

Public Notice of Regular Meeting of the Pewaukee Public Library Board of Trustees

Pursuant to section 19.84 (2) and (3) of the Wisconsin Statutes, notice is hereby given to the public and to those news media who have filed a written or electronic request for this notice, that the annual meeting of the Pewaukee Public Library Board of Trustees will be held on Wednesday, May 20, 2026 at 6:30 p.m. The meeting will be held in the Visaya Room at the Pewaukee Public Library, 210 Main Street, Pewaukee, WI 53072.

PEWAUKEE PUBLIC LIBRARY BOARD ANNUAL MEETING - AGENDA Wednesday, May 20, 2026 at 6:30 p.m.

As of the date of this notice, the subject matter known to be intended for consideration is as follows:

1. Call Meeting to Order and Roll Call

SPECIAL BUSINESS:

2. Discussion and possible action on the 2025 Library Audit by John Rader, Baker Tilly US, LLP

REGULAR BUSINESS:

3. Citizen Comments/Correspondence
4. Approval of Consent Agenda
 - a. Minutes April 15, 2026
 - b. Financial Reports:
 - i. GL Budget Vs Actual Library – April 2026
 - ii. GL Detail Library – April 2026
 - iii. Payment Approval Report – April 2026
 - iv. LGIP Statement – April 2026
 - c. Library Monthly Statistics Report though April 2026
 - d. Library Directors Report May 2026

NEW BUSINESS:

5. Discussion and possible action a memorial tree planting for John Koebele.
6. Discussion and possible action on the Public Library Annual Report Addendum 2025.
7. Discussion and possible action on the Waiver of Conflict (“WAIVER”) between William Wirkus and the Pewaukee Public Library Board of Trustees
8. Discussion and possible action on the RFPS for the 2026 Library’s HVAC Controls Replacement Project.
9. Discussion and possible action on TE09: *Managing the Library’s Money*
10. ADJOURNMENT

NEXT MEETING SCHEDULED: Wednesday, June 17, 2026

LOCATION: Visaya Room, Pewaukee Public Library, 210 Main Street, Pewaukee, WI 53072

The Pewaukee Public Library is committed to providing the highest degree of accessibility within its means when conducting library-sponsored events. Please notify us of your disability-related accommodation requests two weeks prior to a Library Board meeting by calling (262) 691-5670, extension 920. We will attempt to honor all requests but cannot assure that requests made too close to the date will be able to be accommodated.

Posted: Friday, May 15, 2026

PEWAUKEE PUBLIC LIBRARY BOARD MEETING

Wednesday April 15, 2026 – 6:30 PM

1. Call Meeting to order and Roll Call: 6:32 PM
 Members Present: Lisa Jansen, Dale Noll, Ann Wright, Leslie Miller, Phil Vetterkind, Karen Wildman
 Excused: Rachel Pader
 Others Present: Nan Champe (Library Director)

REGULAR BUSINESS

2. Citizen Comments/Correspondence
 Dave Koebele – brother of John Koebele, who passed away – came to make a request of the Board. He would like to relocate a tree from the old library to our current library grounds. A plaque memorial would be part of this as well. Riverkeepers originally planted the tree for the family. No specific timeframe was requested. Original plan was a spruce or pine, or something that can do well on it's own. Landscape Contractor - Bob Bortolotti would be who he will work with.
3. Approval of Consent Agenda
 - a. Minutes March 18, 2026
 - b. Financial Reports
 - i. GL Budget vs. Actual Library – March 2026
 - ii. GL Detail Library – March 2026
 - iv. Payment Approval Report – March 2026
 - vi. LGIP Statement – March 2026
 - c. Library Monthly Statistics Report through March 2026
 - d. Library Director's Report – April 2026

Motion to approve: Phil Vetterkind
 Second: Leslie Miller
 Ann Wright abstains from minutes

Discussion:
 Motion carried

OLD BUSINESS

4. Discussion and possible action to approve library standards as part of the proposed Waukesha County Library Services Plan 2027-2031

Motion to approve: Motion to not approve – Phil Vetterkind

Second: Ann Wright
 Discussion: Refer to comments from previous meeting memo to Bridges submitted on February 20, 2026
 Digital materials
 The LSer
 Innovation & Changes services

Motion carried

NEW BUSINESS

5. Discussion and possible action on the Allowable Cost Worksheet for Waukesha County Libraries in the Bridges Library System.

Motion to approve: Leslie Miller
 Second: Ann Wright
 Discussion:
 Motion carried

6. Discussion and possible action to designate certain library furnishings as surplus and authorize their sale through Wisconsin Surplus Online Auction.

Motion to approve: Dale Noll made motion to designate pieces as surplus and offer to the Historical Society, any items they do not want we will offer for sale on Wisconsin Surplus Online Auction
 Second: Phil Vetterkind
 Discussion:
 Motion carried

7. Discussion and possible action on TE08: Developing the Library Budget

No action taken

9. Closed Session – The Library Board will recess into closed session pursuant to SS 19.85(1)(e) Wisconsin Statute for the following reason;
 (c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility specifically for the purpose of discussing compensation for the Library Director and for consideration of a temporary leave of absence by a library employee.

You are further notified that at the conclusion of the Closed Session, the Library Board may convene into open session pursuant to 19.85(2), Stats., for possible additional discussion and action concerning any matters discussed in closed session and for adjournment.

Motion: Phil Vetterkind motioned to go into Closed Session
Second: Ann Wright
Motion Carried

ROLL CALL: Karen Wildman, Leslie Miller, Dale Noll, Phil Vetterkind, Ann Wright, Lisa Jansen

Motion: Leslie made motion to return into Open Session
Second: Ann Wright

Motion: Ann Wright to approve request for leave of absence
Second: Phil Vetterkind
Motion Carried

11. ADJOURNMENT – 7:25 PM

Motion to approve: Phil Vetterkind
Second: Ann Wright
Discussion: n/a
Motion carried

NEXT MEETING: Wednesday May 20, 2026

End.GLPeriod 426

Account Number	Account Title	MTD	YTD	Budget	Variance	% Budget
200 - CAPITAL PROJECTS FUND						
200-00-57140-000-000	LIBRARY(E)	.00	.00	.00	.00	100.00%
Total Expenditure:		.00	.00	.00	.00	
200-00-47140-000-000	LIBRARY CAPITAL REV(R)	.00	.00	.00	.00	100.00%
Total Revenue:		.00	.00	.00	.00	
Total 200 - CAPITAL PROJECTS FUND:		.00	.00	.00	.00	

End.GLPeriod 426

Account Number	Account Title	MTD	YTD	Budget	Variance	% Budget
900 - LIBRARY FUND						
900-00-11101-000-000	LIBRARY CASH(A)	-5,616.30	68,292.99	.00	-68,292.99	100.00%
900-00-11109-000-000	LIBRARY GIFT ACCOUNT(A)	.00	.00	.00	.00	100.00%
900-00-12000-000-000	ACCOUNTS RECEIVABLE(A)	.00	.00	.00	.00	100.00%
900-00-12004-000-000	DUE FROM CITY OF PEWAUKEE(A)	.00	.00	.00	.00	100.00%
900-00-12004-000-100	DUE FROM GENERAL FUND(A)	.00	.00	.00	.00	100.00%
900-00-16552-000-000	LGIP #16 LIBRARY LGIP(A)	315.03	104,260.38	.00	-104,260.38	100.00%
900-00-17100-000-000	PREPAID EXPENSES(A)	.00	.00	.00	.00	100.00%
900-00-11105-000-000	NORTH SHORE CD INVESTMENT(A)	.00	160,543.30	.00	-160,543.30	100.00%
900-00-11000-000-000	LIBRARY SWEEP(A)	2,403.69	28,560.23	.00	-28,560.23	100.00%
Total Asset:		-2,897.58	361,656.90	.00	-361,656.90	
900-00-31101-000-000	FUND BALANCE(Q)	.00	-273,557.42	.00	273,557.42	100.00%
Total Equity:		.00	-273,557.42	.00	273,557.42	
900-00-55110-000-110	LIBRARY SALARIES & WAGES(E)	54,857.55	209,306.15	708,590.00	499,283.85	29.53%
900-00-55110-000-130	LIBRARY FRINGE BENEFITS(E)	16,292.20	77,413.71	220,186.00	142,772.29	35.15%
900-00-55110-000-140	LIBRARY-SUBSCRIPTIONS(E)	.00	1,364.25	7,000.00	5,635.75	19.48%
900-00-55110-000-150	LIBRARY FISCAL AGENT/INS CHGS(E)	4,172.50	26,520.28	47,015.00	20,494.72	56.40%
900-00-55110-000-310	LIBRARY-BUILDING MAINTENANCE(E)	12,749.37	36,038.42	92,813.00	56,774.58	38.82%
900-00-55110-000-400	LEGAL COUNSEL-LIBRARY ATTORNEY(E)	780.00	780.00	4,000.00	3,220.00	19.50%
900-00-55110-000-500	DONATION FUNDED EXPENSE(E)	2,953.24	5,258.74	7,000.00	1,741.26	75.12%
900-00-57610-000-000	LIBRARY OUTLAY(E)	.00	1,162.50	39,000.00	37,837.50	2.98%
900-00-55110-000-141	LIBRARY-PRINTED MATERIALS(E)	6,206.95	23,174.01	80,500.00	57,325.99	28.78%
900-00-55110-000-142	LIBRARY-NON-PRINT MATERIALS(E)	2,214.84	6,299.55	14,700.00	8,400.45	42.85%
900-00-55110-000-143	LIBRARY-TECHNOLOGY(E)	27,278.11	36,831.94	45,526.00	8,694.06	80.90%
900-00-55110-000-144	LIBRARY-MILEAGE, SUPPLIES, ETC(E)	1,846.51	4,247.93	13,600.00	9,352.07	31.23%

End.GLPeriod 426

Account Number	Account Title	MTD	YTD	Budget	Variance	% Budget
900-00-55110-000-146	LIBRARY-STAFF DEVELOPMENT(E)	176.75	1,022.57	3,000.00	1,977.43	34.08%
900-00-55110-000-311	LIBRARY-UTILITIES(E)	5,097.46	14,981.55	53,034.00	38,052.45	28.24%
900-00-55110-000-312	LIBRARY-DIGITAL MATERIALS(E)	14,214.00	20,836.15	26,537.00	5,700.85	78.51%
900-00-55110-000-313	LIBRARY-PROGRAMS(E)	402.59	1,760.56	5,000.00	3,239.44	35.21%
900-00-55110-000-450	GRANT FUNDED EXPENSE(E)	.00	744.79	6,763.00	6,018.21	11.01%
900-00-55110-000-160	LIBRARY ANNUAL MUNICIPAL FEES(E)	577.95	577.95	2,200.00	1,622.05	26.27%
900-00-55110-000-145	LOST /DAMAGED MATERIALS(E)	.00	.00	.00	.00	100.00%
Total Expenditure:		149,820.02	468,321.05	1,376,464.00	908,142.95	
900-00-21400-000-000	VOUCHERS PAYABLE(L)	-47,742.82	-63,401.22	.00	63,401.22	100.00%
900-00-21400-000-100	FLEX BENEFITS PAYABLE(L)	.00	.00	.00	.00	100.00%
900-00-21401-000-000	DEFERRED REVENUE(L)	.00	.00	.00	.00	100.00%
900-00-21402-000-000	ACCRUED PAYROLL(L)	.00	.00	.00	.00	100.00%
900-00-21500-000-000	WISCONSIN SALES TAX(L)	.00	.00	.00	.00	100.00%
900-00-21720-000-000	DUE TO OTHER FUNDS(L)	.00	.00	.00	.00	100.00%
900-00-23503-000-000	DEPOSITS - CITY CONTRIBUTIONS(L)	.00	.00	.00	.00	100.00%
900-00-23504-000-000	DEPOSITS - DES GRNTS/DONATIONS(L)	.00	.00	.00	.00	100.00%
Total Liability:		-47,742.82	-63,401.22	.00	63,401.22	
900-00-43790-000-000	COUNTY LIBRARY AIDS(R)	.00	-4,921.15	-134,368.00	-129,446.85	3.66%
900-00-46710-000-000	LIBRARY FINES(R)	-598.42	-3,572.99	-8,054.00	-4,481.01	44.36%
900-00-48110-000-000	INTEREST INCOME(R)	-317.67	-2,777.60	-6,214.00	-3,436.40	44.69%
900-00-48200-000-100	FISCAL AGENT FEES(R)	.00	.00	.00	.00	100.00%
900-00-48500-000-000	DONATIONS, PRIVATE OR ORGANIZ(R)	-604.10	-13,619.75	-7,000.00	6,619.75	194.56%
900-00-48500-000-100	MISC REVENUES(R)	-241.38	-1,094.91	-15,645.00	-14,550.09	6.99%
900-00-48500-000-200	DESIGNATED GRANTS(R)	-226.19	-3,498.19	-7,263.00	-3,764.81	48.16%
900-00-49000-000-000	CITY CONTRIBUTION PAYMENTS(R)	-74,205.50	-371,027.50	-890,466.00	-519,438.50	41.66%

