBER SERVICE			445.49	.00
03/31/2023	37-1	AP	BRIDGES LIBRARY SYSTEM			1,412.00	.00
03/31/2023	39-1	AP	BRIDGES LIBRARY SYSTEM			4,911.00	.00
03/31/2023	40-1	AP	BRIDGES LIBRARY SYSTEM			937.00	.00
03/31/2023	41-1	AP	BRIDGES LIBRARY SYSTEM			3,077.00	.00
03/31/2023	393-1	AP	MIDWEST TAPE - HOOPLA			568.23	.00
900-00-55110-000-312 - LIBRARY-DIGITAL MATERIALS						11,350.72	.00
900-00-55110-000-313 - LIBRARY-PROGRAMS							
03/09/2023	369-1	AP	NORTH SHORE BANK CARDMEMBER SERVICE			28.80	.00
03/13/2023	364-1	AP	NORTH SHORE BANK CARDMEMBER SERVICE			59.42	.00
03/14/2023	5-1	AP	AMAZON CAPITAL SERVICES, INC.			111.50	.00
03/16/2023	368-1	AP	NORTH SHORE BANK CARDMEMBER SERVICE			6.49	.00
03/23/2023	60-1	AP	AMAZON CAPITAL SERVICES, INC.			29.58	.00
03/24/2023	367-1	AP	NORTH SHORE BANK CARDMEMBER SERVICE			9.60	.00
04/01/2023	292-1	AP	AMAZON CAPITAL SERVICES, INC.			118.14	.00
04/01/2023	294-1	AP	AMAZON CAPITAL SERVICES, INC.			113.50	.00
04/06/2023	421-1	AP	AMAZON CAPITAL SERVICES, INC.			77.96	.00
04/15/2023	333-1	AP	WEGENER, JENNY R			34.76	.00
900-00-55110-000-313 - LIBRARY-PROGRAMS						589.75	.00
900-00-55110-000-400 - LEGAL COUNSEL-LIBRARY ATTORNEY							
04/03/2023	388-1	AP	WALDEN, NEITZKE & KUHARY, SC			440.00	.00
900-00-55110-000-400 - LEGAL COUNSEL-LIBRARY ATTORNEY						440.00	.00
900-00-55110-000-450 - GRANT FUNDED EXPENSE							
04/03/2023	402-1	AP	BAYSCAN TECHNOLOGIES LLC			2,000.00	.00
900-00-55110-000-450 - GRANT FUNDED EXPENSE						2,000.00	.00

End.GLPeriod 423 AND Start.GLPeriod 0423 AND End.GLPeriod 0423

Date	Ref#	Journal	Description	Activity	Job	Debit	Credit
900-00-55110-000-500 - DONATION FUNDED EXPENSE							
03/14/2023	4-1	AP	AMAZON CAPITAL SERVICES, INC.			62.01	.00
03/15/2023	21-1	AP	SCHOLASTIC INC			1,303.60	.00
03/22/2023	361-1	AP	NORTH SHORE BANK CARDMEMBER SERVICE			3.99	.00
03/22/2023	401-1	AP	TODAY'S CLASSROOM LLC			1,152.14	.00
03/27/2023	362-1	AP	NORTH SHORE BANK CARDMEMBER SERVICE			22.50	.00
03/29/2023	19-1	AP	ZIMMERMANN, JANICE			85.00	.00
03/31/2023	38-1	AP	BRIDGES LIBRARY SYSTEM			473.00	.00
04/04/2023	18-1	AP	ZIMMERMANN, JANICE			340.00	.00
900-00-55110-000-500 - DONATION FUNDED EXPENSE						3,442.24	.00
Total:						146,274.39	-155,701.80

Pavment Approvals

May 08, 2023 11:57 AM

GeneralLedgerPeriod.GLPeriod 423 AND APInvoiceApprovalDepartment.DepartmentName LIBRARY AND Start.GLPeriod 423 AND End.GLPeriod 423

Vendor	Vendor Name	Invoice Number	Description	Invoice Amount	Invoice Date	Status
ACH PEWAUKEE UTILITY						
Approved						
13111	ACH PEWAUKEE UTILITY	04072023	LIBRARY/UTILITIES/FIRE	177	04/07/2023	Approved
13111	ACH PEWAUKEE UTILITY	04072023	LIBRARY/UTILITIES/WATER SEWER STORMWATER	328.54	04/07/2023	Approved
13111	ACH PEWAUKEE UTILITY	04072023	LIBRARY/UTILITIES/TRANSPORATION FEE	944.31	04/07/2023	Approved
ACH PEWAUKEE UTILITY				1449.85		
ACH WE ENERGIES						
Approved						
13090	ACH WE ENERGIES	4537398966	LIBRARY/UTILITIES/ELECTRIC	2725.46	04/06/2023	Approved
13090	ACH WE ENERGIES	4537398966	LIBRARY/UTILITIES/GAS	908.81	04/06/2023	Approved
ACH WE ENERGIES				3634.27		
AMAZON CAPITAL SERVICES, INC.						
Approved						
23	AMAZON CAPITAL SERVICES, INC.	1Y71-6MMG-RY7J	LIBRARY/JUV PROGRAMMING SUPPLIES	37.98	04/25/2023	Approved
23	AMAZON CAPITAL SERVICES, INC.	1NHL-1QR7-GCMG	LIBRARY/YA	17.99	04/23/2023	Approved

