

PEWAUKEE PUBLIC LIBRARY BOARD MEETING

Wednesday, December 18, 2024 at 6:30 p.m.

1. Call Meeting to Order and Roll Call 6:30 PM

Members Present: Heather Gergen, Lisa Jansen, Leslie Miller, Dale Noll,
Phil Vetterkind, Karen Wildman, Ann Wright

Others Present: Nan Champe (Library Director)

Members Excused:

REGULAR BUSINESS:

2. Citizen Comments/Correspondence - n/a

3. Approval of Consent Agenda

a. Minutes November 20, 2024 (Regular Board Meeting)

b. Financial Reports:

i. GL Budget vs. Actual Library – November 2024

ii. GL Detail Library – November 2024

iii. Payment Approval Report – November 2024

iv. LGIP Statement – November 2024

c. Library Monthly Statistics Report though November 2024

d. Library Directors Report December 2024

Motion to approve: Phil Vetterkind

Second: Heather Gergen

Discussion:

Motion Carried:

OLD BUSINESS:

4. Discussion on the Board Transition to 2025 as clarified in the First Addendum to and Restatement of the Joint Library Agreement Between the Village of Pewaukee and the City of Pewaukee Dated October 1, 2024.

Discussion: The new Joint Library Agreement states that all Library Board terms end 12/31/24 and new board members take seat starting 1/1/25. The Village appointed Lisa Jansen(2028) & Heather Gergen(2027) as their 2025 Board members. The City has not appointed Board members. Therefore, all Board members will not be appointed by the next regularly scheduled Library board meeting. As a result the meeting is moved from 1/15/25 to 1/22/25 since the City has their next meeting on 1/20/25.

No action taken

NEW BUSINESS:

5. Discussion and possible action to approve the proposed revisions to the Bylaws of the Pewaukee Public Library Board of Trustees

Motion: Phil Vetterkind

Second: Ann Wright

Discussion:

Motion Carried:

6. Discussion and possible action on the Library Building Lease Agreement

No action taken

7. Discussion and possible action on Resolution No. 2024-06: a Resolution Establishing 2025 Wages/Salaries for Certain Library Employees

Motion: Heather Gergen moved to approve as presented with change in the document number from No 2024-05 to revised document number No 2024-06

Second: Phil Vetterkind

Discussion:

Motion Carried:

8. Discussion and possible action on End of Year Projections for the Pewaukee Public Library Budget 2024

No action taken

9. Discussion and possible action on TE19: Library Director Certification

Motion:

No action taken

10. Closed Session – The Library Board will recess into closed session pursuant to § 19.85(1)(e) Wisconsin Statute for the following reason:

(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility specifically for the purpose of discussing compensation for the Library Director. You are further notified that at the conclusion of the Closed Session, the Library Board may convene into open session pursuant to 19.85(2), Stats., for possible additional discussion and action concerning any matters discussed in closed session and for adjournment.

Motion to go into closed session:

Ann Wright motioned to go into closed session at 7:13 PM

Second: Heather Gergen

Discussion: n/a

Roll call vote: Heather Gergen-Y, Lisa Jansen-Y, Leslie Miller-Y, Dale Noll-Y, Phil Vetterkind-Y, Karen Wildman-Y, Ann Wright-Y

Motion carried

Motion to return to open session: Leslie Miller motioned to return to open session at 7:28 PM

Second: Lisa Jansen

Discussion: n/a

Roll call vote: Heather Gergen-Y, Lisa Jansen-Y, Leslie Miller-Y, Dale Noll-Y, Phil Vetterkind-Y, Karen Wildman-Y, Ann Wright-Y

Motion carried

Motion: Heather Gergen moved to approve the Library Directors 2% Cost of Living & 2% Merit increase.

Second: Phil Vetterkind

Motion carried

11. ADJOURNMENT 7:30 PM

Motion: Heather Gergen

Second: Phil Vetterkind

Discussion:

Motion Carried:

NEXT MEETING: Wednesday, January 22, 2025
(originally scheduled for January 15, 2025)

Approved by the Library Board of Trustees on 01.23.25