End.GLPeriod 426

Account Number	Account Title	MTD	YTD	Budget	Variance	% Budget
900-00-49001-000-000	VILLAGE CONTRIBUTION PAYMENTS(R)	-22,369.42	-89,477.68	-268,433.00	-178,955.32	33.33%
900-00-49200-000-000	TRANSFER IN FROM MUNICIPALITY(R)	.00	.00	.00	.00	100.00%
900-00-49300-000-000	FUND BALANCE APPLIED(R)	.00	.00	-39,021.00	-39,021.00	0.00%
900-00-48440-000-000	INSURANCE RECOVERIES(R)	.00	.00	.00	.00	100.00%
900-00-48500-000-300	COPIES & ROOM RENTAL(R)	-619.58	-3,032.18	.00	3,032.18	100.00%
Total Revenue:		-99,182.26	-493,021.95	-1,376,464.00	-883,442.05	
Total 900 - LIBRARY FUND:		-2.64	-2.64	.00	2.64	
Total:		-2.64	-2.64	.00	2.64	

End.GLPeriod 426 AND Start.GLPeriod 0426

Date	Ref#	Journal	Description	Activity	Job	Debit	Credit
Fund900 - LIBRARY FUND							
Account Number And Title900-00-11000-000-000 - LIBRARY SWEEP							
04/03/2026	1067-1	CR	LIB CASH - LIBRARY SWEEP - H			117.07	.00
04/03/2026	1068-1	CR	LIB CHECKS - LIBRARY SWEEP - A			236.19	.00
04/08/2026	1050-1	CR	LIB CASH - LIBRARY SWEEP - H			249.28	.00
04/08/2026	1051-1	CR	LIB CC - LIBRARY SWEEP - V			317.17	.00
04/21/2026	1165-1	CR	LIB CASH - LIBRARY SWEEP - H			178.35	.00
04/21/2026	1166-1	CR	LIB CHECKS - LIBRARY SWEEP - A			15.00	.00
04/21/2026	1167-1	CR	LIB CC - LIBRARY SWEEP - V			279.94	.00
04/24/2026	1208-1	CR	LIB CASH - LIBRARY SWEEP - H			237.97	.00
04/24/2026	1209-1	CR	LIB CHECKS - LIBRARY SWEEP - A			95.00	.00
04/24/2026	1210-1	CR	LIB CC - LIBRARY SWEEP - V			53.05	.00
04/27/2026	1260-1	CR	LIB CC - LIBRARY SWEEP - V			624.67	.00
Account Number And Title900-00-11000-000-000 - LIBRARY SWEEP						2,403.69	.00
Account Number And Title900-00-11101-000-000 - LIBRARY CASH							
04/01/2026	37-1	CA-CDA	CDA Fund Allocation - Created: 04/23/26 2:24 PM			.00	-9,781.54
04/04/2026	42-1	CA-CDA	CDA Fund Allocation - Created: 04/29/26 2:43 PM			.00	-3,898.58
04/07/2026	16-1	CA-CDA	CDA Fund Allocation - Created: 04/09/26 10:00 AM			.00	-4,995.96
04/15/2026	55-1	CA-CR	CR Fund Allocation - Created: 04/16/26 8:08 AM			74,205.50	.00
04/15/2026	59-1	CA-CR	CR Fund Allocation - Created: 04/16/26 4:14 PM			74,205.50	.00
04/17/2026	27-1	CA-CDA	CDA Fund Allocation - Created: 04/16/26 12:27 PM			.00	-8,631.11
04/30/2026	10-1	CA	Cash Allocation - Created: 04/03/26 8:53 AM			.00	-20,778.92
04/30/2026	6-1	CA-CDA	CDA Fund Allocation - Created: 04/03/26 8:53 AM			.00	-2,143.78
04/30/2026	20-2	JE	APRIL LGIP INTEREST 867171-16 LIBRARY			.00	-315.03

VILLAGE OF PEWAUKEE

GL Detail

May 12, 2026 10:57 AM

End.GLPeriod 426 AND Start.GLPeriod 0426

Date	Ref#	Journal	Description	Activity	Job	Debit	Credit
04/30/2026	68-1	CA-CR	CR Fund Allocation - Created: 04/17/26 8:59 AM			.00	-74,205.50
04/30/2026	4-1	CA-JE	JE Fund Allocation - Created: 04/03/26 8:53 AM			20,778.92	.00
04/30/2026	5-1	CA-PB	PB Fund Allocation - Created: 04/09/26 9:14 AM			.00	-3,357.75
04/30/2026	12-1	CA-PB	PB Fund Allocation - Created: 04/23/26 2:56 PM			.00	-12,934.45
04/30/2026	5-1	CA-PC	PC Fund Allocation - Created: 04/09/26 9:14 AM			.00	-26,581.56
04/30/2026	12-1	CA-PC	PC Fund Allocation - Created: 04/23/26 2:56 PM			.00	-28,275.99
05/31/2026	28-1	CA	Cash Allocation - Created: 05/11/26 8:48 AM			315.03	.00
12/31/2026	2-1	CA	Cash Allocation - Created: 01/16/26 9:13 AM			20,778.92	.00
Account Number And Title900-00-11101-000-000 - LIBRARY CASH						190,283.87	-195,900.17
Account Number And Title900-00-16552-000-000 - LGIP #16 LIBRARY LGIP							
04/30/2026	20-1	JE	APRIL LGIP INTEREST 867171-16 LIBRARY			315.03	.00
Account Number And Title900-00-16552-000-000 - LGIP #16 LIBRARY LGIP						315.03	.00
Account Number And Title900-00-21400-000-000 - VOUCHERS PAYABLE							
04/03/2026	76349-1	CDA	AMAZON CAPITAL SERVICES, INC.			519.86	.00
04/03/2026	76356-1	CDA	INGRAM LIBRARY SERVICES LLC			885.98	.00
04/03/2026	76357-1	CDA	JF AHERN COMPANY			608.52	.00
04/03/2026	76359-1	CDA	MIDWEST TAPE			23.24	.00
04/03/2026	76362-1	CDA	OVERDRIVE, INC.			74.99	.00
04/03/2026	76376-1	CDA	WAUKESHA PUBLIC LIBRARY			31.19	.00
04/04/2026	300000768-1	CDA	ACH NORTH SHORE BANK CREDIT CARD			3,784.56	.00
04/10/2026	76380-1	CDA	AMAZON CAPITAL SERVICES, INC.			464.32	.00
04/10/2026	76391-1	CDA	INGRAM LIBRARY SERVICES LLC			1,985.31	.00
04/10/2026	76393-1	CDA	KEMPEN MASONRY LLC			1,797.50	.00
04/10/2026	76398-1	CDA	MIDWEST TAPE			125.94	.00

End.GLPeriod 426 AND Start.GLPeriod 0426

Date	Ref#	Journal	Description	Activity	Job	Debit	Credit
04/10/2026	76399-1	CDA	MILWAUKEE PLUMBING & PIPING INC			434.00	.00
04/10/2026	76405-1	CDA	RHYME BUSINESS PRODUCTS, LLC			188.89	.00
04/17/2026	76415-1	CDA	AMAZON CAPITAL SERVICES, INC.			183.99	.00
04/17/2026	76426-1	CDA	INGRAM LIBRARY SERVICES LLC			1,282.14	.00
04/17/2026	76427-1	CDA	JANI-KING OF MILWAUKEE			2,839.70	.00
04/17/2026	76433-1	CDA	OVERDRIVE, INC.			3,124.53	.00
04/17/2026	76444-1	CDA	ZOOBEAN INC			1,200.75	.00
04/24/2026	76446-1	CDA	AMAZON CAPITAL SERVICES, INC.			117.02	.00
04/24/2026	76447-1	CDA	BATZNER PEST CONTROL INC			135.36	.00
04/24/2026	76448-1	CDA	CENTER POINT LARGE PRINT			51.54	.00
04/24/2026	76451-1	CDA	INGRAM LIBRARY SERVICES LLC			975.48	.00
04/24/2026	76452-1	CDA	KUJAWA ENTERPRISES INC			2,412.50	.00
04/24/2026	76453-1	CDA	LYONS ELECTRIC			960.00	.00
04/24/2026	76455-1	CDA	MIDWEST TAPE			75.72	.00
04/24/2026	76458-1	CDA	PEWAUKEE UTILITY			577.95	.00
04/29/2026	300000766-1	CDA	ACH WE ENERGIES			4,475.97	.00
04/30/2026	300000769-2	CDA	ACH WI DEPT OF REVENUE			114.02	.00
04/30/2026	345-1	AP	Summary Transactions from AP System			.00	-49,426.97
04/30/2026	237-1	AP	Summary Transactions from AP System			.00	-4,678.58
04/30/2026	41-1	AP	Summary Transactions from AP System			.00	-3,727.17
04/30/2026	15-1	AP	Summary Transactions from AP System			.00	-2,839.70
04/30/2026	7-1	AP	Summary Transactions from AP System			.00	-1,200.75
04/30/2026	190-1	AP	Summary Transactions from AP System			.00	-15,320.62
Account Number And Title 900-00-21400-000-000 - VOUCHERS PAYABLE						29,450.97	-77,193.79

End.GLPeriod 426 AND Start.GLPeriod 0426

Date	Ref#	Journal	Description	Activity	Job	Debit	Credit
Account Number And Title 900-00-46710-000-000 - LIBRARY FINES							
04/03/2026	100000005109-1	CR	LIBRARY FINES - LIBRARY			.00	-14.63
04/03/2026	100000005110-1	CR	LIBRARY FINES - LIBRARY			.00	-10.00
04/08/2026	100000005081-1	CR	LIBRARY FINES - LIBRARY			.00	-39.15
04/08/2026	100000005082-1	CR	LIBRARY FINES - LIBRARY			.00	-50.00
04/21/2026	70000006737-1	CR	LIBRARY FINES - LIBRARY			.00	-247.90
04/24/2026	70000006935-1	CR	LIBRARY FINES - LIBRARY			.00	-160.32
04/27/2026	100000005702-1	CR	LIBRARY FINES - LIBRARY			.00	-76.42
Account Number And Title 900-00-46710-000-000 - LIBRARY FINES						.00	-598.42
Account Number And Title 900-00-48110-000-000 - INTEREST INCOME							
04/30/2026	16-2	CRJE	APRIL LGIP INTEREST 867171-16 LIBRARY			.00	-315.03
04/30/2026	18-6	CRJE	ALLOCATE NORTH SHORE INTEREST 2026- APRIL			.00	-2.64
Account Number And Title 900-00-48110-000-000 - INTEREST INCOME						.00	-317.67
Account Number And Title 900-00-48500-000-000 - DONATIONS, PRIVATE OR ORGANIZ							
04/03/2026	100000005109-2	CR	LIBRARY DONATIONS - LIBRARY			.00	-.25
04/08/2026	100000005081-2	CR	LIBRARY DONATIONS - LIBRARY			.00	-5.50
04/24/2026	70000006935-2	CR	LIBRARY DONATIONS - LIBRARY			.00	-50.10
04/27/2026	100000005702-2	CR	LIBRARY DONATIONS - LIBRARY			.00	-548.25
Account Number And Title 900-00-48500-000-000 - DONATIONS, PRIVATE OR ORGANIZ						.00	-604.10
Account Number And Title 900-00-48500-000-100 - MISC REVENUES							
04/03/2026	100000005109-3	CR	LIBRARY MISC REVENUES - LIBRARY			.00	-48.79
04/08/2026	100000005081-3	CR	LIBRARY MISC REVENUES - LIBRARY			.00	-50.00
04/21/2026	70000006737-2	CR	LIBRARY MISC REVENUES - LIBRARY			.00	-93.59
04/24/2026	70000006935-3	CR	LIBRARY MISC REVENUES - LIBRARY			.00	-49.00