			LIBRARY/ADULT PROGRAMMING SUPPLIES			
23	AMAZON CAPITAL SERVICES, INC.	1NHL-1QR7-GCMG	LIBRARY/ADULT FIC	20.46	04/23/2023	Approved
23	AMAZON CAPITAL SERVICES, INC.	1DLL-PKPV-GPR1		26.49	04/23/2023	Approved
			LIBRARY/OFFICE SUPPLIES - INK AND STICKY NOTES			
23	AMAZON CAPITAL SERVICES, INC.	1PW3-91G3-746N	LIBRARY/CLEANING SUPPLIES - PAPER TOWELS	240.31	04/20/2023	Approved
23	AMAZON CAPITAL SERVICES, INC.	1W3N-CTPM-4VXD	LIBRARY/ADULT PROGRAMMING SUPPLIES	26.99	04/18/2023	Approved
23	AMAZON CAPITAL SERVICES, INC.	1GYG-1DF9-GCRM	LIBRARY/ADULT FIC	50.68	04/15/2023	Approved
23	AMAZON CAPITAL SERVICES, INC.	1LD7-X6G3-791G	LIBRARY/ADULT NON FIC	24.99	04/14/2023	Approved
23	AMAZON CAPITAL SERVICES, INC.	1W3R-JQ4K-3J3G	LIBRARY/OFFICE SUPPLIES PAPER DRY ERASE WHITE BOARDS	499.35	04/10/2023	Approved
23	AMAZON CAPITAL SERVICES, INC.	1NVP-3YMC-4PLL	LIBRARY/4 ADULT DVD	61.29	04/07/2023	Approved
23	AMAZON CAPITAL SERVICES, INC.	1PNM-RRR4-4J4R	LIBRARY/JUV PROGRAMMING SUPPLIES	77.96	04/06/2023	Approved
23	AMAZON CAPITAL SERVICES, INC.	1PK6-KPRP-K9H7	LIBRARY/JUV PROGRAMMING SUPPLIES	113.5	04/01/2023	Approved
23	AMAZON CAPITAL SERVICES, INC.	1JXJ-7MX6-J4FN	LIBRARY/JUV	118.14	04/01/2023	Approved

LIBRARY/SCY
PROGRAMMING SUPPLIES

23	AMAZON CAPITAL SERVICES, INC.	1939-YN9H-4GLH	LIBRARY/1 ADULT NON FIC	25	03/31/2023	Approved
23	AMAZON CAPITAL SERVICES, INC.	1NT7-WH1D-93C6	LIBRARY/1 ADULT FIC	28.99	03/29/2023	Approved
AMAZON CAPITAL SERVICES, INC.				1370.12		

BAKER & TAYLOR BOOKS

Approved

78	BAKER & TAYLOR BOOKS	2037456456	LIBRARY/PROCESSING	9.24	04/20/2023	Approved
78	BAKER & TAYLOR BOOKS	2037456456	LIBRARY/FREIGHT CHARGE	0.58	04/20/2023	Approved
78	BAKER & TAYLOR BOOKS	2037456456	LIBRARY/6 YA BKS	58.32	04/20/2023	Approved
78	BAKER & TAYLOR BOOKS	2037450177	LIBRARY/PROCESSING	7.92	04/20/2023	Approved
78	BAKER & TAYLOR BOOKS	2037450177	LIBRARY/FREIGHT CHARGE	1.14	04/20/2023	Approved
78	BAKER & TAYLOR BOOKS	2037450177	LIBRARY/9 JUV PIC BKS	114.15	04/20/2023	Approved
78	BAKER & TAYLOR BOOKS	2037475919	LIBRARY/FREIGHT CHARGE	4.23	04/20/2023	Approved
78	BAKER & TAYLOR BOOKS	2037475919	LIBRARY/25 ADULT NON FIC	422.56	04/20/2023	Approved
78	BAKER & TAYLOR BOOKS	2037477333	LIBRARY/FREIGHT CHARGE	3.65	04/21/2023	Approved
78	BAKER & TAYLOR BOOKS	2037477333	LIBRARY/21 ADULT FICTION BKS	365.39	04/21/2023	Approved
78	BAKER & TAYLOR BOOKS	2037463458	LIBRARY/FREIGHT CHARGE	0.63	04/17/2023	Approved

78	BAKER & TAYLOR BOOKS	2037463458	LIBRARY/4 ADULT FICTION BKS	62.71	04/17/2023	Approved
78	BAKER & TAYLOR BOOKS	2037430323	LIBRARY/PROCESSING	16.83	04/19/2023	Approved
78	BAKER & TAYLOR BOOKS	2037430323	LIBRARY/FREIGHT CHARGE	3.08	04/19/2023	Approved
78	BAKER & TAYLOR BOOKS	2037430323	LIBRARY/22 JUV PIC BKS	308.05	04/19/2023	Approved
78	BAKER & TAYLOR BOOKS	2037463340	LIBRARY/FREIGHT CHARGE	1.64	04/18/2023	Approved
78	BAKER & TAYLOR BOOKS	2037463340	LIBRARY/9 ADULT FICTION BKS	163.63	04/18/2023	Approved
78	BAKER & TAYLOR BOOKS	2037450439	LIBRARY/FREIGHT CHARGE	0.61	04/11/2023	Approved
78	BAKER & TAYLOR BOOKS	2037450439	LIBRARY/4 ADULT SCI FI	61.01	04/11/2023	Approved
78	BAKER & TAYLOR BOOKS	2037458345	LIBRARY/FREIGHT CHARGE	0.32	04/13/2023	Approved
78	BAKER & TAYLOR BOOKS	2037458345	LIBRARY/2 ADULT SCI FI	31.91	04/13/2023	Approved
78	BAKER & TAYLOR BOOKS	2037450178	LIBRARY/FREIGHT CHARGE	0.61	04/11/2023	Approved
78	BAKER & TAYLOR BOOKS	2037450178	LIBRARY/7 REPL ACCT BKS	61.49	04/11/2023	Approved
78	BAKER & TAYLOR BOOKS	2037434560	LIBRARY/FREIGHT CHARGE	0.11	04/10/2023	Approved
78	BAKER & TAYLOR BOOKS	2037434560	LIBRARY/PROCESSING	0.99	04/10/2023	Approved
78	BAKER & TAYLOR BOOKS	2037434560	LIBRARY/1 JUV BKS	11.19	04/10/2023	Approved
78	BAKER & TAYLOR BOOKS	2037457129	LIBRARY/FREIGHT CHARGE	1.59	04/13/2023	Approved

