

PEWAUKEE PUBLIC LIBRARY BOARD MEETING

Wednesday, November 20, 2024 – 6:30 PM

1. Call Meeting to order and Roll Call: 6:31 PM
Members Present: Lisa Jansen, Leslie Miller, Dale Noll, Heather Gergen, Phil Vetterkind, Ann Wright, Karen Wildman
Others Present: Nan Champe (Library Director)
Members Excused:

REGULAR BUSINESS

2. Citizen Comments/Correspondence – n/a
3. Approval of Consent Agenda
 - a. Minutes October 16, 2024 (Regular Board Meeting)
 - b. Financial Reports
 - GL Budget vs. Actual Library – September 2024
 - GL Budget vs. Actual Library – October 2024
 - GL Library Detail – September 2024
 - GL Library Detail – October 2024
 - Payment Approval Report – September 2024
 - Payment Approval Report – October 2024
 - LGIP Statement – September 2024
 - LGIP Statement – October 2024
 - d. Library Monthly Statistics Report through October 2024
 - e. Director’s Report: November 2024

Motion to approve: Ann
Second: Phil
Discussion: LGIP statements are positive
Motion carried

OLD BUSINESS

4. Discussion on the Joint Library Agreement
Discussion: Department of Public Instruction Opinion – forwarded to City & Village – recommendations were made. Transition of Board members should be worked on. Lease is also a topic of discussion.

No action taken

5. Discussion and possible action on the 2025 Joint Library Budget
 - Motion: Heather Gergen– Develop a policy - when developing the municipal budgets your unassigned fund balance will not exceed 20% of the Operating Budget for the current year
 - Second: Phil Vetterkind
 - Discussion: n/a
 - Motion carried

 - Motion: Phil Vetterkind - Propose to use \$32,211 out of Fund Balance to keep revenues balanced with expenses.
 - Second: Leslie Miller
 - Discussion: Next year provide additional documentation to support use and percentage of Fund Balance along with our ability to meet County Standards.
 - Motion carried

 - Motion: Leslie Miller – Approve revised 2025 Library Budget with changes made
 - Second: Heather Gergen
 - Motion carried

NEW BUSINESS

6. Discussion on the Terms of Office for Current Board Members and Transition to 2025
No action taken

 7. Discussion and possible action on the Annual Addendum to the Bridges Library System Member Library and Cafe' Agreement
 - Motion to approve: Heather Gergen
 - Second: Ann Wright
 - Discussion: n/a
 - Motion carried

 8. Discussion and possible action on the budget and checkout restrictions for Hoopla
Bridges will put in \$150,000 for systemwide Overdrive Lucky Day collection. People will wean themselves off Hoopla
No action taken

 9. ADJOURNMENT - 7:43 PM
 - Motion to approve: Heather Gergen
 - Second: Phil Vetterkind
 - Discussion: n/a
 - Motion carried
- NEXT MEETING: Wednesday December 18, 2024

Approved by the Library Board of Trustees on 01.17.2025