End.GLPeriod 426 AND Start.GLPeriod 0426

Date	Ref#	Journal	Description	Activity	Job	Debit	Credit
Account Number And Title900-00-48500-000-100 - MISC REVENUES						.00	-241.38
Account Number And Title900-00-48500-000-200 - DESIGNATED GRANTS							
04/03/2026	100000005110-2	CR	LIBRARY GRANT - LIBRARY			.00	-226.19
Account Number And Title900-00-48500-000-200 - DESIGNATED GRANTS						.00	-226.19
Account Number And Title900-00-48500-000-300 - COPIES & ROOM RENTAL							
12/31/2025	218-1	AP	ACH WI DEPT OF REVENUE			114.02	.00
04/03/2026	100000005109-4	CR	COPIES & ROOM RENTAL - LIBRARY			.00	-53.40
04/08/2026	100000005081-4	CR	COPIES & ROOM RENTAL - LIBRARY			.00	-154.63
04/08/2026	100000005082-2	CR	COPIES & ROOM RENTAL - LIBRARY			.00	-267.17
04/21/2026	70000006737-3	CR	COPIES & ROOM RENTAL - LIBRARY			.00	-131.80
04/24/2026	70000006935-4	CR	COPIES & ROOM RENTAL - LIBRARY			.00	-126.60
Account Number And Title900-00-48500-000-300 - COPIES & ROOM RENTAL						114.02	-733.60
Account Number And Title900-00-49000-000-000 - CITY CONTRIBUTION PAYMENTS							
04/15/2026	100000005139-4	CR	CITY CONTRIBUTIONS- MAY 2026 - CITY OF PEWAUKEE			.00	-74,205.50
Account Number And Title900-00-49000-000-000 - CITY CONTRIBUTION PAYMENTS						.00	-74,205.50
Account Number And Title900-00-49001-000-000 - VILLAGE CONTRIBUTION PAYMENTS							
04/01/2026	1-2	JE	LIBRARY CONTRIBUTION APRIL			.00	-22,369.42
Account Number And Title900-00-49001-000-000 - VILLAGE CONTRIBUTION PAYMENTS						.00	-22,369.42
Account Number And Title900-00-55110-000-110 - LIBRARY SALARIES & WAGES							
04/10/2026	13-1	PC	PAYROLL TRANS FOR 4/5/2026 PAY PERIOD			26,581.56	.00
04/24/2026	65-1	PC	PAYROLL TRANS FOR 4/19/2026 PAY PERIOD			28,275.99	.00
Account Number And Title900-00-55110-000-110 - LIBRARY SALARIES & WAGES						54,857.55	.00
Account Number And Title900-00-55110-000-130 - LIBRARY FRINGE BENEFITS							

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Date	Ref#	Journal	Description	Activity	Job	Debit	Credit
04/10/2026	4-1	PB	PAYROLL TRANS FOR 4/5/2026 PAY PERIOD			3,357.75	.00
04/24/2026	24-1	PB	PAYROLL TRANS FOR 4/19/2026 PAY PERIOD			12,934.45	.00
Account Number And Title900-00-55110-000-130 - LIBRARY FRINGE BENEFITS						16,292.20	.00
Account Number And Title900-00-55110-000-141 - LIBRARY-PRINTED MATERIALS							
04/01/2026	21-1	AP	INGRAM LIBRARY SERVICES LLC			757.35	.00
04/01/2026	175-1	AP	CENTER POINT LARGE PRINT			51.54	.00
04/02/2026	22-1	AP	INGRAM LIBRARY SERVICES LLC			365.90	.00
04/03/2026	23-1	AP	INGRAM LIBRARY SERVICES LLC			.00	-16.50
04/03/2026	24-1	AP	INGRAM LIBRARY SERVICES LLC			.00	-15.95
04/07/2026	148-1	AP	INGRAM LIBRARY SERVICES LLC			399.08	.00
04/08/2026	149-1	AP	INGRAM LIBRARY SERVICES LLC			576.40	.00
04/10/2026	150-1	AP	INGRAM LIBRARY SERVICES LLC			600.73	.00
04/11/2026	291-1	AP	AMAZON CAPITAL SERVICES, INC.			18.00	.00
04/13/2026	151-1	AP	INGRAM LIBRARY SERVICES LLC			423.54	.00
04/13/2026	290-1	AP	AMAZON CAPITAL SERVICES, INC.			15.40	.00
04/15/2026	152-1	AP	INGRAM LIBRARY SERVICES LLC			673.51	.00
04/15/2026	277-1	AP	INGRAM LIBRARY SERVICES LLC			210.59	.00
04/17/2026	278-1	AP	INGRAM LIBRARY SERVICES LLC			298.15	.00
04/22/2026	279-1	AP	INGRAM LIBRARY SERVICES LLC			302.78	.00
04/23/2026	280-1	AP	INGRAM LIBRARY SERVICES LLC			297.50	.00
04/24/2026	281-1	AP	INGRAM LIBRARY SERVICES LLC			273.31	.00
04/27/2026	282-1	AP	INGRAM LIBRARY SERVICES LLC			181.45	.00
04/30/2026	283-1	AP	INGRAM LIBRARY SERVICES LLC			423.71	.00
04/30/2026	284-1	AP	INGRAM LIBRARY SERVICES LLC			370.46	.00

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Date	Ref#	Journal	Description	Activity	Job	Debit	Credit
Account Number And Title 900-00-55110-000-141 - LIBRARY-PRINTED MATERIALS						6,239.40	-32.45
Account Number And Title 900-00-55110-000-142 - LIBRARY-NON-PRINT MATERIALS							
02/14/2026	201-1	AP	ACH NORTH SHORE BANK CREDIT CARD			85.48	.00
02/14/2026	203-1	AP	ACH NORTH SHORE BANK CREDIT CARD			34.99	.00
04/03/2026	178-1	AP	MIDWEST TAPE			23.24	.00
04/03/2026	179-1	AP	MIDWEST TAPE			20.24	.00
04/14/2026	180-1	AP	MIDWEST TAPE			17.24	.00
04/14/2026	181-1	AP	MIDWEST TAPE			22.49	.00
04/14/2026	182-1	AP	MIDWEST TAPE			50.23	.00
04/18/2026	312-1	AP	MIDWEST TAPE			23.24	.00
04/18/2026	313-1	AP	MIDWEST TAPE			25.49	.00
04/18/2026	314-1	AP	MIDWEST TAPE			1,791.69	.00
04/28/2026	315-1	AP	MIDWEST TAPE			50.23	.00
04/28/2026	316-1	AP	MIDWEST TAPE			25.49	.00
04/28/2026	317-1	AP	MIDWEST TAPE			44.79	.00
Account Number And Title 900-00-55110-000-142 - LIBRARY-NON-PRINT MATERIALS						2,214.84	.00
Account Number And Title 900-00-55110-000-143 - LIBRARY-TECHNOLOGY							
02/14/2026	204-1	AP	ACH NORTH SHORE BANK CREDIT CARD			7.00	.00
02/14/2026	212-1	AP	ACH NORTH SHORE BANK CREDIT CARD			121.99	.00
02/14/2026	213-1	AP	ACH NORTH SHORE BANK CREDIT CARD			576.40	.00
04/01/2026	2-1	AP	ZOOBEAN INC			1,200.75	.00
04/13/2026	340-1	AP	WAUKESHA COUNTY TREASURER			25,252.00	.00
04/20/2026	293-1	AP	AMAZON CAPITAL SERVICES, INC.			119.97	.00
Account Number And Title 900-00-55110-000-143 - LIBRARY-TECHNOLOGY						27,278.11	.00

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Date	Ref#	Journal	Description	Activity	Job	Debit	Credit
Account Number And Title 900-00-55110-000-144 - LIBRARY-MILEAGE, SUPPLIES, ETC							
02/14/2026	202-1	AP	ACH NORTH SHORE BANK CREDIT CARD			449.99	.00
02/14/2026	207-1	AP	ACH NORTH SHORE BANK CREDIT CARD			1.07	.00
04/07/2026	276-1	AP	PAULINE HAASS PUBLIC LIBRARY			36.00	.00
04/13/2026	341-1	AP	WAUKESHA COUNTY TREASURER			1,284.68	.00
04/13/2026	296-1	AP	AMAZON CAPITAL SERVICES, INC.			30.46	.00
04/17/2026	287-1	AP	AMAZON CAPITAL SERVICES, INC.			20.57	.00
04/22/2026	286-1	AP	AMAZON CAPITAL SERVICES, INC.			23.74	.00
Account Number And Title 900-00-55110-000-144 - LIBRARY-MILEAGE, SUPPLIES, ETC						1,846.51	.00
Account Number And Title 900-00-55110-000-146 - LIBRARY-STAFF DEVELOPMENT							
04/21/2026	116-1	AP	CHAMPE, ELIZABETH			176.75	.00
Account Number And Title 900-00-55110-000-146 - LIBRARY-STAFF DEVELOPMENT						176.75	.00
Account Number And Title 900-00-55110-000-150 - LIBRARY FISCAL AGENT/INS CHGS							
04/01/2026	2-1	JE	LIBRARY FISCAL AGENT FEE APRIL			1,590.50	.00
04/10/2026	183-1	AP	BAKER TILLY US, LLP			2,582.00	.00
Account Number And Title 900-00-55110-000-150 - LIBRARY FISCAL AGENT/INS CHGS						4,172.50	.00
Account Number And Title 900-00-55110-000-160 - LIBRARY ANNUAL MUNICIPAL FEES							
04/10/2026	141-1	AP	PEWAUKEE UTILITY			577.95	.00
Account Number And Title 900-00-55110-000-160 - LIBRARY ANNUAL MUNICIPAL FEES						577.95	.00
Account Number And Title 900-00-55110-000-310 - LIBRARY-BUILDING MAINTENANCE							
04/01/2026	11-1	AP	JANI-KING OF MILWAUKEE			2,839.70	.00
04/02/2026	37-1	AP	BATZNER PEST CONTROL INC			135.36	.00
04/03/2026	35-1	AP	KUJAWA ENTERPRISES INC			2,412.50	.00
04/13/2026	177-1	AP	JF AHERN COMPANY			688.00	.00

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Date	Ref#	Journal	Description	Activity	Job	Debit	Credit
04/14/2026	174-1	AP	J & H HEATING INC			720.50	.00
04/21/2026	288-1	AP	AMAZON CAPITAL SERVICES, INC.			101.43	.00
04/22/2026	297-1	AP	J & H HEATING INC			2,330.00	.00
04/30/2026	272-1	AP	LYONS ELECTRIC			682.18	.00
05/01/2026	120-1	AP	JANI-KING OF MILWAUKEE			2,839.70	.00
Account Number And Title900-00-55110-000-310 - LIBRARY-BUILDING MAINTENANCE						12,749.37	.00
Account Number And Title900-00-55110-000-311 - LIBRARY-UTILITIES							
02/14/2026	200-1	AP	ACH NORTH SHORE BANK CREDIT CARD			368.04	.00
02/14/2026	205-1	AP	ACH NORTH SHORE BANK CREDIT CARD			253.45	.00
04/07/2026	139-1	AP	ACH WE ENERGIES			4,475.97	.00
Account Number And Title900-00-55110-000-311 - LIBRARY-UTILITIES						5,097.46	.00
Account Number And Title900-00-55110-000-312 - LIBRARY-DIGITAL MATERIALS							
04/13/2026	337-1	AP	WAUKESHA COUNTY TREASURER			1,669.00	.00
04/13/2026	339-1	AP	WAUKESHA COUNTY TREASURER			12,376.00	.00
04/16/2026	153-1	AP	OVERDRIVE, INC.			60.00	.00
04/16/2026	154-1	AP	OVERDRIVE, INC.			109.00	.00
Account Number And Title900-00-55110-000-312 - LIBRARY-DIGITAL MATERIALS						14,214.00	.00
Account Number And Title900-00-55110-000-313 - LIBRARY-PROGRAMS							
02/14/2026	210-1	AP	ACH NORTH SHORE BANK CREDIT CARD			59.90	.00
04/05/2026	29-1	AP	AMAZON CAPITAL SERVICES, INC.			29.71	.00
04/06/2026	28-1	AP	AMAZON CAPITAL SERVICES, INC.			4.80	.00
04/07/2026	173-1	AP	AMAZON CAPITAL SERVICES, INC.			82.51	.00
04/11/2026	171-1	AP	BRYEN WENZEL			150.00	.00
04/16/2026	289-1	AP	AMAZON CAPITAL SERVICES, INC.			11.77	.00