78	BAKER & TAYLOR BOOKS	2037457129	LIBRARY/7 ADULT FICTION BKS	159.44	04/13/2023	Approved
78	BAKER & TAYLOR BOOKS	2037415533	LIBRARY/FREIGHT CHARGE	2.86	04/07/2023	Approved
78	BAKER & TAYLOR BOOKS	2037415533	LIBRARY/PROCESSING	35.42	04/07/2023	Approved
78	BAKER & TAYLOR BOOKS	2037415533	LIBRARY/29 YA BKS	285.6	04/07/2023	Approved
78	BAKER & TAYLOR BOOKS	2037433047	LIBRARY/PROCESSING	20.57	04/10/2023	Approved
78	BAKER & TAYLOR BOOKS	2037433047	LIBRARY/FREIGHT CHARGE	1.94	04/10/2023	Approved
78	BAKER & TAYLOR BOOKS	2037433047	LIBRARY/17 YA BKS	194.21	04/10/2023	Approved
78	BAKER & TAYLOR BOOKS	2037441421	LIBRARY/FREIGHT CHARGE	2.64	04/06/2023	Approved
78	BAKER & TAYLOR BOOKS	2037441421	LIBRARY/16 ADULT FICTION BKS	263.7	04/06/2023	Approved
78	BAKER & TAYLOR BOOKS	2037433639	LIBRARY/KIWANIS/JUV SUMMER BOOK CLUB	71.31	04/03/2023	Approved
78	BAKER & TAYLOR BOOKS	2037450388	LIBRARY/KIWANIS JUV SUMMER BKCLUB	95.14	04/10/2023	Approved
78	BAKER & TAYLOR BOOKS	2037451963	LIBRARY/FREIGHT CHARGE	4.24	04/11/2023	Approved
78	BAKER & TAYLOR BOOKS	2037451963	LIBRARY/24 ADULT NON FICTION BKS	423.59	04/11/2023	Approved
78	BAKER & TAYLOR BOOKS	2037451950	LIBRARY/FREIGHT CHARGE	3.23	04/11/2023	Approved
78	BAKER & TAYLOR BOOKS	2037451950	LIBRARY/22 ADULT FICTION BKS	323.19	04/11/2023	Approved

78	BAKER & TAYLOR BOOKS	2037430292	LIBRARY/FREIGHT CHARGE	1.99	04/03/2023	Approved
78	BAKER & TAYLOR BOOKS	2037430292	LIBRARY/16 REPL ACCT BKS	199	04/03/2023	Approved
78	BAKER & TAYLOR BOOKS	2037430377	LIBRARY/FREIGHT CHARGE	1.07	04/03/2023	Approved
78	BAKER & TAYLOR BOOKS	2037430377	LIBRARY/7 ADULT NON FICTION BKS	106.71	04/03/2023	Approved
78	BAKER & TAYLOR BOOKS	2037431334	LIBRARY/FREIGHT CHARGE	1.61	04/03/2023	Approved
78	BAKER & TAYLOR BOOKS	2037431334	LIBRARY/11 ADULT FICTION BKS	161.44	04/03/2023	Approved
78	BAKER & TAYLOR BOOKS	2037430353	LIBRARY/FREIGHT CHARGE	3.23	04/03/2023	Approved
78	BAKER & TAYLOR BOOKS	2037430353	LIBRARY/18 ADULT FICTION BKS	322.57	04/03/2023	Approved
78	BAKER & TAYLOR BOOKS	2037438030	LIBRARY/FREIGHT CHARGE	1.46	04/05/2023	Approved
78	BAKER & TAYLOR BOOKS	2037438030	LIBRARY/8 ADULT FICTION BKS	146.05	04/05/2023	Approved
78	BAKER & TAYLOR BOOKS	NS23030234	LIBRARY/TS 360 GRID	275	03/20/2023	Approved
78	BAKER & TAYLOR BOOKS	2037427580	LIBRARY/FREIGHT CHARGE	4.03	03/31/2023	Approved
78	BAKER & TAYLOR BOOKS	2037427580	LIBRARY/23 ADULT NON FICTION BKS	403.03	03/31/2023	Approved
78	BAKER & TAYLOR BOOKS	2037411062	LIBRARY/PROCESSING	5.94	03/31/2023	Approved
78	BAKER & TAYLOR BOOKS	2037411062	LIBRARY/FREIGHT CHARGE	1.21	03/31/2023	Approved