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Date	Ref#	Journal	Description	Activity	Job	Debit	Credit
04/20/2026	292-1	AP	AMAZON CAPITAL SERVICES, INC.			41.86	.00
04/20/2026	294-1	AP	AMAZON CAPITAL SERVICES, INC.			22.04	.00
Account Number And Title900-00-55110-000-313 - LIBRARY-PROGRAMS						402.59	.00
Account Number And Title900-00-55110-000-400 - LEGAL COUNSEL-LIBRARY ATTORNEY							
04/10/2026	196-1	AP	WALDEN, NEITZKE & KUHARY, SC			780.00	.00
Account Number And Title900-00-55110-000-400 - LEGAL COUNSEL-LIBRARY ATTORNEY						780.00	.00
Account Number And Title900-00-55110-000-500 - DONATION FUNDED EXPENSE							
02/14/2026	199-1	AP	ACH NORTH SHORE BANK CREDIT CARD			80.00	.00
02/14/2026	206-1	AP	ACH NORTH SHORE BANK CREDIT CARD			125.00	.00
02/14/2026	208-1	AP	ACH NORTH SHORE BANK CREDIT CARD			600.00	.00
02/14/2026	209-1	AP	ACH NORTH SHORE BANK CREDIT CARD			1,000.00	.00
02/14/2026	211-1	AP	ACH NORTH SHORE BANK CREDIT CARD			21.25	.00
04/02/2026	30-1	AP	AMAZON CAPITAL SERVICES, INC.			54.00	.00
04/10/2026	336-1	AP	WAUKESHA COUNTY TREASURER			414.00	.00
04/13/2026	338-1	AP	WAUKESHA COUNTY TREASURER			613.00	.00
04/20/2026	295-1	AP	AMAZON CAPITAL SERVICES, INC.			45.99	.00
Account Number And Title900-00-55110-000-500 - DONATION FUNDED EXPENSE						2,953.24	.00
Total:						372,420.05	-372,422.69

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Vendor	Vendor Name	Invoice Number	Description	Invoice Amount	Invoice Date	Due Date	Batch	GL Period	Status
ACH NORTH SHORE BANK CREDIT CARD									
Approved									
13040	ACH NORTH SHORE BANK CREDIT CARD	2026-4	INV 20097961534 67 DOCKING STATIONS	576.40	02/14/2026	04/04/2026		426	Approved
13040	ACH NORTH SHORE BANK CREDIT CARD	2026-4	INV 20097929791 62 DOCKING STATION	121.99	02/14/2026	04/04/2026		426	Approved
13040	ACH NORTH SHORE BANK CREDIT CARD	2026-4	INV 2102026 FRIENDS/PROGRAMS ADULT - SNACKS	21.25	02/14/2026	04/04/2026		426	Approved
13040	ACH NORTH SHORE BANK CREDIT CARD	2026-4	INV T495909295 PROGRAMS JUV - PRIZES	59.90	02/14/2026	04/04/2026		426	Approved
13040	ACH NORTH SHORE BANK CREDIT CARD	2026-4	INV 3445437 FRIENDS/EXPLORE PASS - ZOO MILWAUKEE	1000.00	02/14/2026	04/04/2026		426	Approved
13040	ACH NORTH SHORE BANK CREDIT CARD	2026-4	INV 3052026 FRIENDS/EXPLORE PASS - MILWAUKEE ART MUSEUM	600.00	02/14/2026	04/04/2026		426	Approved
13040	ACH NORTH SHORE BANK CREDIT CARD	2026-4	INV 849 POSTAGE	1.07	02/14/2026	04/04/2026		426	Approved
13040	ACH NORTH SHORE BANK CREDIT CARD	2026-4	INV 30093 LIBRARY/EXPLORE	125.00	02/14/2026	04/04/2026		426	Approved

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Vendor	Vendor Name	Invoice Number	Description	Invoice Amount	Invoice Date	Due Date	Batch	GL Period	Status
13040	ACH NORTH SHORE BANK CREDIT CARD	2026-4	PASS - PACKERS HALL OF FAME INV 15235830102 1426	253.45	02/14/2026	04/04/2026		426	Approved
13040	ACH NORTH SHORE BANK CREDIT CARD	2026-4	SPECTRUM 2.17.2026- 3.16.2026 INV 5503018580	7.00	02/14/2026	04/04/2026		426	Approved
13040	ACH NORTH SHORE BANK CREDIT CARD	2026-4	GOOGLE GSUITE FEB INV 60513991459	34.99	02/14/2026	04/04/2026		426	Approved
13040	ACH NORTH SHORE BANK CREDIT CARD	2026-4	613100 VIDEO GAMES INV 60513991458	449.99	02/14/2026	04/04/2026		426	Approved
13040	ACH NORTH SHORE BANK CREDIT CARD	2026-4	898900 VIDEO GAME CONSOLE INV 60513991463	85.48	02/14/2026	04/04/2026		426	Approved
13040	ACH NORTH SHORE BANK CREDIT CARD	2026-4	533700 VIDEO GAMES INV 5725	368.04	02/14/2026	04/04/2026		426	Approved
13040	ACH NORTH SHORE BANK CREDIT CARD	2026-4	TELEPHON E INV 2142026	80.00	02/14/2026	04/04/2026		426	Approved
			FRIENDS/ EXPLORE PASS - SCHLITZ AUDUBON						
Total ACH NORTH SHORE BANK CREDIT CARD:				<u><u>3784.56</u></u>					

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Vendor	Vendor Name	Invoice Number	Description	Invoice Amount	Invoice Date	Due Date	Batch	GL Period	Status
ACH WE ENERGIES									
Approved									
13090	ACH WE ENERGIES	5881689111	LIBRARY/21 0 MAIN ST/ELECTRI C & GAS	4475.97	04/07/2026	04/29/2026		426	Approved
Total ACH WE ENERGIES:				<u>4475.97</u>					
AMAZON CAPITAL SERVICES, INC.									
Approved									
23	AMAZON CAPITAL SERVICES, INC.	116V-TPCW-KYVL	LIBRARY/O FFICE SUPPLIES	23.74	04/22/2026	05/21/2026		426	Approved
23	AMAZON CAPITAL SERVICES, INC.	1PCC-KTJX-LHHL	LIBRARY/F RIENDS/LO T	45.99	04/20/2026	05/13/2026		426	Approved
23	AMAZON CAPITAL SERVICES, INC.	1KKN-THYP-JD3W	LIBRARY/J UV PROGRAM	41.86	04/20/2026	05/13/2026		426	Approved
23	AMAZON CAPITAL SERVICES, INC.	1PCC-KTJX-LGTT	LIBRARY/A DULT PROGRAM	22.04	04/20/2026	05/13/2026		426	Approved
23	AMAZON CAPITAL SERVICES, INC.	1NG1-V3PN-LJL7	LIBRARY/P OWER SURGE PROTECTO RS	119.97	04/20/2026	05/13/2026		426	Approved
23	AMAZON CAPITAL SERVICES, INC.	1CXL-KKRY-7FPC	LIBRARY/J ANITORIAL SUPPLIES	101.43	04/21/2026	05/21/2026		426	Approved
23	AMAZON CAPITAL SERVICES, INC.	13XG-9MMT-T77M	LIBRARY/O FFICE SUPPLIES	20.57	04/17/2026	05/13/2026		426	Approved
23	AMAZON CAPITAL SERVICES, INC.	1DML-JRXD-CJMY	LIBRARY/J UV PROGRAM	11.77	04/16/2026	05/13/2026		426	Approved
23	AMAZON CAPITAL SERVICES, INC.	1WDF-HPHN-JJ1W	LIBRARY/O FFICE STUDENT	30.46	04/13/2026	05/07/2026		426	Approved

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Vendor	Vendor Name	Invoice Number	Description	Invoice Amount	Invoice Date	Due Date	Batch	GL Period	Status
SUPPLIES									
23	AMAZON CAPITAL SERVICES, INC.	1KH7-QFKK-NJP3	LIBRARY/A DULT FIC	18.00	04/11/2026	05/07/2026		426	Approved
23	AMAZON CAPITAL SERVICES, INC.	1HNM-FJWV-QRHY	LIBRARY/A DULT FIC	15.40	04/13/2026	05/13/2026		426	Approved
23	AMAZON CAPITAL SERVICES, INC.	1LMC-NXYX-KNM3	LIBRARY/J UV PROGRAM	82.51	04/07/2026	05/07/2026		426	Approved
23	AMAZON CAPITAL SERVICES, INC.	11XX-FPQF-RRNK	LIBRARY/Y A PROGRAM	4.80	04/06/2026	05/02/2026		426	Approved
23	AMAZON CAPITAL SERVICES, INC.	1GGF-CH19-GG1D	LIBRARY/Y A PROGRAM	29.71	04/05/2026	05/02/2026		426	Approved
23	AMAZON CAPITAL SERVICES, INC.	1TR4-CJC1-9FKF	LIBRARY/F RIENDS/LO T	54.00	04/02/2026	04/30/2026		426	Approved
Total AMAZON CAPITAL SERVICES, INC.:				<u><u>622.25</u></u>					
BAKER TILLY US, LLP									
Approved									
5733	BAKER TILLY US, LLP	BT3569152	LIBRARY/A UDIT2026	2582.00	04/10/2026	05/10/2026		426	Approved
Total BAKER TILLY US, LLP:				<u><u>2582.00</u></u>					
BATZNER PEST CONTROL INC									
Approved									
7070	BATZNER PEST CONTROL INC	94758225	LIBRARY/P EST MGMT APR 2026	135.36	04/02/2026	05/02/2026		426	Approved
Total BATZNER PEST CONTROL INC:				<u><u>135.36</u></u>					
BRYEN WENZEL									
Approved									
13468	BRYEN WENZEL	007	LIBRARY/Y A NERF PROGRAM	150.00	04/11/2026	08/11/2026		426	Approved
Total BRYEN WENZEL:				<u><u>150.00</u></u>					

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Vendor	Vendor Name	Invoice Number	Description	Invoice Amount	Invoice Date	Due Date	Batch	GL Period	Status
CENTER POINT LARGE PRINT									
Approved									
3552	CENTER POINT LARGE PRINT	2236329	LIBRARY/2 LARGE PRINT BOOKS	51.54	04/01/2026	05/01/2026		426	Approved
Total CENTER POINT LARGE PRINT:				<u>51.54</u>					
CHAMPE, ELIZABETH									
Approved									
11012	CHAMPE, ELIZABETH	CHAMPE2026.04	LIBRARY/S TAFF DEVELOPM ENT DAY LUNCH	176.75	04/21/2026	05/21/2026	176.75	426	Approved
Total CHAMPE, ELIZABETH:				<u>176.75</u>					
INGRAM LIBRARY SERVICES LLC									
Approved									
13350	INGRAM LIBRARY SERVICES LLC	96248099	LIBRARY/IN GRAM BOOKS	370.46	04/30/2026	05/30/2026		426	Approved
13350	INGRAM LIBRARY SERVICES LLC	96248098	LIBRARY/IN GRAM BOOKS	423.71	04/30/2026	05/30/2026		426	Approved
13350	INGRAM LIBRARY SERVICES LLC	96168471	LIBRARY/IN GRAM BOOKS	181.45	04/27/2026	05/23/2026		426	Approved
13350	INGRAM LIBRARY SERVICES LLC	96057903	LIBRARY/IN GRAM BOOKS	302.78	04/22/2026	05/13/2026		426	Approved
13350	INGRAM LIBRARY SERVICES LLC	96118246	LIBRARY/IN GRAM BOOKS	273.31	04/24/2026	05/23/2026		426	Approved
13350	INGRAM LIBRARY SERVICES LLC	96090881	LIBRARY/IN GRAM BOOKS	297.50	04/23/2026	05/23/2026		426	Approved

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Vendor	Vendor Name	Invoice Number	Description	Invoice Amount	Invoice Date	Due Date	Batch	GL Period	Status
13350	INGRAM LIBRARY SERVICES LLC	95914871	LIBRARY/IN GRAM BOOKS	210.59	04/15/2026	05/13/2026		426	Approved
13350	INGRAM LIBRARY SERVICES LLC	95956111	LIBRARY/IN GRAM BOOKS	298.15	04/17/2026	05/13/2026		426	Approved
13350	INGRAM LIBRARY SERVICES LLC	95899367	LIBRARY/IN GRAM BOOKS	673.51	04/15/2026	05/13/2026		426	Approved
13350	INGRAM LIBRARY SERVICES LLC	95832257	LIBRARY/IN GRAM BOOKS	423.54	04/13/2026	05/13/2026		426	Approved
13350	INGRAM LIBRARY SERVICES LLC	95799308	LIBRARY/IN GRAM BOOKS	600.73	04/10/2026	05/10/2026		426	Approved
13350	INGRAM LIBRARY SERVICES LLC	95714215	LIBRARY/IN GRAM BOOKS	399.08	04/07/2026	05/07/2026		426	Approved
13350	INGRAM LIBRARY SERVICES LLC	95744127	LIBRARY/IN GRAM BOOKS	576.40	04/08/2026	05/07/2026		426	Approved
13350	INGRAM LIBRARY SERVICES LLC	95660232	LIBRARY/IN GRAM BOOKS	-15.95	04/03/2026	04/30/2026		426	Approved
13350	INGRAM LIBRARY SERVICES LLC	95660231	LIBRARY/IN GRAM BOOKS	-16.50	04/03/2026	04/30/2026		426	Approved
13350	INGRAM LIBRARY SERVICES LLC	95614775	LIBRARY/IN GRAM BOOKS	365.90	04/02/2026	04/30/2026		426	Approved
13350	INGRAM LIBRARY SERVICES LLC	95587747	LIBRARY/IN GRAM BOOKS	757.35	04/01/2026	04/30/2026		426	Approved
Total INGRAM LIBRARY SERVICES LLC:				6122.01					
J & H HEATING INC									
Approved									
2984	J & H HEATING INC	W39503	LIBRARY/H VAC 2026 SPRING	2330.00	04/22/2026	05/22/2026		426	Approved

[APIInvoiceApprovalDepartment].DepartmentName library AND [APIInvoice].Status Approved AND GeneralLedgerPeriod.GLPeriod 426

Vendor	Vendor Name	Invoice Number	Description	Invoice Amount	Invoice Date	Due Date	Batch	GL Period	Status
2984	J & H HEATING INC	W39488	SPRINK PREVENTA TIVE MAINTENA NCE LIBRARY/H EATING MAINTENA NCE	720.50	04/14/2026	05/14/2026		426	Approved
Total J & H HEATING INC:				<u><u>3050.50</u></u>					
JANI-KING OF MILWAUKEE									
Approved									
12411	JANI-KING OF MILWAUKEE	MIL05260321	LIBRARY/J ANITORIAL SVC MAY 2026	2839.70	05/01/2026	05/31/2026		426	Approved
12411	JANI-KING OF MILWAUKEE	MIL04260319	LIBRARY/J ANITORIAL SVC APRIL 2026	2839.70	04/01/2026	05/01/2026		426	Approved
Total JANI-KING OF MILWAUKEE:				<u><u>5679.40</u></u>					
JF AHERN COMPANY									
Approved									
4875	JF AHERN COMPANY	811054	LIBRARY/FI RE SPRINKLER INSP - ANNUAL APRIL 2026	688.00	04/13/2026	05/13/2026		426	Approved
Total JF AHERN COMPANY:				<u><u>688.00</u></u>					
KUJAWA ENTERPRISES INC									
Approved									
6819	KUJAWA ENTERPRISES INC	595625	LIBRARY/L ANDSCAPE MNT- APR 2026	2412.50	04/03/2026	05/03/2026		426	Approved

[APInvoiceApprovalDepartment].DepartmentName library AND [APInvoice].Status Approved AND GeneralLedgerPeriod.GLPeriod 426

Vendor	Vendor Name	Invoice Number	Description	Invoice Amount	Invoice Date	Due Date	Batch	GL Period	Status
Total KUJAWA ENTERPRISES INC:				<u><u>2412.50</u></u>					
LYONS ELECTRIC									
Approved									
1060	LYONS ELECTRIC	7762	LIBRARY/T ROUBLESH OOT LIGHTS	682.18	04/30/2026	05/30/2026		426	Approved
Total LYONS ELECTRIC:				<u><u>682.18</u></u>					
MIDWEST TAPE									
Approved									
548	MIDWEST TAPE	508786214	LIBRARY/1 CHILD FICTION PLAYAWAY	44.79	04/28/2026	05/28/2026		426	Approved
548	MIDWEST TAPE	508786212	LIBRARY/1 ADULT DVD	25.49	04/28/2026	05/28/2026		426	Approved
548	MIDWEST TAPE	508786211	LIBRARY/2 ADULT DVD	50.23	04/28/2026	05/28/2026		426	Approved
548	MIDWEST TAPE	508737588	LIBRARY/31 CHILD FICTION PLAYAWAY S	1791.69	04/18/2026	05/18/2026		426	Approved
548	MIDWEST TAPE	508737587	LIBRARY/1 ADULT DVD	25.49	04/18/2026	05/18/2026		426	Approved
548	MIDWEST TAPE	508737585	LIBRARY/1 ADULT DVD	23.24	04/18/2026	05/18/2026		426	Approved
548	MIDWEST TAPE	508715206	LIBRARY/2 ADULT DVD	50.23	04/14/2026	05/14/2026		426	Approved
548	MIDWEST TAPE	508715205	LIBRARY/1 ADULT DVD	22.49	04/14/2026	05/14/2026		426	Approved
548	MIDWEST TAPE	508715204	LIBRARY/1 ADULT DVD	17.24	04/14/2026	05/14/2026		426	Approved
548	MIDWEST TAPE	508672574	LIBRARY/1 ADULT DVD	20.24	04/03/2026	05/03/2026		426	Approved

[APIInvoiceApprovalDepartment].DepartmentName library AND [APIInvoice].Status Approved AND GeneralLedgerPeriod.GLPeriod 426

Vendor	Vendor Name	Invoice Number	Description	Invoice Amount	Invoice Date	Due Date	Batch	GL Period	Status
548	MIDWEST TAPE	508672572	LIBRARY/1 ADULT DVD	23.24	04/03/2026	05/03/2026		426	Approved
Total MIDWEST TAPE:				<u>2094.37</u>					
OVERDRIVE, INC.									
Approved									
13392	OVERDRIVE, INC.	00669CO26127173	LIBRARY/O VERDRIVE AUDIOBOOKS	109.00	04/16/2026	05/16/2026		426	Approved
13392	OVERDRIVE, INC.	00669CO26127173	LIBRARY/O VERDRIVE DIGITAL MATERIALS	60.00	04/16/2026	05/16/2026		426	Approved
Total OVERDRIVE, INC.:				<u>169.00</u>					
PAULINE HAASS PUBLIC LIBRARY									
Approved									
12948	PAULINE HAASS PUBLIC LIBRARY	20260407MOH	LIBRARY/R EPLACEMENT REIMBURSE MENT	36.00	04/07/2026	05/07/2026		426	Approved
Total PAULINE HAASS PUBLIC LIBRARY:				<u>36.00</u>					
PEWAUKEE UTILITY									
Approved									
13111	PEWAUKEE UTILITY	04102026	LIBRARY/W ATER SEWER FIRE	577.95	04/10/2026	05/01/2026		426	Approved
Total PEWAUKEE UTILITY:				<u>577.95</u>					
WALDEN, NEITZKE & KUHARY, SC									
Approved									
11855	WALDEN, NEITZKE & KUHARY, SC	09889	LIBRARY/L EGAL SVCS	780.00	04/10/2026	05/10/2026		426	Approved

[APIInvoiceApprovalDepartment].DepartmentName library AND [APIInvoice].Status Approved AND GeneralLedgerPeriod.GLPeriod 426

Vendor	Vendor Name	Invoice Number	Description	Invoice Amount	Invoice Date	Due Date	Batch	GL Period	Status
				FEB-MAR 2026					
Total WALDEN, NEITZKE & KUHARY, SC:				<u><u>780.00</u></u>					
WAUKESHA COUNTY TREASURER									
Approved									
926	WAUKESHA COUNTY TREASURER	CINV2026-01553	LIBRARY/C AFE ANNUAL SUPPORT	25252.00	04/13/2026	05/13/2026		426	Approved
926	WAUKESHA COUNTY TREASURER	CINV2026-01553	LIBRARY/A DVANTAGE PROGRAM	12376.00	04/13/2026	05/13/2026		426	Approved
926	WAUKESHA COUNTY TREASURER	CINV2026-01553	LIBRARY/F RIENDS/MO VIE LICENSE	613.00	04/13/2026	05/13/2026		426	Approved
926	WAUKESHA COUNTY TREASURER	CINV2026-01553	LIBRARY/S HARE OF DATABASE COST	1669.00	04/13/2026	05/13/2026		426	Approved
926	WAUKESHA COUNTY TREASURER	CINV2026-01579	LIBRARY/S UPPLIES	1284.68	04/13/2026	05/13/2026		426	Approved
926	WAUKESHA COUNTY TREASURER	CINV2026-01521	LIBRARY/B OOKPAGE FRIENDS	414.00	04/10/2026	05/10/2026		426	Approved
Total WAUKESHA COUNTY TREASURER:				<u><u>41608.68</u></u>					
ZOOBEAN INC									
Approved									
13314	ZOOBEAN INC	33109	LIBRARY/Z OOBEAN BEANSTAC K SUBSCRIPTI ON	1200.75	04/01/2026	05/01/2026		426	Approved
Total ZOOBEAN INC:				<u><u>1200.75</u></u>					
Total:				<u><u>77079.77</u></u>					

LOCAL GOVERNMENT INVESTMENT POOL

Department of Administration

Monthly Statement of Accounts

April 2026

State of Wisconsin

P.O. Box 8771 - Madison WI
53703

Phone: 608.266.3711

Fax: 608.223.6578

Depositor No. 867171

PEWAUKEE, VILLAGE OF
235 HICKORY ST
PEWAUKEE

01) GENERAL	\$10,228,834.40
02) CAP EXP & CONST PROJ	\$537,092.53
03) SEWER DEBT REPLACE	\$2,812,412.68
04) SEWER INVESTMENTS	\$1,297,419.75
05) WTR UTIL INVESTMENT	\$648,562.49
06) TIF RELATED HOLDING	\$168,695.39
07) LAIMON DONATION/LAKESIDE PARK	\$363,910.37
08) CEMETARY PERPETUAL	\$38,085.86
09) SEWER HOOKUP FEES	\$2,000,061.09
12) WATER HOOKUP FEES	\$289,343.48
16) LIBRARY	\$104,259.92
TOTAL	\$18,488,677.96

Date	Type	Memo	Deposits	Withdrawals	Balance
Acct# 01	GENERAL			Beginning Balance	\$10,585,258.24
4/1/2026	Withdraw - Wire	TRANSFER TO COVER PAYABLES 4/1/2026		(\$500,000.00)	\$10,085,258.24
4/6/2026	Deposit - Direct Aids	DOT MUNI TRN AD	\$138,822.12		\$10,224,080.36
4/30/2026	Interest	INT Apr 26 3.69%	\$30,914.17		\$10,254,994.53
4/30/2026	Withdraw - State Payment	INVOICE 22207		(\$26,160.13)	\$10,228,834.40
	Account Total		\$169,736.29	(\$526,160.13)	\$10,228,834.40
Acct# 02	CAP EXP & CONST PROJ			Beginning Balance	\$535,469.64
4/30/2026					\$535,469.64
4/30/2026	Interest	INT Apr 26 3.69%	\$1,622.89		\$537,092.53
	Account Total		\$1,622.89	\$0.00	\$537,092.53
Acct# 03	SEWER DEBT REPLACE			Beginning Balance	\$2,803,914.63
4/30/2026					\$2,803,914.63
4/30/2026	Interest	INT Apr 26 3.69%	\$8,498.05		\$2,812,412.68
	Account Total		\$8,498.05	\$0.00	\$2,812,412.68
Acct# 04	SEWER INVESTMENTS			Beginning Balance	\$1,293,499.44
4/30/2026					\$1,293,499.44
4/30/2026	Interest	INT Apr 26 3.69%	\$3,920.31		\$1,297,419.75
	Account Total		\$3,920.31	\$0.00	\$1,297,419.75
Acct# 05	WTR UTIL INVESTMENT			Beginning Balance	\$646,602.78
4/30/2026					\$646,602.78
4/30/2026	Interest	INT Apr 26 3.69%	\$1,959.71		\$648,562.49
	Account Total		\$1,959.71	\$0.00	\$648,562.49
Acct# 06	TIF RELATED HOLDING			Beginning Balance	\$168,185.66
4/30/2026					\$168,185.66
4/30/2026	Interest	INT Apr 26 3.69%	\$509.73		\$168,695.39