78	BAKER & TAYLOR BOOKS	2037411062	LIBRARY/9 JUV PIC BKS	121.46	03/31/2023	Approved
78	BAKER & TAYLOR BOOKS	2037402893	LIBRARY/PROCESSING	0.99	03/29/2023	Approved
78	BAKER & TAYLOR BOOKS	2037402893	LIBRARY/FREIGHT CHARGE	0.17	03/29/2023	Approved
78	BAKER & TAYLOR BOOKS	2037402893	LIBRARY/2 JUV FIC	16.78	03/29/2023	Approved
78	BAKER & TAYLOR BOOKS	2037428094	LIBRARY/FREIGHT CHARGE	0.6	03/31/2023	Approved
78	BAKER & TAYLOR BOOKS	2037428094	LIBRARY/4 ADULT NON FICTION BKS	60.35	03/31/2023	Approved
78	BAKER & TAYLOR BOOKS	2037406704	LIBRARY/PROCESSING	8.03	03/29/2023	Approved
78	BAKER & TAYLOR BOOKS	2037406704	LIBRARY/FREIGHT CHARGE	1.32	03/29/2023	Approved
78	BAKER & TAYLOR BOOKS	2037406704	LIBRARY/10 YA BKS	132.37	03/29/2023	Approved
78	BAKER & TAYLOR BOOKS	2037417954	LIBRARY/FREIGHT CHARGE	0.35	03/28/2023	Approved
78	BAKER & TAYLOR BOOKS	2037417954	LIBRARY/4 REPL ACCT BKS	34.69	03/28/2023	Approved
78	BAKER & TAYLOR BOOKS	2037411054	LIBRARY/FREIGHT CHARGE	0.68	03/30/2023	Approved
78	BAKER & TAYLOR BOOKS	2037411054	LIBRARY/PROCESSING	1.98	03/30/2023	Approved
78	BAKER & TAYLOR BOOKS	2037411054	LIBRARY/3 JUV BKS	68.3	03/30/2023	Approved

BAKER & TAYLOR BOOKS

5683.07

BAKER TILLY US, LLP

Approved

5733	BAKER TILLY US, LLP	BT2364354		2926	03/31/2023	Approved
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LIBRARY/AUDIT SERVICES
THROUGH 3/31/23

BAKER TILLY US, LLP

2926

BATZNER PEST CONTROL INC

Approved

7070	BATZNER PEST CONTROL INC	35656363	LIBRARY/PEST MGMT APRIL 2023	103.4	04/18/2023	Approved
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BATZNER PEST CONTROL INC

103.4

BAYSCAN TECHNOLOGIES LLC

Approved

13109	BAYSCAN TECHNOLOGIES LLC	74022	LIBRARY/LABEL PRINTING EQUIPMENT	100	04/03/2023	Approved
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13109	BAYSCAN TECHNOLOGIES LLC	74022	LIBRARY/PROCESSING SUPPLIES	335	04/03/2023	Approved
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13109	BAYSCAN TECHNOLOGIES LLC	74022	LIBRARY/BRIDGES LIBRARY IMPROVEMENT GRANT	2000	04/03/2023	Approved
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BAYSCAN TECHNOLOGIES LLC

2435

BLACKSTONE PUBLISHING

Approved

12674	BLACKSTONE PUBLISHING	2096344	LIBRARY/ADULT 3 AUDIO CDS	112.02	04/10/2023	Approved
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12674	BLACKSTONE PUBLISHING	2095805	LIBRARY/6 ADULT AUDIO CDS	226.29	04/05/2023	Approved
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12674	BLACKSTONE PUBLISHING	2094183	LIBRARY/ADULT 3 AUDIO CDS	102.43	03/24/2023	Approved
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BLACKSTONE PUBLISHING

440.74

BRIDGES LIBRARY SYSTEM

Approved

10613	BRIDGES LIBRARY SYSTEM	2023-13010041	LIBRARY/SUPPLIES - RECEIPT PAPER, CARDS, RFID TAGS	2382.4	03/24/2023	Approved
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BRIDGES LIBRARY SYSTEM

2382.4

CENTER POINT LARGE PRINT

Approved

3552	CENTER POINT LARGE PRINT	1997358	LIBRARY/ADULT PRINT BOOKS (2)	49.14	04/01/2023	Approved
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CENTER POINT LARGE PRINT

49.14

COUGHLAN COMPANIES LLC

Approved

1505	COUGHLAN COMPANIES LLC	318046	LIBRARY/JUVENILE BOOKS	1474.88	04/04/2023	Approved
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COUGHLAN COMPANIES LLC

1474.88

JAMES IMAGING SYSTEMS INC

Approved

6332	JAMES IMAGING SYSTEMS INC	33774275	LIBRARY/MONTHLY COPIER LEASE/APRIL 2023	849.84	04/03/2023	Approved
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JAMES IMAGING SYSTEMS INC

849.84

JANI-KING OF MILWAUKEE

Approved

12411	JANI-KING OF MILWAUKEE	MIL05230397	LIBRARY/JANITORIAL SVC MAY 2023	2675.91	05/01/2023	Approved
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JANI-KING OF MILWAUKEE

2675.91

KEMPEN MASONRY LLC**Approved**

9512	KEMPEN MASONRY LLC	7571	LIBRARY/SALT-PLOW 3.25.23	547.5	03/27/2023	Approved
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KEMPEN MASONRY LLC