	Account Total		\$509.73	\$0.00	\$168,695.39
Acct# 07	LAIMON DONATION/LAKESIDE PARK			Beginning Balance	\$362,810.77
4/30/2026					\$362,810.77
4/30/2026	Interest	INT Apr 26 3.69%	\$1,099.60		\$363,910.37
	Account Total		\$1,099.60	\$0.00	\$363,910.37
Acct# 08	CEMETARY PERPETUAL			Beginning Balance	\$37,970.78
4/30/2026					\$37,970.78
4/30/2026	Interest	INT Apr 26 3.69%	\$115.08		\$38,085.86
	Account Total		\$115.08	\$0.00	\$38,085.86
Acct# 09	SEWER HOOKUP FEES			Beginning Balance	\$1,994,017.66
4/30/2026					\$1,994,017.66
4/30/2026	Interest	INT Apr 26 3.69%	\$6,043.43		\$2,000,061.09
	Account Total		\$6,043.43	\$0.00	\$2,000,061.09
Acct# 12	WATER HOOKUP FEES			Beginning Balance	\$288,469.19
4/30/2026					\$288,469.19
4/30/2026	Interest	INT Apr 26 3.69%	\$874.29		\$289,343.48
	Account Total		\$874.29	\$0.00	\$289,343.48
Acct# 16	LIBRARY			Beginning Balance	\$103,944.89
4/30/2026					\$103,944.89
4/30/2026	Interest	INT Apr 26 3.69%	\$315.03		\$104,259.92
	Account Total		\$315.03	\$0.00	\$104,259.92
				Grand Total	\$18,488,677.96

- There are no minimum or maximum dollar limits for deposits and withdrawals. However, to enhance investment performance for all LGIP participants, notify the LGIP Administrator, at least one day prior to the transaction date, of any deposits and/or withdrawals of \$10 million or more.
- There has been changes to your account security. The Local Government Investment Pool (LGIP) has a new security measure to protect your account. Your LGIP Account will be assigned a verification code to protect your account from unauthorized use. The verification code is used to validate your full user rights account access. To assist us in this new security measure, please make note of what your verification code is. For users with full user rights access, you can find your verification code on the LGIP website under your account settings. Please provide this verification code when calling LGIP. If you do not have online access, please contact the LGIP Administrator at lgip@wisconsin.gov.
- As a user of your LGIP account online, please ensure your user access is updated. If you would like to verify who has user access to your account, please email the administrator at LGIP@wisconsin.gov

Pewaukee Public Library - Monthly Statistics 2026

	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Year to date	%
Circulation - ALL														
2024	27030	25093	27741	26423	24802	29343	33221	28671	24717	23933	23536	22784	317294	101.25%
2025	25546	23468	27323	25880	24601	30919	32449	28203	25483	26132	23069	23447	316520	99.76%
2026	26305	23907	27410	25141	0	0	0	0	0	0	0	0	102763	100.53%
Circulation - Print and A/V														
2024	22224	20591	23043	21936	20181	24818	28559	24014	20107	19320	18971	18157	261921	98.81%
2025	20181	18557	21880	20813	19503	25807	27066	22708	20117	20485	17860	18017	252994	96.59%
2026	20150	18480	21359	19449									79438	97.55%
Circulation - Digital														
Libby NON-PPL Titles 2025	4787	4418	4921	4557	4522	4587	4856	4977	4870	4944	4428	4604	56471	114.12%
Libby PPL Titles 2025	0	0	0	0	0	0	0	0	0	382	781	826	1989	
Hoopla Circulation	578	493	522	510	576	525	527	518	496	321	0	0	5066	102.14%
Total 2025	5365	4911	5443	5067	5098	5112	5383	5495	5366	5647	5209	5430	63526	118.14%
Libby NON-PPL Titles 2026	5254	4632	5245	4850									19981	106.95%
Libby PPL Titles 2026	901	795	806	842									3344	#DIV/0!
Total 2026	6155	5427	6051	5692		0	0	0	0	0	0	0	23325	112.21%
% of Circulation Digital														
2024	17.78%	17.94%	16.94%	16.98%	18.63%	15.42%	14.03%	16.24%	18.65%	19.27%	19.40%	20.31%	17.45%	
2025	21.00%	20.93%	19.92%	19.58%	20.72%	16.53%	16.59%	19.48%	21.06%	20.15%	19.19%	19.64%	19.44%	
2026	23.40%	22.70%	22.08%	22.64%									22.70%	
Circulation Of PPL Owned Titles - Libby														
# of PPL owned copies	708	708	708	753										
PPL Patrons 2026	901	795	806	842									3,344	
Other Bridges Libraries 2026	48	57	58	60									223	
Other Statewide Circ 2026	637	627	833	831									2,928	
Total Circulation	1,586	1,479	1,697	1,733									6,495	
CD Books vs. Eaudiobook Circulation														
CD Books 2026	221	188	246	275									930	
Eaudiobooks 2026	3183	4133	3200	3106									13622	
% of Physical Circulation	6.94%	4.55%	7.69%	8.85%									6.83%	
Library Visits														
Monthly total 2025	4500	4230	4735	4995	4034	6467	6392	4528	4230	4837	3925	3599	56472	121.94%
Daily average 2025	173	176	175	185	208	259	246	181	169	179	164	150	2353	
Monthly total 2026	4531	4531	4799	8886									22747	123.22%
Daily average 2026	174	189	192	386									471	
Reference Transactions														
2025	590	559	580	564	493	1098	859	647	603	544	494	496	7527	96.55%
2026	699	572	715	671									2657	115.87%
New Library Cards Issued														
2025	114	81	113	115	94	169	133	97	98	80	56	50	1200	96.08%
2026	90	56	84	78									308	72.81%

Pewaukee Public Library - Monthly Statistics 2026

	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Year to date	%
Meetings Room Usage														
2025	58	68	61	80	56	62	68	44	65	67	73	40	742	117.78%
2026	61	63	74	83									281	105.24%
Study Room Usage														
2025	153	182	157	154	151	149	45	130	119	100	128	106	1574	92.32%
2026	140	159	98	126									523	80.96%
Uses of Public Wireless Internet														
2025	348	4503	5121	5627	5219	4265	5247	4590	5323	6195	5709	6654	58801	477.51%
2026	3833	5344	4827	6935									20939	134.23%
Use of Public Internet Computers														
2025	379	0	431	435	369	384	391	368	440	431	341	422	4391	90.09%
2026	453	395	439	393									1680	134.94%
Website Visits														
2025	15180	14268	14013	20555	15063	15180	19116	17165	13921	13631	16039	18381	192512	103.17%
2026	13322	10506	13113	27011									63952	99.90%
Children's Programs (0-5)														
# programs 2025	8	14	11	17	6	15	19	1	12	17	13	5	138	103.76%
Attendance 2025	291	676	494	771	319	728	783	31	556	809	579	236	6273	100.50%
# programs 2026	14	16	14	15									59	118.00%
Attendance 2026	595	684	589	666									2534	113.53%
Children's Programs (6-11)														
# programs 2025	4	5	5	7	6	17	18	2	4	7	5	5	85	114.86%
Attendance 2025	86	144	126	271	849	1198	678	300	111	312	150	133	4358	122.66%
# programs 2026	7	9	6	7									29	138.10%
Attendance 2026	148	205	107	223									683	108.93%
Young Adult Programs (12-18)														
# programs 2025	2	2	3	3	4	1	4	0	3	2	3	2	29	111.54%
Attendance 2025	12	19	18	26	159	2	68	0	15	24	31	26	400	93.24%
# programs 2026	2	5	4	4									15	150.00%
Attendance 2026	11	23	24	26									84	112.00%
Adult Programs (19+)														
# programs 2025	6	9	12	13	13	10	9	11	12	9	13	5	122	96.83%
Attendance 2025	35	118	206	224	220	139	108	142	289	100	209	62	1852	90.65%
# programs 2026	9	9	9	10									37	92.50%
Attendance 2026	89	108	128	139									464	79.59%
General Interest Program														
# programs 2025	0	0	1	0	0	2	0	0	0	0	0	1	4	66.67%
Attendance 2025	0	0	120	0	0	404	0	0	0	0	0	32	556	80.58%
# programs 2026	0	0	1	0									1	100.00%
Attendance 2026	0	0	110	0									110	91.67%

Pewaukee Public Library - Monthly Statistics 2026

	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Year to date	%
Children's Self-Directed Activities (0-5) (includes summer reading participation)														
# programs 2025	0	0	0	0	0	0	2	1	0	0	0	0	3	300.00%
Attendance 2025	0	0	0	0	0	0	125	158	0	0	0	0	283	191.22%
# programs 2026	0	0	0	0									0	#DIV/0!
Attendance 2026	0	0	0	0									0	#DIV/0!
Children's Self-Directed Activities (6-11) (includes summer reading participation)														
# programs 2025	0	1	1	2	1	0	0	2	0	0	0	1	8	100.00%
Attendance 2025	0	15	121	38	20	0	0	736	0	0	0	60	990	81.28%
# programs 2026	0	1	0	0									1	25.00%
Attendance 2026	0	12	0	0									12	6.90%
Young Adult Self-Directed Activities (12-18) (includes summer reading participation)														
# programs 2025	4	4	3	4	3	3	5	4	3	3	4	4	44	122.22%
Attendance 2025	104	144	95	110	92	284	241	399	106	168	97	118	1958	132.39%
# programs 2026	3	4	5	4									16	106.67%
Attendance 2026	110	94	173	69									446	98.45%
Adult Self-Directed Activities (19+) (includes summer reading participation)														
# programs 2025	2	4	4	0	0	0	0	1	0	0	0	1	12	92.31%
Attendance 2025	196	366	375	0	0	0	0	255	0	0	0	46	1238	90.70%
# programs 2026	3	5	5	1									14	140.00%
Attendance 2026	320	468	325	105									1218	129.99%
Other Self-Directed Activities (All Ages) (includes summer reading participation)														
# programs 2025	0	0	0	0	0	2	1	1	0	0	0	0	4	57.14%
Attendance 2025	0	0	0	0	0	357	165	52	0	0	0	0	574	53.20%
# programs 2026	1	1	1	0									3	#DIV/0!
Attendance 2026	74	93	130	0									297	#DIV/0!

Pewaukee Public Library
Director's Report
May 2026

Public Services Department (from Emma Kutchenreuter, Library Services Manager)

- In April, I completed a job matrix for my position and the positions in the circulation department to aid in the upcoming wage audit for the Village of Pewaukee employees.
- As part of the website update committee, I attended our first meeting to prepare for the upcoming design and implementation processes.
- To prepare for the summer reading kick-off event in June, Madi, Peter, and I coordinated to schedule extra staff for the event. I was able to confirm some circulation staff and volunteers to help.
- We had our staff development day on April 17. During the staff day, I conducted a review of circulation procedures with the circulation department and the librarians.
- Finally, I completed my quarterly one-on-one meetings with all circulation staff. It was very helpful to hear what they are enjoying about their positions as well as their suggestions for changes. Overall, what circulation staff enjoys the most is the culture at the Pewaukee Library and working with everyone here.

Thanks for everything you do!

Youth Services Department (from Peter Blenski, Youth Services Manager)

We're wrapping up our spring programming and getting ready for summer. Our summer calendars are out at the Kids Desk and it is a great resource for parents to have and remind them of all the things we're doing for free for summer. It's always a huge effort to coordinate with everyone and get the dates in and program descriptions, but I think our families really appreciate it.

Pewaukee Public Library Director's Report May 2026



210 Main St.
(262) 691-5670
www.pewaukeelibrary.org

Summer Reading Sign Up starts May 26th!