547.5

KUJAWA ENTERPRISES INC**Approved**

6819	KUJAWA ENTERPRISES INC	196285	LIBRARY/LANDSCAPE MNT - APRIL 2023	1971.25	04/04/2023	Approved
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KUJAWA ENTERPRISES INC

1971.25

LERNER PUBLISHING GROUP**Approved**

1502	LERNER PUBLISHING GROUP	1454473	LIBRARY/JUVENILE BOOKS	17.99	04/05/2023	Approved
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1502	LERNER PUBLISHING GROUP	1453939	LIBRARY/JUV NONFICTION BKS	1008.61	03/30/2023	Approved
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1502	LERNER PUBLISHING GROUP	1454337	LIBRARY/BOOKS/JUV BOOKS	49.98	04/04/2023	Approved
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LERNER PUBLISHING GROUP

1076.58

LYONS ELECTRIC**Approved**

1060	LYONS ELECTRIC	3044	LIBRARY/LIGHT BULB BALLAST REPLACEMENT	1480	03/31/2023	Approved
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LYONS ELECTRIC

1480

MIDWEST TAPE**Approved**

548	MIDWEST TAPE	503643541	LIBRARY/ADULT 3 DVDS	53.22	04/14/2023	Approved
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548	MIDWEST TAPE	503643542	LIBRARY/1 ADULT CDS	18.99	04/14/2023	Approved
548	MIDWEST TAPE	503643544	LIBRARY/1 ADULT DVD	18.74	04/14/2023	Approved
548	MIDWEST TAPE	503630846	LIBRARY/1 ADULT DVD	22.49	04/11/2023	Approved
548	MIDWEST TAPE	503630845	LIBRARY/1 ADULT DVD	22.49	04/11/2023	Approved
548	MIDWEST TAPE	503626091	LIBRARY/1 ADULT DVD	26.24	04/11/2023	Approved
548	MIDWEST TAPE	503626090	LIBRARY/2 ADULT DVD	52.48	04/11/2023	Approved
548	MIDWEST TAPE	503626059	LIBRARY/ 1 ADULT CD	14.99	04/11/2023	Approved
548	MIDWEST TAPE	503626058	LIBRARY/ADULT 1 DVDS	23.24	04/11/2023	Approved
548	MIDWEST TAPE	503626056	LIBRARY/ 1 ADULT CD	11.99	04/12/2023	Approved
548	MIDWEST TAPE	503573403	LIBRARY/ADULT 3 DVDS	49.47	03/30/2023	Approved
548	MIDWEST TAPE	503573404	LIBRARY/1 ADULT CDS	13.99	03/30/2023	Approved
548	MIDWEST TAPE	503573406	LIBRARY/ADULT 1 DVDS	15.74	03/30/2023	Approved
548	MIDWEST TAPE	503573407	LIBRARY/1 ADULT DVD	22.49	03/30/2023	Approved
548	MIDWEST TAPE	503573408	LIBRARY/1 ADULT CDS	13.59	03/30/2023	Approved
548	MIDWEST TAPE	503573409	LIBRARY/JUVENILE 1 DVD	14.24	03/30/2023	Approved

MIDWEST TAPE

394.39

MIDWEST TAPE - HOOPLA

Approved

12821	MIDWEST TAPE - HOOPLA	503585399	LIBRARY/DIGITAL ACCT ENDING 3/31/23	568.23	03/31/2023	Approved
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MIDWEST TAPE - HOOPLA

568.23

MILWAUKEE PLUMBING & PIPING INC

Approved

5391	MILWAUKEE PLUMBING & PIPING INC	33197	LIBRARY/REPLACE DRINKING FOUNTN FILTER	450.95	04/04/2023	Approved
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MILWAUKEE PLUMBING & PIPING INC

450.95

NORTH SHORE BANK CARDMEMBER SERVICE

Approved

8349	NORTH SHORE BANK CARDMEMBER SERVICE	0077052031723	LIBRARY/SPECTRUM 2/17/2023-3/16/2023	222.94	03/17/2023	Approved
8349	NORTH SHORE BANK CARDMEMBER SERVICE	7274886	LIBRARY/DEMCO/PROCESSIN G SUPPLIES	231.69	03/10/2023	Approved
8349	NORTH SHORE BANK CARDMEMBER SERVICE	7272909	LIBRARY/DEMCO/PROCESSIN G SUPPLIES	128.9	03/07/2023	Approved
8349	NORTH SHORE BANK CARDMEMBER SERVICE	04022023	LIBRARY/WSJ/SUBSCRIPTION	164.97	04/02/2023	Approved
8349	NORTH SHORE BANK CARDMEMBER SERVICE	4692697660	LIBRARY/GOOGLE/WORKSPA CE FEB	6	03/31/2023	Approved
8349	NORTH SHORE BANK CARDMEMBER SERVICE	YqEc9LYG	LIBRARY/DOJ/BACKGROUND CHECK	7	03/16/2023	Approved
8349	NORTH SHORE BANK CARDMEMBER SERVICE	00669CO230968 04	LIBRARY/OVERDRIVE/DIGITA L MATERIALS	445.49	03/27/2023	Approved
8349	NORTH SHORE BANK CARDMEMBER SERVICE	798	LIBRARY/JUV PROGRAM/STAMPS USPS	9.6	03/24/2023	Approved
8349	NORTH SHORE BANK CARDMEMBER SERVICE	852	LIBRARY/ITV	28.8	03/09/2023	Approved