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
JUNE 7 6:00 PM LEGO NIGHT	8 10:00 AM KID KRAFTS 6:00 PM LEGO NIGHT	9 10:00 AM BABY & TODDLER TIME 1:00 PM SENIOR SUPERHEROES 2:00 PM End Space Book Club	10 10:00 AM BABY & TODDLER TIME 2:00 PM FRANKENSTEIN TO-TO CUT	11 10:00 AM DANCE PARTY 2:00 PM MOVIE TIME 1:00 PM Picture Book Pals	12 10:00 AM SUMMER KICK-OFF 5:00 PM BOOKS -VS- ZOMBIES 11:30 AM PUPPY TALES	13 OPEN 9-1
	14 10:00 AM KID KRAFTS 6:00 PM LEGO NIGHT	15 10:00 AM SENIOR SUPERHEROES 1:00 PM End Space Book Club	16 10:00 AM BABY & TODDLER TIME 2:00 PM FRANKENSTEIN TO-TO CUT	17 10:00 AM BABY & TODDLER TIME 2:00 PM Picture Book Pals	18 10:00 AM BABY & TODDLER TIME 11:30 AM PUPPY TALES	19 OPEN 9-1
20 10:00 AM KID KRAFTS 6:00 PM LEGO NIGHT	21 10:00 AM KID KRAFTS 6:00 PM LEGO NIGHT	22 10:00 AM SENIOR SUPERHEROES 1:00 PM End Space Book Club	23 10:00 AM BABY & TODDLER TIME 2:00 PM SMARTY PANTS	24 10:00 AM DANCE PARTY 2:00 PM MOVIE TIME 6:00 PM ROCK PAINTING	25 10:00 AM BABY & TODDLER TIME 11:30 AM PUPPY TALES	26 OPEN 9-1
27 10:00 AM KID KRAFTS	28 10:00 AM KID KRAFTS	29 10:00 AM SENIOR SUPERHEROES	30 10:00 AM BABY & TODDLER TIME	31 10:00 AM BABY & TODDLER TIME	1 10:00 AM BABY & TODDLER TIME 2:00 PM MOVIE TIME	2 1:00 PM Picture Book Pals 6:00 PM D&D CLUB
JULY	3 LIBRARY CLOSED	4 LIBRARY CLOSED	5 10:00 AM KID KRAFTS	6 10:00 AM KID KRAFTS	7 10:00 AM SENIOR SUPERHEROES 1:00 PM End Space Book Club	8 10:00 AM BABY & TODDLER TIME 2:00 PM WILDLIFE IN NEED CENTER
	9 10:00 AM KID KRAFTS 6:00 PM LEGO NIGHT	10 10:00 AM SENIOR SUPERHEROES 1:00 PM End Space Book Club 2:00 Step by Step Painting	11 10:00 AM BABY & TODDLER TIME 2:00 PM BOOKS ON TOPICS PAUL ARENT	12 10:00 AM DANCE PARTY 2:00 PM MOVIE TIME 1:00 PM Picture Book Pals	13 10:00 AM BABY & TODDLER TIME 11:30 AM PUPPY TALES	14 OPEN 9-1
15 10:00 AM KID KRAFTS 6:00 PM LEGO NIGHT	16 10:00 AM KID KRAFTS 6:00 PM LEGO NIGHT	17 10:00 AM SENIOR SUPERHEROES 1:00 PM End Space Book Club	18 10:00 AM BABY & TODDLER TIME 2:00 PM HOLLYWOOD PRODUCE	19 10:00 AM DANCE PARTY 2:00 PM MOVIE TIME	20 10:00 AM BABY & TODDLER TIME 11:30 AM PUPPY TALES	21 OPEN 9-1
22 10:00 AM KID KRAFTS 6:00 PM LEGO NIGHT	23 10:00 AM KID KRAFTS 6:00 PM LEGO NIGHT	24 10:00 AM SENIOR SUPERHEROES 1:00 PM End Space Book Club	25 10:00 AM BABY & TODDLER TIME	26 1:00 PM Picture Book Pals 6:00 PM not quite a BOOK CLUB	27 10:00 AM BABY & TODDLER TIME 11:30 AM PUPPY TALES	28 OPEN 9-1
AUGUST	29 10:00 AM NERF GAMES	30 10:00 AM PEWaukee POLICE AND FIRE DAY AUGUST 22	31 10:00 AM BABY & TODDLER TIME	1 OPEN 9-1	2 OPEN 9-1	3 OPEN 9-1

Dates and times subject to changes or cancellations. Check our Facebook page or call us for confirmation.

★ = REGISTRATION REQUIRED

LAST DAY TO TURN IN READING LOGS: AUGUST 22

To prepare for summer, we've been working with the school district to help promote what we're offering. I will be going into Pewaukee Lake and talking to the kids directly. Both Lauren and Sandy have made videos to show what they're offering. It's really great that we are able to work directly with the schools on the project.

Pewaukee Public Library Director's Report May 2026



T-Rex Tea Party was a huge success again, it's good to have a big party at the library mid-way thru the semester like we do for Halloween, we had about 125 participants total.

Adult Services Department (from Madi Cooper, Adult Services Manager)

- **Bitwarden:** One of my goals for this year was to equip the library with a secure password manager. After researching several options, I selected Bitwarden due to its cost-effectiveness and its "Collections" feature. This feature allows us to control access to specific credentials; for instance, a password for a book-purchasing site can be shared exclusively with librarians rather than circulation staff. After deciding on this tool, Nan and I collaborated to input passwords and establish the best workflow for sharing them with the team. During staff development day, I guided everyone through setting up their accounts and provided training on how to use the platform. Since implementing the system, we have upgraded our password security across the board, and operations have been running smoothly.
- **Website Project:** Now that we have selected our new vendor, the website redesign project is officially underway. The department heads formed a project team consisting of Emma, Children's Librarian Sandy, and Administrator Kirk, with myself taking the lead. We recently held an initial kick-off meeting with our Library Market contact to discuss the preliminary stages of the development. To prepare for this, we had staff review our current website along with other live Library Market sites to gather feedback on likes and dislikes.
- **ADA Compliance:** Emily, the Bridges marketing specialist, visited the library to give a presentation to the librarians on making our marketing materials ADA-compliant. This was especially helpful as we prepare for the new website launch, and it is a top priority to ensure everything we publish is accessible to everyone. Combined with what we learned on staff development day and the style guide we established a few years ago, we now have a strong foundation to ensure our new website meets all accessibility requirements.
- **Summer Reading Prep:** Peter, Emma, and I have been collaborating to plan our summer reading kick-off event. Emma successfully recruited plenty of volunteers to help run the different stations, and we are currently briefing the staff on their assigned roles for the day. While we are not running the typical

Pewaukee Public Library Director's Report May 2026

summer reading program for adults this year, the event will serve as the perfect opportunity to promote our year-long adult reading program and encourage new sign-ups.

Thanks for everything you do!

Administration (from Nan Champe, Library Director)

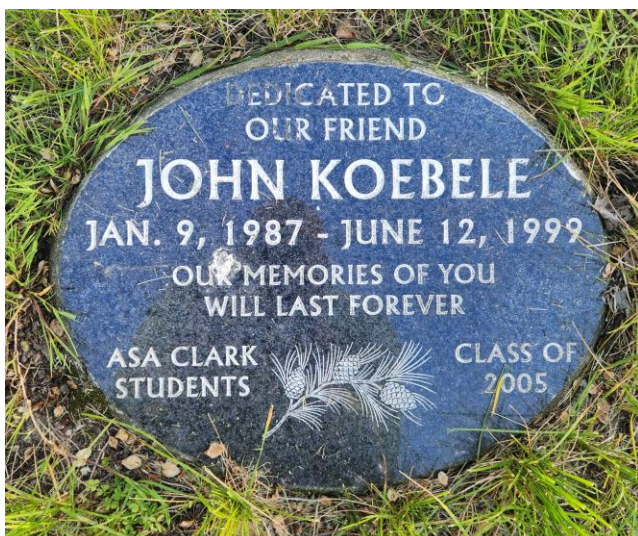
- *Meetings/Events attended:*
 - April 6: Act 150 Meeting @ Brookfield Public Library
 - April 6: City of Pewaukee Council Meeting
 - April 7: Village of Pewaukee Department Heads Meeting
 - April 8: Village of Pewaukee Trustee Meeting
 - April 14: Emergency Closing of Library due to Power Outage
 - April 15: Bridges Board of Trustees Meeting
 - April 15: Library DH Meeting
 - April 15: PPL Board Meeting
 - April 17: PPL Staff Development Day
 - April 27-29: WAPL Conference in Elkhart Lake, WI
- *Capital Project: Flat Roof Replacement.* The contract and funding for the flat roof project was approved by the City and the Village of Pewaukee. I have been in contact with M.M. Schranz Roofing and have signed the necessary Proposal. I have been notified that the replacement is tentatively scheduled to begin on Monday, August 17th.
- *Retirement Announcement.* Scott Klein, City Administrator for the City of Pewaukee has announced his retirement. The City has hired a search firm to find a replacement.
- *Staff Development Day.* We hosted our Staff Development Day on Friday, April 17th. All staff topics included a brainstorming session on our current website and likes and dislikes from other Library Market sites, training and implementation on our new password manager and department breakout sessions.
- *Anniversary.* April 29th marketed my 7th anniversary as the Director at the Pewaukee Library. I'm looking forward to a productive 8th year.
- *Summer Reading.* Staff have finalized the Library's Summer Reading Program. Registration for the reading incentive program will run from May 26th through August 22nd. We are excited for a fun summer with programming in June and July which begins with our kickoff event on Friday, June 12th.
- *Emergency Closing: April 14th.* Due to the severe storms, the Pewaukee Library was without power on April 14th and the library was closed for the day. After power was restored, we experienced several problems which required regular contractors to come in to restore building settings, restart systems and replace damaged equipment. Here is a list of the problems that we encountered:
 - Server settings were lost and Taylor Computing was called to trouble shoot and restore setting.
 - Ceiling leaks were caused by the fact that the boilers did not start working automatically with the restoration of power. The cold water caused several VAV's to leak in the ceiling both upstairs and downstairs. Note: this is a great reason to update the HVAC controls. With a new alert system, I will receive notification if a system is offline.

Pewaukee Public Library Director's Report May 2026

- 2 light fixtures with water damage needed to be replaced.
- 2 surge protectors in the children's room needed to be replaced. Thankfully, while the surge protectors were damaged, our computers were not.
- **Library Standards and Act 150 Committee (AGENDA ITEM).** The updated standards received the required endorsement by both the # of libraries and the percentage of population. The endorsement was not unanimous with Pewaukee and Eagle not endorsing the standards. The Waukesha County Library Services Plan 2027-2031 will now proceed to review and possible approval by the Waukesha County Board. The anticipated timeline is:
 - May 18th (8:30am start, tentative start of this agenda item discussion at 9:15am): County Board Executive Committee
 - May 20th (8:15 am start, tentative start of this agenda item discussion at 9:35am): County Board Finance Committee
 - May 26th (7:00pm start): County Board Meeting

At these meetings the County Board's purpose is to consider approval of the proposed Waukesha County 2027-2031 Library Services Plan. The ordinances in County Code that refer to the plan will also be updated as part of this approval, to remove dated language, clarify language for the formulas, and ensure consistency with the 2027-2031 Waukesha County Library Services Plan, including the new distribution formula. There have been times where elements of the plan have been vetoed once it has gotten to the County Board level. If anything were to be suggested as a change to the standards, it would have to go back before the library boards. I plan to be in attendance at these meetings and you are also welcome.

- **John Koebele Memorial Tree (AGENDA ITEM).** I met with Dave and we agreed upon a good spot - on the grass off of Prospect Avenue, close to the Lake Street intersection. This way, it would be visible to people walking on the sidewalk enroute to the Pewaukee School Campus. I have included a picture of the memorial plaque. The tree would be an evergreen.



Pewaukee Public Library
Director's Report
May 2026

- Public Library Annual Report Addendum 2025 (**AGENDA ITEM**). The Public Library Annual Report is completed before the Library has audited financials. With the completion of the audit, there are a couple of financial adjustments that could be made so I have completed the required form to request these adjustments from the DPI. I would ask for the Board consideration to approve the Addendum.
- Waiver of Conflict (**AGENDA ITEM**). I've included a copy of the email from Attorney Wirkus which explains why this document is being presented. Before the meeting, I will speak with the Village to ask their intended course of action on whether this document will be on their agenda as well.
- RFPs for 2026 Library's HVAC Control Replacement Project (**AGENDA ITEM**). I am still working to complete this documentation. It will email the information to you early next week.



Wisconsin Department of Public Instruction
PUBLIC LIBRARY ANNUAL REPORT
ADDENDUM
 PI-2407 (New 06-23)

INSTRUCTIONS:

- Complete items 1-9 and submit to DPILibraryReport@dpi.wi.gov.
- DPI will respond within three business days. In some cases, this response will indicate a future date on which the Annual Report will be unlocked.
- Once you receive notification of the report being unlocked, complete updates within 5 business days. Complete items 10 and 11. Email completed form to DPILibraryReport@dpi.wi.gov.

GENERAL INFORMATION

1. Name of Library or Branch Pewaukee Public Library		2. ID (WI ####) WI0421		3. Public Library System Bridges Library System	
4. Contact Name Nan Champe	5. Contact Title Library Director		6. Contact Email director@pewaukeelibrary.org		7. Contact Phone 262-746-0920

8. Description

The financial audit of the Pewaukee Public Library for 2025 has been completed. I would like to update revenue and expenditure totals to match these audited financials. Updated audited numbers will change the Pewaukee Library's calculations for applying for exemption from the Waukesha County Library Tax.

9. Date of Request

05/14/2026

COMPLETE AFTER REPORT IS UNLOCKED

10. Date of Completion

05/14/2026

11. Detail. For each update, include the section name and question identifier. If a numeric value was removed, identify whether the value was not collected/Unknown, not applicable or zero (0).