LIBRARY/SCY
PROGRAM/STAMPS USPS

8349	NORTH SHORE BANK CARDMEMBER SERVICE	24800910401001 27456221	LIBRARY/FRIENDS ADULT/ BINGO PRIZES	22.5	03/27/2023	Approved
8349	NORTH SHORE BANK CARDMEMBER SERVICE	112241	LIBRARY/FRIENDS ADULT/MEMORY CAFE FOOD	3.99	03/22/2023	Approved
8349	NORTH SHORE BANK CARDMEMBER SERVICE	806163	LIBRARY/YA PROGRAMMING/PICKNSAVE	6.49	03/16/2023	Approved
8349	NORTH SHORE BANK CARDMEMBER SERVICE	713161	LIBRARY/YA PROGRAMMING/PICK N SAVE	59.42	03/13/2023	Approved

NORTH SHORE BANK CARDMEMBER SERVICE

1337.79

PROHEALTH MEDICAL GROUP

Approved

6873	PROHEALTH MEDICAL GROUP	317430	NEW EMPLOYEE SCREENING	35	04/03/2023	Approved
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PROHEALTH MEDICAL GROUP

35

TAYLOR COMPUTER SERVICES, INC

Approved

810	TAYLOR COMPUTER SERVICES, INC	24583	LIBRARY/MANAGED SERVICES FOR APRIL 2023	211.1	03/31/2023	Approved
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TAYLOR COMPUTER SERVICES, INC

211.1

THE CHILD'S WORLD

Approved

819	THE CHILD'S WORLD	NA156376	LIBRARY/BOOKS/JUV NF	598.7	03/30/2023	Approved
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THE CHILD'S WORLD**598.7****WALDEN, NEITZKE & KUHARY, SC****Approved**

11855	WALDEN, NEITZKE & KUHARY, SC	129559	LIBRARY/LEGAL SVCS MARCH 2023	440	04/03/2023	Approved
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WALDEN, NEITZKE & KUHARY, SC**440****WEGENER, JENNY R****Approved**

3971	WEGENER, JENNY R	04152023	LIBRARY/JUV PRGRM SUPPLIES	34.76	04/15/2023	Approved
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WEGENER, JENNY R**34.76****ZIMMERMAN ARCHITECTURAL STUDIOS, INC****Approved**

12999	ZIMMERMAN ARCHITECTURAL STUDIOS, INC	64898	LIBRARY/ARCHITECT CONSULTATION	740.46	03/31/2023	Approved
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ZIMMERMAN ARCHITECTURAL STUDIOS, INC**740.46****ZIMMERMANN, JANICE****Approved**

6320	ZIMMERMANN, JANICE	MM002	LIBRARY/FRIENDS_MESSY MONDAYS (8 CLASSES)	776	04/24/2023	Approved
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6320	ZIMMERMANN, JANICE	SAT004	LIBRARY/FRIENDS JUV CRAFTERNOON ZIMMERMANN	340	04/04/2023	Approved
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6320	ZIMMERMANN, JANICE	SB002	LIBRARY/FRIENDS JUV PROGRAM ZIMMERMANN	85	03/29/2023	Approved
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ZIMMERMANN, JANICE**1201****Total:****36562.33**

Pewaukee Public Library - Monthly Statistics 2023

	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Year to date	%
Circulation - ALL														
2021	24725	24241	28215	24394	24527	29676	30764	28651	23730	23754	22840	21626	307143	120.09%
2022	23168	22385	25903	25342	23023	28865	30573	28282	24069	23180	23575	20792	299157	97.40%
2023	24356	23294	27214	24363									99227	102.51%
Circulation - Print and A/V														
2021	20768	20476	24185	20567	20493	25811	26882	24895	20210	20050	19310	18332	261979	124.23%
2022	19238	18922	22076	21691	19578	25491	26887	24471	20463	19540	19935	17312	255604	97.57%
2023	20252	19604	23031	20493									83380	101.77%
Circulation - Overdrive														
2021	3799	3537	3824	3628	3823	3674	3692	3545	3309	3493	3312	3106	42742	123.70%
2022	3713	3254	3555	3409	3257	3206	3493	3608	3430	3422	3435	3288	41070	96.09%
2023	3881	3481	3946	3655									14963	107.41%
Circulation - Hoopla														
2021	158	228	206	199	211	191	190	211	211	211	218	188	2422	180.48%
2022	217	209	272	242	188	168	193	203	176	218	205	192	2483	102.52%
2023	223	209	237	215									884	94.04%
LSER (LIBRARY SERVICES EFFORT RATIO)														
2023	87.99%	89.36%	91.35%	91.52%									90.09%	
Library Visits														
Monthly total 2022	6439	6788	8161	8402	7867	9797	9568	8824	7678	7754	8224	6163	95665	116.73%
Daily average 2022	268	295	302	336	315	377	383	327	307	298	343	280	319	117.20%
Monthly total 2023	8020	7498	9025	7730									32273	108.34%
Daily average 2023	321	312	334	392									680	213.15%
Reference Transactions														
2022	1118	1061	1259	1077	843	1306	1220	1227	1160	922	871	595	12659	76.94%
2023	967	1106	1305	875									4253	94.20%
Items from Other libraries														
2022	3664	3234	3482	3507	3336	3553	3648	3477	3181	3047	3125	3009	40263	92.48%
2023	3597	3257	3590	3279									13723	98.82%
Items to Other Libraries														
2022	3010	2672	2775	2821	2763	2944	2966	2656	2531	2375	2519	2383	32415	89.96%
2023	2943	2580	2811	2633									10967	97.24%
New Library Cards Issued														
2022	67	72	90	77	62	210	121	119	88	81	63	56	1106	112.97%
2023	87	95	125	76									383	125.16%
Meetings Room Usage														
2022	36	47	50	51	44	43	45	28	33	40	46	31	494	212.02%
2023	46	37	45	54									182	98.91%

Pewaukee Public Library - Monthly Statistics 2023

	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Year to date	%	
Study Room Usage															
2022	80	112	102	122	99	121	117	125	105	128	131	105	1347	217.61%	
2023	134	138	121	116									509	122.36%	
Uses of Public Wireless Internet															
2022	689	716	896	934	824	981	920	807	985	995	927	768	10442	258.08%	
2023	998	897	1062	932									3889	120.22%	
Uses of Public Internet Computers															
2022	370	378	455	468	455	419	295	422	441	410	372	318	4803	123.69%	
2023	366	342	437	358									1503	89.95%	
Children's Programs (0-5)															
# programs	2022	0	18	16	24	0	5	6	0	12	19	16	17	133	
Attendance	2022	0	299	291	504	0	288	225	0	264	387	318	296	2872	
# programs	2023	16	18	21	14									69	118.97%
Attendance	2023	402	387	557	285									1631	149.09%
Children's Programs (6-11)															
# programs	2022	3	2	4	5	5	7	14	1	0	9	14	10	74	
Attendance	2022	43	22	75	185	826	807	737	10	0	285	598	235	3823	
# programs	2023	12	6	7	7									32	228.57%
Attendance	2023	187	70	124	98									479	147.38%
Teen Programs (12-18)															
# program	2022	2	2	2	2	2	1	0	1	1	3	2	1	19	158.33%
Attendance	2022	16	17	12	16	85	12	0	12	9	24	14	6	223	305.48%
# program	2023	3	1	2	2									8	100.00%
Attendance	2023	21	3	10	11									45	73.77%
Adult Programs (19+)															
# programs	2022	6	6	4	7	6	11	11	8	8	10	9	4	90	
Attendance	2022	74	55	47	87	98	149	149	150	125	336	137	74	1481	
# programs	2023	6	5	8	12									31	134.78%
Attendance	2023	105	97	204	215									621	236.12%
General Interest Program															
# program	2022	0	4	4	0	0	4	3	1	0	1	0	0	17	23.29%
Attendance	2022	0	105	148	0	0	605	159	46	0	30	0	0	1093	64.98%
# programs	2023	0	0	0	0									0	0.00%
Attendance	2023	0	0	0	0									0	0.00%

Pewaukee Public Library - Monthly Statistics 2023

		Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Year to date	%
Children's Self-Directed Activities (0-5) (includes summer reading participation)															
# programs	2022	1	4	2	1	1	1	5	3	2	0	1	2	23	74.19%
Attendance	2022	33	100	82	1	3	147	611	890	50	0	2	92	2011	141.82%
# programs	2023	0	0	0	1									1	12.50%
Attendance	2023	0	0	0	43									43	19.91%
Children's Self-Directed Activities (6-11) (includes summer reading participation)															
# programs	2022	1	4	2	1	1	1	5	3	2	0	1	2	23	74.19%
Attendance	2022	33	100	82	1	3	147	611	890	50	0	2	92	2011	141.82%
# programs	2023	0	4	6	5									15	187.50%
Attendance	2023	0	103	202	421									726	336.11%
Teen Self-Directed Activities (12-18) (includes summer reading participation)															
# programs	2022	2	2	2	2	1	3	3	3	2	2	2	2	26	108.33%
Attendance	2022	35	25	31	35	11	60	63	190	32	32	14	28	556	141.48%
# programs	2023	2	2	3	2									9	112.50%
Attendance	2023	29	34	115	29									207	164.29%
Adult Self-Directed Activities (18+) (includes summer reading participation)															
# programs	2022													0	
Attendance	2022													0	
# program	2023	3	4	3	0									10	#DIV/0!
Attendance	2023	242	320	240	0									802	#DIV/0!
Other Self-Directed Activities (All Ages) (includes summer reading participation)															
# programs	2022	3	0	0	0	0	0	0	1	1	0	1		6	50.00%
Attendance	2022	122	0	0	0	0	0	0	183	41	0	13		359	95.99%
# program	2023	0	0	0	0									0	0.00%
Attendance	2023	0	0	0	0									0	0.00%

Pewaukee Public Library
Director's Report
April 2023

Adult Services Department (from Kelly Nelson, Adult Services Manager)

- While the Library is in-between Library Services Managers, I've been filling in with a few duties. We're all looking forward to the new Manager starting this month!
- We hosted a Memory Cafe in April. Memory Cafes are social gatherings for those experiencing memory loss and their care partners. We played bingo, enjoyed some snacks, and answered a few bingo trivia questions. All prizes were generously funded by the Friends of the Library.
- I led a DIY Hello Spring Sign craft program this month. A "Hello Spring" stencil was created with the Library's cricut and attendees painted canvas boards and applied their stencils, adding another touch of spring with scrapbook paper bunting along the top of the sign. As always, it was fun to see the creativity that people brought to their projects.
- We hosted the ADRC of Waukesha County this April for community Memory Screenings. A memory screen is a wellness tool that helps identify possible changes in memory and cognition. We have found that the Library is a comfortable place for most people when participating in a memory screen. This partnership goes hand in hand with our Memory Cafes.
- I was asked to represent the Lake Country Libraries Memory Project for a system-wide Memory Project Survey project spearheaded by Bridges and WiLS (Wisconsin Library Services). We created and distributed surveys to current and potential participants and partners in the area. The information was compiled and in April we met to talk about what we learned and brainstorm ways to improve the service and reach more potential participants.
- As a follow-up to last summer's Rain Garden Walking Tour, we partnered with the Pewaukee Green Team and Waukesha County Parks for a Rain Garden Installation program. 62 people were in attendance and eager to learn how to start their own rain garden.