V. Library Operating Revenues

6. Other Funds Carried Forward or Expended \$0
 7. All Other Operating Income \$61,155
 8. Total Operating Income Add 1 through 7 \$1,321,355

VI. Library Operating Expenditures

- 3b. Electronic Materials \$26,200.00
 3d. All Other Library Materials \$5,560.00
 Subtotal 3 \$128,786
 6 Total Operating Expenditures Add 1 through 5 \$1,333,825

VIII. OTHER FUNDS HELD BY THE LIBRARY BOARD

1. Total Amount of Other Funds at the End of the Year \$276,173

Signature of Contact Person

> *Nan Champe*

Date Signed Mo./Day/Yr.

5/14/26

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Outlook

Re: Library Representation

From William Wirkus <wwirkus@waldenlaw.net>
Date Mon 5/11/2026 12:17 PM
To Nan Champe <director@pewaukeelibrary.org>

1 attachment (98 KB)

WAIVER OF CONFLICT 2026.pdf;

Good Afternoon Nan,

As you may recall, Atty. Matt Gralinski and Atty. Tom Schmitzer will be joining our firm on July 1, 2026, which creates a potential conflict of interest, since Atty. Gralinski currently represents the Village of Pewaukee.

As the 7/1/26 date approaches, the Library Board will need to decide if it wants to continue to retain our firm on non-adversarial matters after July 1 (by waiving the potential conflict of interest) or starting a search for new counsel. The Village is being presented with the same question and option, as Atty. Gralinski would continue to represent the Village on non-adversarial matters, assuming both parties (Village and Library) agree to the waiver.

Attached is a proposed Conflict of Interest Waiver for the Board's consideration at its earliest opportunity. Please let me if you or the Board have any additional questions or need additional information regarding the above.

Thank you,

Bill

Attorney William W. Wirkus
Walden, Neitzke & Taylor, S.C.
707 West Moreland Boulevard, Suite 9
Waukesha, Wisconsin 53188
Phone: (262) 547-5517
Fax: (262) 547-7517
wwirkus@waldenlaw.net

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WAIVER OF CONFLICT (“WAIVER”)**(Pewaukee Public Library Board of Trustees/Joint Library)**

Walden, Neitzke & Taylor, S.C. has represented the Pewaukee Public Library Board of Trustees (“Joint Library”) for a number of years. The Joint Library acknowledges that Atty. Matthew R. Gralinski, who represents the Village of Pewaukee (“Village”) at the firm Hippenmeyer, Reilly, Blum Schmitzer & Fabian, S.C., will be joining Walden, Neitzke & Taylor, S.C. on July 1, 2026 and will continue to represent the Village. Atty. Gralinski has, in the past, represented the Village on matters adversarial to the Joint Library but, at the time of this Waiver, does not currently represent the Village on active matters adversarial to the Joint Library. The purpose of this provision is to confirm that, despite this past representation and the potential for the Joint Library to be adversarial on matters to the Village in the future, the Joint Library agrees and consents to Walden, Neitzke & Taylor S.C. undertaking simultaneous, multiple representation of the Village and the Joint Library, so long as the representation being provided to either the Village or Joint Library is not related to a matter where those parties are adversarial to each other and then, in which case, Walden, Neitzke & Taylor, S.C. shall immediately withdraw from representing both the Village or Joint Library on such matters and the Village and Joint Library shall obtain new, separate, independent counsel for representation on such directly adversarial matters.

In view of the generally amicable relationship between the Village and the Joint Library, and the narrow range of anticipated matters where such parties are directly adversarial to each other, the Joint Library and Walden, Neitzke & Taylor, S.C. agree that the firm’s overall representation of the Joint Library would not be adversely affected by the limitations described above.

Further, to the extent a conflict exists for Walden, Neitzke & Taylor, S.C. to represent the Joint Library on matters unrelated to the Village under this Waiver, the Joint Library desires to waive the conflict of interest presented and to proceed with Walden, Neitzke & Taylor S.C. as its counsel pursuant to its existing engagement letter with Walden, Neitzke & Taylor, S.C. and this Waiver. The firm is confident that it can represent the Joint Library, though the Joint Library acknowledges there are risks associated with this arrangement. For example, there is always the concern the prior relationship with the

Village could conceivably cause the firm to represent Village less vigorously than would otherwise be the case. Also, if changing facts and circumstances cause the relationship between the Village and Joint Library to become significantly more adversarial in nature or otherwise warrant, professional responsibilities may require the firm to withdraw from the representation of the Village and the Joint Library on those matters. The Joint Library, which understands these risks, nonetheless desires to continue to retain the firm as its counsel, subject to its existing engagement letter and this Waiver.

The Joint Library's execution of this Agreement shall confirm its knowing and voluntary consent to the multiple representation and waiver of conflict described herein.

IN WITNESS WHEREOF, the parties to this Waiver have caused it to be executed as set forth below.

Dated this _____ day of _____, 2026.

PEWAUKEE PUBLIC LIBRARY BOARD OF TRUSTEES

By: _____
Dale Noll
President

Dated this _____ day of _____, 2026.

WALDEN, NEITZKE & TAYLOR, S.C.

By: _____
Attorney William W. Wirkus

Managing the Library's Money

The library board has ultimate responsibility for all aspects of library financial management—from budgeting to spending to financial reporting. Your community will be much more willing to provide the resources necessary for high-quality library service when they know library finances are carefully controlled and monitored.

The board controls and monitors library finances by:

- Careful development and approval of the budget (see [Trustee Essential #8: Developing the Library Budget](#)).
- Review and approval of all library expenditures.
- Review and monitoring of monthly financial statements.
- Development of policies for the handling of gifts and donations.
- Accurate financial reporting.
- Careful attention to financial audits.

Approval of Library Expenditures

Wisconsin Statutes give the library board exclusive control of the expenditure of all moneys collected, donated, or appropriated for the library fund. The board exercises this control through the approval of the budget, the establishment of financial policies, and the audit and approval of vouchers for all library expenditures.

Basic library financial procedures are as follows:

1. The library board approves the annual budget and any budget adjustments necessary during the year. (See [Trustee Essential #8: Developing the Library Budget](#).)
2. The library director is delegated authority to make purchases within the budget and according to board-approved purchasing policies.
3. The library director is responsible for preparing vouchers for all expenditures, a monthly list of all library expenditures, and a monthly financial statement.
4. At the monthly board meeting, the library board audits and approves payment of the expenditures, and reviews and approves the financial statement.
5. The board secretary, or other designee of the board, signs the vouchers and they are forwarded to the municipal clerk for payment.

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In This Trustee Essential

- Responsibilities for library expenditures
- Responsibilities for library financial health and financial reporting
- Options for proper handling of gifts and donations

6. Expenditures approved by the board for payment out of any library-held trust/gift fund accounts are made by the board treasurer or other designee of the board. It is recommended that board policy or bylaws require two signatures (one being the board treasurer or president) for any payment or withdrawal out of a library-held account.

Financial Statements

To facilitate the board's monitoring of library finances, the director should present financial statements that the library board and the general public can understand. The library director should provide monthly financial reports that include:

- Last month and year-to-date expenditures for each line item
- Total income and expenditures last month and year-to-date
- Budget balances for each line item and the total budget

To oversee the finances adequately, the board should study financial statements carefully, ask questions, and be sure that they understand any unexpected or unusual expenditures or budget developments.

Gifts and Donations

Library boards may deposit gift, bequest, devise, and endowment funds in a savings or checking account held by the library. However, all other library income, including fines and fees, must be deposited with the municipality.

Wisconsin library law provides that library boards have exclusive *control* of all funds collected, donated, or appropriated for the library fund; however, library boards have the legal authority to maintain *custody* of only gift, bequest, devise, and endowment funds. Expenditures of funds held by the municipality for library purposes are made as approved by the library board, with actual disbursements made by the municipal treasurer.

Wisconsin Statutes Section 43.58 (7) provides five alternatives for the handling of a gift, bequest, devise, or endowment provided to the library. Before making such transfers, library boards should be careful to consider any special provisions of the original gifts, bequests, or endowments. As with other transfers and deposits, the library board retains control of these funds.

1. The library board may pay or transfer the gift, bequest, or endowment, or its proceeds to the treasurer of the municipality or county in which the library is situated.
2. The library board may deposit the gift, bequest, or endowment to a public depository under Chapter 34 (a bank, credit union or savings and loan in Wisconsin, or the Local Government Investment Pool).
3. The library board may transfer the gift, bequest, or endowment to a charitable organization, described in section 501 (c) (3) of the Internal Revenue Code and exempt from federal income tax under section 501 (a) of the Internal Revenue Code.

4. The library board may instruct the board's financial secretary to invest the gift funds as permitted under Section 112.10. A financial secretary must be bonded for at least the value of the funds or property held. The financial secretary must also make at least annual reports to the library board showing in detail the amount, investment, income and disbursements from any funds held. This report must also be attached to the annual report provided to the municipality and the Division for Libraries and Technology.
5. The library board may pay or transfer the gift bequest, or endowment to a charitable organization or to a community foundation only if the library board and the charitable organization or the community foundation agree, in writing and at the time of the payment or transfer of the gift, bequest, or endowment, to the conditions outlined in the Statutes [s. 43.58 (7) (3)].

For any funds in library custody, it is important that a library adopt policies for financial practices and controls that meet municipal audit requirements. For example, library board policy should require two signatures for any payment or withdrawal out of a library-held account. Libraries holding substantial funds should have an investment policy approved by the library board.

Annual Report

The library board is responsible for approving the state-required annual report and providing a copy to the library system, the DLT, and to the governing municipality. The library director prepares this report, but it is the library board's responsibility to ensure that the report is accurate and complete. It must show all library income by source and all expenditures in detail, as well as the status of all funds under library board control. Instructions and forms for the annual report are available at <http://dpi.wi.gov/pld/data-reports/annual-report>. A [Sample Trust/Gift Fund Report](#) is attached.

Audit

In most communities, public library financial records should be audited along with all other records maintained by the municipality or county that serves as the library's fiscal agent. Funds controlled directly by the library board, such as gift funds or endowments, should be audited annually by the municipality, the county, or an outside auditor. If your municipality does not audit your library's financial records, you may want to ask that they do so, or you may budget for an outside auditor to conduct an annual audit. Municipal and library audits are public records and must be publicly available. The library board should examine audit reports and carefully follow any audit recommendations.

Discussion Questions

1. Why is careful control and monitoring of library expenditures important?
2. What should a library board member do if he/she doesn't understand part of the financial statement or doesn't know the purpose of a particular expenditure?
3. What can your library board do if your library has a large unexpected expenditure—for example, if the air conditioning unit fails and needs to be replaced immediately?

Sources of Additional Information

- [Sample Trust/Gift Fund Report](#)
- Your library system staff (See [Trustee Tool B: Library System Map and Contact Information.](#))
- Division for Libraries and Technology staff (See [Trustee Tool C: Division for Libraries and Technology Contact Information.](#))

Trustee Essentials: A Handbook for Wisconsin Public Library Trustees was prepared by the DLT with the assistance of the Trustee Handbook Revision Task Force.

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Sample Library Trust / Gift Fund Report

Note: A public library may maintain custody of gifts, donations, bequests, devises, or endowments. (See *Trustee Essential #9* for details.) The library's annual report must show the amount and investment of and income and disbursements from any funds under library board control, including transfers to foundations.

Date		1-Jan Beginning Balance	Deposits (New Donations)	Interest Earned	Expenditures	Balance
	Anytown Natl. Bank					
	CD #123456					
1-Jan		\$ 5,000				\$ 5,000
30-Dec				\$ 300		\$ 5,300
	Village Donation Account	\$ 800	\$ 1,450		\$ (1,200)	\$ 1,050
	Donations Trans- ferred to Community Foundation	\$ 3,700	\$ 1,200			\$ 4,900
	Anytown Natl. Bank					
	checking acct. #123456					
1-Jan		\$ 1,000				\$ 1,000
28-Feb	Ms. Smith donation		\$ 800			\$ 1,800
10-May	Mr. Brown donation		\$ 300			\$ 2,100
30-May	transfer to operating budget				\$ (500)	\$ 1,600
4-Jun	purchase of DVDs				\$ (300)	\$ 1,300
15-Jul	purchase of puppets				\$ (100)	\$ 1,200
20-Oct	purchase of chair				\$ (100)	\$ 1,100
	Yearly total for all accounts	\$ 10,500	\$ 3,750	\$ 300	\$ (2,200)	\$ 12,350