Thanks for your support!

Youth Services Department (from Jenny Wegener, Youth Services Manager)

Highlights:

- In April, we finished up our early learning programs for young children. We had good attendance and are looking forward to seeing our young friends again this summer at the Monday evening "Summer Nights" and Tuesday morning "Stories in the Parks" story times.
- We had a fantastic day – sunny and warm – for our Science Saturday event and had over 300 people come to see the pigs, lamb, and calf and learn about farm science. We are so grateful to the farm families that brought their livestock and to Chrissy Gluege of the Waukesha County Fair for organizing the visit and bringing projects for kids to complete. I am also so happy we had three fantastic teen volunteers available to keep things running smoothly!
- I was again able to collaborate with Tiffanie Kloida and Sara Sabel from WCTC to present information about early literacy, reading with children, and best practices for reading aloud to their Early Childhood Education classes. I visited the campus for Sara's class and we hosted Tiffanie's class here at the library. In addition to literacy information, I was able to promote our Classroom Collections service and the benefits of having a library card as well.

Pewaukee Public Library
Director's Report
April 2023

- We all appreciated the Staff Inservice Day on the 28th. It was good to have time to learn about book challenges and collection development, 1st amendment audits, and the upcoming remodeling. In addition to departmental discussions about the upcoming summer program, Beanstack and the “Tandem” process, and a review of staff goals we spent time decorating for summer, preparing the new “Brio type” trains and tracks for public use, and preparing summer materials.
- Tandems. In late April and early May, we were able to “Tandem” our Beanstack account with the Pewaukee School District’s Beanstack Account. This means that, if parents choose, they can link their children’s school account with their Pewaukee Public Library account so that reading recorded for one challenge shows up in all challenges the child is registered for. It also gives teachers the ability to run reports to see how much reading time a child has logged over the summer or during any other time period. With all Pewaukee students now having a Beanstack account, I think this will definitely increase our Summer Reading participation. We are currently running a short reading challenge to encourage students, and their adults, to complete the Tandem process before summer.

As always, thank you for your continued support.

Administration (from Nan Champe, Library Director)

- *Meetings/Events attended:*
 - April 3: City Council Meeting
 - April 4: Friends of PPL Meeting
 - April 6: Women’s Club of Pewaukee Luncheon
 - April 12: Library Board Meeting
 - April 14: APL Meeting
 - April 17: City Council Meeting
 - April 20: Department Heads Meeting
 - April 28: Library Staff Development Day
- *Staff Updates:* Since we have been down about 12 hours of staff time per day, April has been a busy month. Staff have been helpful in taking on various functions to keep operations moving smoothly. I am very grateful for all their help. The staffing situation will improve shortly:
 - Madi Wisialowski Cooper has been hired as our new Library Services Manager. Madi has been working for several years as a Librarian at the Brown Deer Library. Madi’s first day will be Monday, May 15, 2023
 - Morgan Koike has agreed to help during the summer with Page hours (during the school year, Morgan is an evening/weekend Page). Morgan will be filling in this summer from 8:30-12:30 Monday-Friday.
 - In cooperation with Pantheon Industries, we will have an intern this summer. Her name is Sarah and she will work for us on Monday and Tuesday mornings as a Page. Pantheon Industries provides the paid internship and support training for the employee. The Library provides the employment opportunity. We are excited to have Sarah join us for the summer. Her supplemental help is much appreciated during our busiest time of the year.
- *Library Board Member Updates:*

Pewaukee Public Library
Director's Report
April 2023

- Ann Wright was appointed the Library's school board representative at the April 3rd City Common Council Meeting.
- Leslie Miller has been reappointed by the Village of Pewaukee as a Trustee. Her new term will expire on 5/01/2026.
- Heather Gergen is scheduled to be reappointed by the Village of Pewaukee as a Trustee at the May 16th meeting.
- Chris Krasovich has been appointed to another Village committee and has resigned her position as a Library Trustee. I'm excited that Chris will continue on as a member of the leadership team for the Friends of the Pewaukee Library.
- *Explore Passes.* We have added passes for the Boerner Botanical Gardens and a pass for WI Historical Sites throughout the state of Wisconsin.
- *Friends.* Bubba's agreed to sponsor the Friends for a Monday night fundraising event on April 24th.
- *New statistic.* I have added the LSER (Library Services Effort Ratio) to this report. This statistic is part of the Waukesha County Standards. We will be reviewing those standards next month. Since the Pewaukee Library is very close to the expected 90%, I thought that it was important that we begin monitoring this statistic on a regular basis.
- *Staff Development Day.* On April 28th, the Library closed for an all staff development day. In the morning staff met for an all staff discussion. Topics included: reference questions and statistics, 1st Amendment library audits, updates on the Library's renovation project and review of our new Collection Development and Management Policy and how to respond to collection challenges. The rest of the day was devoted to departmental break out sessions and cross training.